

**Senior Staff Meeting  
January 12, 2015  
Meeting Notes**

Attending: John Carmichael, Wendy Endress, Julie Garver, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Les Purce, Todd Sprague, Steve Trotter, Laurel Uznanski, Amanda Walker, Michael Zimmerman  
Absent: Nancy Murray  
Guests: Dave Kohler

**Review of Minutes**

The December 15, 2014 minutes were approved with one change.

**Additions to the Agenda**

No additions were made to the agenda.

**Announcements**

- Steve H. will bring the VPs into the graduation speaker conversation due to financial considerations.
- Preview Day is scheduled for this Saturday. RSVPs have been received for 292 students with 725 total visitors.
- There has been a rash of graffiti in downtown Olympia with anti-police sentiment. While there is no direct link to Evergreen, a newspaper article implied a connection with the college.
- Outreach has been made to the family of the student who recently passed away. There will be ongoing work with the community.
- Initial results of the student survey related to a CRC remodel indicated that most students who responded (19% participation) were in favor of a remodel and aware of the benefits it would garner. Just over half of those who responded support a fee to fund the remodel. The Committee intends to request the GSU to place it on the ballot. The Committee views the vote as useful even if it fails as it will provide important information for future planning.

**Parking DTF Update**

Wendy E. gave an overview of the initial charge and the work of the Parking DTF. The charge was made last winter as this auxiliary service is out of balance and not self-supporting. The DTF was asked to look into costs, efficiencies, customer service, greeting visitors on campus, mission alignment, safety and health needs and parking needs.

Dave K. and Steve T. gave an overview of the work that has been done by the DTF. It has been identified that the parking office has annual expenses of \$500k (not including routine maintenance or improving efficiencies) with a \$480K income, equating to a \$20k loss per year. In addition, at this time there is a negative cash balance of \$200k. The parking operation is not able to financially address all the competing needs with serious parking lot maintenance repairs necessary. The DTF looked at industry best practices, technology and ways to improve revenues. Criteria used include long term financial solvency, CTR/Carbon Goals, campus safety/security, maintenance of the facilities, cost to facilities/staff/students, and impact to visitors. The DTF has options that are financially solvent and will present those options to Wendy, who charged the DTF. There was discussion on multiple aspects of the parking program and commute trip reduction. Dave K. and Steve T. will take feedback to the Parking DTF.

**Presidential Search Update**

John C. and the Presidential Search Committee met with candidates last Friday and Saturday. The decision on who moves forward lies with the Board of Trustees. The names will be given to the Board of Trustees for discussion in executive session. No decisions or voting may occur in executive session and must wait for the open Board meeting. Finalist names will be announced Wednesday afternoon at the Board meeting. Because of the process, it is unknown as to how many will move forward at this time. Sarah P. or Keith K. will send an email to the college community announcing the candidate names late Wednesday afternoon.

**Board of Trustees Agenda**

John C. reviewed the Board of Trustee meeting agenda with Senior Staff: call to order at 10:00am, executive session at 11:00am, return to open meeting at 1:00pm, and adjournment at 3:00pm. Public comment related to the gallery is expected.

**Dan Evans Reception**

A reception to honor Dan Evans will be held in the Longhouse immediately following the Board meeting on Wednesday. All staff members are encouraged to attend.

**Enrollment Update**

Steve H. distributed a document on application progress. Application submission is looking good. Of note, there is an increase in applications from first year students, persons of color and California residents. We are still early in the process for transfer activity. Retention seems to be keeping pace with last year.