

**Senior Staff Meeting
February 22, 2011
Meeting Notes**

Attending: John Carmichael, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Nancy Murray,
Les Purce, Todd Sprague, Ken Tabbutt, Steve Trotter, Laurel Uznanski
Absent: Art Costantino, Julie Garver

Review of Minutes

The February 14, 2011 minutes were approved as written.

Announcements

- The joint MPA/MES program and the MED program enrollments are low. Possible alternatives and/or certificate programs options are being considered.
- Next Monday is the deadline for submitting paperwork for the Voluntary Retirement Incentive program. Currently, 4 applications have been approved and eleven are in various stages of the process.
- With an initial check in the leave system, forty employees have submitted for Voluntary Leave Without Pay (VLWOP).

Decisions and Actions

- Request budget coordinators to provide information on expected savings for VLWOP participants for their respective divisions to Steve T. (all).

Noel Levitz Report

Early March is the target date for a decision on the Noel Levitz proposal. A handout was provided to review the analysis of the proposal provided by the Strategic Enrollment Group. The recommendation from the Strategic Enrollment group is a "Modified Noel-Levitz" model including the following parameters: 1) Graduate student tuition revenue and waivers are excluded; 2) resident fee-paying student enrollment is held constant at the 2010-11 level; 3) continuing discount only through end of sophomore year; and 4) discount rates be modified to remain within the current budget assumption for tuition waivers.

Not all discount levels would be considered scholastic achievement awards. Other terminology will be used based upon G.P.A.

Decisions and Actions

- Vice Presidents to continue discussion on the Strategic Enrollment Group recommendation at next week's VP meeting (VPs).

Admissions Update

An admissions handout was provided to Senior Staff. Current applications received for fall 2011 enrollment is 1913. This is below the 2010 applicant pool, however it is expected that numbers are lower due to the additional student enrolled in the spring quarter. Student simply started college a quarter earlier.

Budget Update

The Evergreen State College has been requested to supply information on how the college would handle budget cuts in 3 different scenarios. The report is due this Wednesday, February 23, 2011. There have been a lot of questions related to the budget from staff and faculty. Not everyone has the same information. A budget forum is being planned for next week.

Decisions and Actions

- Schedule and organize an all campus meeting regarding budget and legislative issues for next week during governance hours. Notify Senior Staff of time/location of meeting prior to campus notification (John C., Steve T., Julie G.).

3% Salary Reduction

There have been questions regarding the 3% salary reduction posed by the classified union. A response on behalf of management is needed. The college's budget will be cut based on a 3% salary reduction for all employee groups – not just classified employees. Represented employees will have the opportunity to bargain any compensation changes.

Flyers on Campus

A flyer has been posted on campus with disparaging comments made toward an employee of the college, Scott Morgan. The flyer bears the logo of an outside entity, Olympia Rising Tide which is affiliated with a national organization whose goal is to get off of fossil fuel.

- A statement to be prepared and distributed regarding the flyer on campus (John C., Steve T., Les P.).

40th Year Anniversary

Amanda W. will chair the 40th Anniversary committee. Other individuals that are part of the committee include Paul S., Julie Sloan, Steve H., Andrea C.A., and John C. The event will be held over the first couple of weeks of August 2012. Some of the most notable alums will be brought back for a panel discussion on a long weekend. Student housing will be available for those interested in using it for overnight stays. About 1700 surveys have been returned by alums indicating what type of discussions and activities would be of most interest. Two of particular interest includes connecting with faculty and connecting with others that have taken the same/similar career paths. Advancement is looking at branding for events all year long.

- Provide feedback to Lee H. on events that might fit with the 40th anniversary event (all).

BOT Agenda

A preliminary list of agenda items was distributed for review. The BOT meeting is scheduled for March 8th and 9th. The meeting will be held at the Tacoma campus both days. It was requested that the financial aid report provide a more forward looking report addressing possible budget scenarios and adding student indebtedness. Laura C. and others are working on the dashboard. The final agenda is expected next week.

- Add graduate program enrollment to the BOT agenda (John C.).