

**Senior Staff Meeting  
November 28, 2011  
Meeting Notes**

Attending: John Carmichael, Art Costantino, Julie Garver, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Nancy Murray, Les Purce, Todd Sprague, Steve Trotter, Laurel Uznanski, Michael Zimmerman

**Review of Minutes**

The November 14, 2011 minutes were approved as written.

**Announcements**

The Deans candidates will be interviewed this week.

**Update on Governor's Budget Recommendation**

Steve Trotter distributed three handouts: "Fund and FTE Detail by Fiscal Year," "Revenue Alternatives for Building a Better Future," and "Proposed 2012 Supplemental Budget Highlights." Steve T. reviewed the materials with Senior Staff. The Governor's proposed budget does not distribute the proposed cuts evenly across the fiscal years, which would increase the bow wave cut in the next biennium. Also included in the Governor's proposal is a \$25 cost shift to employees for health benefits. If the Governor's revenue package passes, the \$2.9 million cut would be restored. Julie will testify on Wednesday at Senate Ways and Means. Special session ends after 30 days – December 27, 2011.

**RTaLE Update**

RTaLE materials were attached to the agenda sent via email. Michael Z. reviewed the materials. A group of individuals will meet to discuss implementation. Workload and infrastructure issues remain to be resolved. The student essay may be required either in a two-credit course during orientation week or with the application process - this is yet to be decided. An orientation fee is needed to offset costs for the RTaLE portion of orientation. Student Affairs is also considering a mandatory orientation fee to help offset increasing expenses. Currently, students only pay a fee for the optional orientation breakfast. Community college transfer students are included in orientation. It is planned that RTaLE be in place fall 2013.

**Duties to Report**

In light of the recent national media regarding sexual misconduct in colleges and universities, duty to report policies and possible communications to the campus were discussed.

**Decisions and Actions**

- Previously sent message from Phyllis Lane regarding duties to report to be forwarded to Senior Staff (Nancy M, Art C.)
- Review Phyllis Lane email and campus policies with regard to criminal investigations and look at appropriate ways to respond. Consider whether further communication is warranted (all).