

Space Management Committee 12/4/08

Attendees: Patti Zimmerman, Steve Trotter, Sheryl Dorney, Paul Smith, Wendy Endress

Recorder: Emily Sladek

Introductions and Approval of Minutes: Minutes are approved as written.

Scheduling Library Conference Rooms (Patti Zimmerman)

History of conference rooms and board room was through central scheduling. Floor plans of four floors of A-wing are displayed. Centrally scheduled conference room will be the Board room and the conference room by the academic deans. Paul will check with Allen on the Human Resources Conference room and how that needs to be scheduled. There are no conference rooms on the 2nd or 1st Floor that will be scheduled centrally.

Summer Conference Schedule (Sheryl Dorney)

Sheryl still needs a space to fee the NLC conference during the week of June 20-27, 2009. Possible locations, the back bay of the gym, pavilion, L4300, and CAB Greenery space, are discussed. The CAB Greenery space might be a possibility if they can use it for the conference before the CAB renovation begins. Sheryl would like to have an update before the end of 2008.

Space Efficiency Study (Patti Zimmerman)

A possible timeline for the study is handed out. The survey from the 1998 Study is referenced. A discussion took place for how and when to approach the campus community to provide input for the Study. Space Efficiency Study schedule needs to be revisited. Due to budget restrictions it is not the best time to talk about space expansion. The engagement of the campus community maybe better served in the next academic year after the biennium budget is set. Patti will send out timeline and survey to group for their feedback. Patti will gather past reports and look at R-25, so the Space Committee can prepare information on where we are now, making sure we know the capacity and square footage of the classrooms. Is there anything in the Master Plan that would help give direction?

Other Items

- Greenery and Longhouse Renovations will probably be presented to the board in March.
- Does the key to Happy Land need to be changed?

Next Space Committee Meeting: January 8, 2009 from 1-3pm in the Facilities Conference Room.