

**Senior Staff Meeting
June 3, 2013
Meeting Notes**

Attending: John Carmichael, Art Costantino, Julie Garver, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Sarah Pedersen, Les Purce, Todd Sprague, Steve Trotter, Laurel Uznanski, Michael Zimmerman
Absent: N/A

Review of Minutes

The May 20, 2013 and May 23, 2013 minutes were approved as written.

Announcements

- There was a newspaper article in the Olympian regarding an accident involving a rope swing on campus near F lot. The incident occurred last Friday. This specific rope swing is routinely cut down.
- The son of Susan Aurand and Steve Cifka recently stepped on a mine in Afghanistan and lost both legs. He is scheduled for additional surgery related to the accident.
- Friday evening, the body of a 19 year old freshman student from Redmond was discovered in the residence hall. The parents have been contacted.
- The Science Carnival was well attended and the students did a great job.
- Les P. attended Larry Kenney's memorial on Saturday, June 1st in Seattle.

Collective Bargaining

Steve H. gave an update on collective bargaining.

Decisions and Actions

- Les P. to meet with Steve H., John H., Steve T., and the management bargaining team today (Steve H., John H., Steve T.)

Board of Trustees Agenda

A draft Board of Trustee agenda was distributed and reviewed with Senior Staff.

Decisions and Actions

- Please forward Board of Trustee materials to John C. by start of business Thursday (all).

What else do we need to get done in the next two weeks?

The following items are scheduled to get done in the next two weeks: sexual harassment misconduct policy; labor relations interviews, collective bargaining; signed contract for the enrollment RFP, diversity and equity committee meeting with Les P., graduation, business services candidates on campus interviews, and an announcement of the newly appointed Vice President for Student Affairs. An internal communications plan, including changes for tescrier and tesctalk is planned to be in place before next fall.

Enrollment Update

Steve H. distributed enrollment update documents. He gave an update on application, admission, paid deposit and registration activity. New student undergraduate applications and yield are going up. The decline is not continuing with transfer students.