

Space Minutes August 1:00pm

Attendees: Sheryl Dorney, Steve Trotter, David McAvity, Patti Zimmerman, Amy Lyn Ribera, Wendy Endress,

Recorder: Bianca Janssen-Timmen

Introductions and Approval of Minutes
Minutes were approved as written.

Veteran's Center Space

Review: In the last meeting we discussed several different options for the Veteran's Center. One of them was repurposing one of the smaller classrooms on the ground level of the Library, in particular 1003/1005.

Another option discussed was moving Purchasing into one of those classroom spaces and have the Vet Center next to Records and Registration. The square footage of the Purchasing Offices is exactly the same as 1005, which Patti had in mind for the switch. The very rough cost to change the classroom into office spaces would be around \$15,000 without taking re-cabling, etc. in consideration according to Hal.

Patti relayed Paul's comment to the move of Purchasing that there is some consideration to move Business Services and Facilities functions to SEM 1 in 2017. Paul said that moving Purchasing out of their space into the classroom is similar to moving John back after he just moved into his current office space, what the Space Management Committee voted against. Also, Paul wanted us to know that if any voting would occur, he would vote to move the Veteran's Center into the classroom.

Neither Patti nor Wendy had any conversations with Collin about this but it was an idea Patti and Wendy wanted to bring up for discussion. AmyLyn mentioned that Collin might not like it if his staff moves further away. Steve replied to this, that since they are already detached, it might be worthwhile to maybe have a discussion about this.

Patti and Kirk took one of the smaller classrooms (1003) off-line as a test, to see how we can manage throughout Fall quarter, without it. So far it wasn't easy but it was doable.

Patti mentioned that a study of the usage of the current space would be helpful. So Patti will prepare an analysis.

The initial thought for the Vet Center, when offered to be in SEM II, was to assess the center after one year to see how the center was used. Based on that determination the Space Management Committee was to decide to take a classroom offline or not. But since the Vet Center opted to not go there, we have no assessment data and taking a classroom offline without knowing if the space would be used efficiently is a big deal. Taking a classroom offline in general is difficult.

We should know what the timeline for the Veteran's Center will be so we can test how we would fare without a classroom (1003). If we take this classroom offline during Fall quarter we will know in Winter/Spring, if we can do without it. Patti explained taking a classroom offline is possible but it requires a lot of negotiation compromising and basically no room for flexibility. Faculty will not always get what they are used to or what they have envisioned, which can create some friction. Once the Comm Building comes back online, it will take some pressure off for a short period until construction on the Lecture Hall begins.

In addition, Patti will ask if we can use the Language Lab in Sem 2 as classroom space, since they are moving to the Library.

Conclusion:

Taking the classroom offline until our meeting in October should provide us with data we would need to make a decision about our recommendation.

After that we can look at staffing and funding models in regards to renovations and we could talk to Collin to find out what his thoughts regarding this issue are.

John and Art are waiting for a decision but since we want to wait until how our test classroom fares we should at least give them an update.

We also have to ask them about the college's priorities for space for the Vet's Center.

Dave thought it would be also helpful to record Kirk's scheduling difficulties with the classroom offline.

The meeting ended at 2:00pm.

The next meeting will be October 4th, 2012