

## Space Management Committee Minutes 4-2-09

Attendees: Paul Smith, Ken Tabbutt, Steve Trotter, Sharon Goodman, Sharon Harrison, Patti Zimmerman, Sheryl Dorney, Wendy Endress

Recorder: Emily Sladek

### Minutes Approval

Minutes approved as is.

### Espresso Cart Under Library Glass Stairwell (Sharon Goodman)

Sharon would like to place an espresso cart in the Library Lobby 1<sup>st</sup> floor alcove. She would like to use that space for the duration of the CAB renovation and possibly afterward. There is no electricity there. Do bike commuters want that space? Paul and Alex Bertolucci have looked for bike areas outside that area and by the tower staircase. Steve is concerned about people hitting their heads. Sharon said they would position the cart to block low ceiling areas. Would the second floor be a better location for long term? The vision for the Library Lobby second floor is that it be eclectic. Space recommends that the espresso cart be allowed through the CAB remodel and then after the remodel revisit whether or not it will be permanent. Sharon will follow up on finding electrical options.

### EF Summer 2009 Talent Show and Dance (Sheryl Dorney)

The dance was going to be in the 1<sup>st</sup> floor of the Library Lobby. That location is no longer viable. Sheryl would like both event to be in the 2<sup>nd</sup> floor Lobby. She also needs a piano moved to the second floor that is in the basement Library. The dates of the events are July 31 and Aug 1 with timeframes approximately 7:30-10:30pm. Her student workers would set and break down in the same day. Greg Sapp needs to be notified the Library will be closed then. Patti suggests that this is not an issue for the Space Committee and that these spaces can be scheduled through Space Scheduling on a first come, first serve basis. There was some discussion if Sheryl needed to take these events to the RWART. She was told that this was unnecessary by her boss, a RWART member.

### Seminar I Closure

If this building does go off-line, it will not be closed until after CAB remodel.

### Other Items

- Paul handed out Capital Budget Update. The Legislature is still working out the budget. Currently we have no major construction projects funded— are hoping to get funding for the Communications Building Remodel (COM). The Request for Qualifications for COM architects is going out next week. If the project is funded the COM has to be substantially complete by 2011. So academic programming would need to be completed by September 2009. If Art Annex is funded academic programming can start in September 2009. Ken says that Faculty would then need to be paid to program in summer by attending a Summer Institute on COM programming. Ken will send list of programming committee members to Azeem. If

the Lecture Hall predesign is funded, will it affect the phone-a-thon? No, only affected when constructed. This fall the Space Management Committee will work on capital plan project proposals for next biennium, 2011-2013.

- Longhouse Art Projects: Sharon Harrison has endowment money for art in the Longhouse and has been working with Tina Kuckkahn to do that.
- Flaming Eggplant: Is Flaming Eggplant a student group? No and yes, they are similar to KAOS and CPJ. They are looking for office space and food storage. Wendy thinks they would prefer being near the prep or vending trailer. Patti says she has no open space, maybe there is a 90-100sf storage space in COM. The Space Committee needs a proposal from them about size of space and hours of access. Student Activities student groups do rent space and pay for utilities and Building Services. Do they need to pay or space? Patty Barnes will know the space fees that are charged. Steve and Patti said we use to rent space to state offices. Steve says the Space Management Committee is a part of these larger space policies and procedures that we need to look at in the next year. Paul will do some research on this.

**Next Space Management Committee Thursday, May 7 1-3pm in the Facilities Services Conference Room**