

**Senior Staff Meeting
May 5, 2014
Meeting Notes**

Attending: John Carmichael, Julie Garver, Susan Harris, John Hurley, Nancy Murray, Les Purce, Todd Sprague, Steve Trotter, Michael Zimmerman
Absent: Wendy Endress, Lee Hoemann, Steve Hunter, Laurel Uznanski

Review of Minutes

The April 21, 2014 and April 28, 2014 minutes were approved as written.

Announcements

- The Olympian ran a front page article about the grant The Evergreen State College received for the fiber arts studio.
- Michael Z. met with the Human Resources Director of Department of Ecology to discuss the potential of working more closely with the department to offer opportunities to Ecology employees. Another meeting is scheduled in the next weeks.

Department of Education Guidance

The Campus Save Act is an extension on the Clery Act. This act adds reporting categories and requires some prevention programs to be extended to all the campus community. The college will review policies.

There is a compliance investigation taking place at 55 institutions nationwide to check on the handling of sexual violence and harassment. Washington State University is one of the institutions being investigated. The institutions are not necessarily being investigated because they have or are currently are violating the law. Department of Education guidance suggests updating policies and administering a campus climate survey.

The Department of Education intends to release a rating of all colleges in the country. Next month the Department of Education will provide information on how the rating will be done. It is unknown what metrics will be used.

Budget and Enrollment Timelines

Due Dates:

- May 9 – Enrollment Recovery one-page decision packages due
- May 12 – Senior Staff review of enrollment recovery plans
- May 13th and 14th – Board of Trustees meeting
- May 14 – May 21 – check in with unions regarding budget plans, as needed
- May 21st – Town Hall
- June 12th – Present the budget recommendation to the Board of Trustees for approval at the July meeting. Both internal management and legislative requests need to be completed.

Decisions and Actions

- Please pay attention to deadlines (all).
- Senior Staff to continue discussions on Town Hall format and messaging (all).
- Courtesy calls to be made to the unions regarding Town Hall.

Board of Trustees Agenda

The draft agenda for the May 13, 2014 and May 14, 2014 Board of Trustees meeting was distributed for review.

There will be two dedications occurring on Wednesday, May 14, 2014: Re-dedication of the Evergreen 9-11 bench at approximately 11:30am and the Lab 1, first floor Art installation following the 3:00 pm meeting adjournment.

Decisions and Actions

- BOT materials to John C. by tomorrow morning at the latest (all).