

**Senior Staff Meeting
September 8, 2014
Meeting Notes**

Attending: John Carmichael, Wendy Endress, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley,
Nancy Murray, Les Purce, Steve Trotter, Laurel Uznanski, Amanda Walker, Michael Zimmerman
Absent: Julie Garver, Todd Sprague

Review of Minutes

The August 18, 2014 and August 25, 2014 minutes were approved as written.

Additions to the Agenda

Legislative Request Update was added to the agenda.

Announcements

- The close of applications for fall admissions is this Friday.
- Evergreen hosted a delegation from Taiwan last week. The event went well.

Enrollment Update

Estimated fall enrollment is 4,236 which would lead to estimated annual average enrollment of 3,970 FTE. We built the budget on an assumption of 3,864 annual average, so this is some good news. The improvement is due to a higher yield of resident high school students, increased numbers in MPA, and perhaps improved retention, although we need to see more continuing student registration before reaching any firm conclusions about retention. This also helps the RAD budget, where occupancy numbers look strong.

Update on AG Services

Colleen Warren, our current AG is transitioning out of the area of higher education. With the AG down two positions, an interim assignment will be made until those positions are filled permanently.

Decisions and Actions

- Update senior staff on the new AG assigned to Evergreen when named (John C.).

Fall/Winter Schedule Update

A schedule outlining key dates for strategic planning and search and transition was reviewed with senior staff.

Decisions and Actions

- Any questions regarding the Fall/Winter Schedule can be directed to John C. (all).

Legislative Request Update

Steve T. outlined the key pieces of the legislative request. We have been instructed to submit two proposals: one showing a 15% reduction in state support and another proposing incremental improvements from that reduced budget. The COP position is that a 15% reduction would result in reduced enrollment, increased tuition, or some combination of those two strategies. Evergreen's response will emphasize the effect on access. A 15% reduction in state support is the equivalent of reducing enrollment by 600 FTE.

In addition to the required requests, we will submit four decision packages

- Latino Outreach and Retention Initiative
- Restoration of Maintenance and Operations funding
- Enhancement of the college's computer science offerings
- Catching up and/or keeping up on faculty and staff compensation.