

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

JUNE 14, 2001

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending: Deborah Barnett
Stanley Flemming
Dwight Imanaka
David Lamb
Karen Lane
Marilee Roloff
Jaime Rossman

Absent: Bill Frank, Jr.

Representatives to the Board: Steve Huntsberry, Staff
Lance Laird, Faculty

Absent: JEB Thornton, Alumni

Staff Present: Don Bantz, Academic Dean
Maia Bellon, Special Assistant for Civil Rights and Legal Affairs
Petra Carver, Director of Business Services
Kate Lykins Brown, Interim Director of College Relations
Jeannie Chandler, Administrative Assistant to Vice President
Art Costantino, Vice President for Student Affairs
Ann Daley, Vice President for Finance and Administration
Edie Harding, Director of Governmental Relations
Lee Hoemann, Executive Associate to the President
Alexander Mar, Computing and Communication
Frank McGovern, Vice President for College Advancement and Executive
Director of the Evergreen State College Foundation
Walter Niemiec, Associate VP for Academic Budget & Financial Planning
Thomas L. Purce, President
Enrique Riveros-Schäfer, Provost-elect
Mike Segawa, Director of Housing
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Barbara Leigh Smith, Vice President for Academic Affairs and Provost
Nancy Taylor, Academic Dean
Steve Trotter, Executive Director of Operational Planning and Budget
Bill Zaugg, Administrative Assistant for Budget

Others Attending: Jon-Mikel Gates, Student
Howard Fischer, Assistant Attorney General
Whitney Kvasager, Cooper Point Journal
Corey Pein, Cooper Point Journal
See permanent roster for others attending

Call to Order/Introductions

Chair Lane convened the special meeting at approximately 9:38 AM and welcomed new Student Trustee, Jaime Rossman (replacing Vagmayi). President Purce introduced and welcomed Dr. Enrique Riveros-Schäfer who assumes the position of Provost, effective July 1, 2001 (replacing Dr. Barbara Leigh Smith). Dr. Riveros-Schäfer comes to Evergreen from De Anza College in Cupertino, California, where he is the

dean of the division of language arts. Vice President Daley introduced Petra Carver, newly appointed Director of Business Services. This is a new position that expands and incorporates the scope of work performed by the Controller.

Report on Five-Year Hiring Plan

Provost Smith reported that since the 1996-97 faculty year, 38 faculty have retired (out of 150 ongoing appointments) and we are projecting that more than 50 additional retirements will happen in the next six or eight years. The Academic Growth DTF was charged with developing a five-year hiring plan. This group developed an annual review process and an anticipated hiring list of 37 positions in identified curricular areas, identified as areas of strength, areas that need strengthening, and areas of future demand. Factors evaluated in developing this plan included consideration of enrollment shifts, growth in part-time studies, needs of general accreditation, special accreditation needs of the graduation programs, and attrition. Reaching the enrollment target of 5000 FTE would add 53 additional growth lines. This equates to a very substantial faculty turnover of approximately 103 people. The Provost indicated that she has accepted the five-year hiring plan.

Update on Union-Management Contract Negotiations

Vice President Daley reported the cancellation of meetings during May due to work stoppage efforts (expressing concern regarding salaries) on the part of the union. Negotiation meetings will resume in August. The interest-based process has been open and non-confrontational. Agreement has been reached on five of the nine articles opened for negotiations.

Legislative/Operating Budget Update

Edie Harding, Director of Governmental Relations, provided an overview of the latest Senate operating budget, and discussed what this means for Evergreen. She highlighted operating budget reductions, salary COLA, enrollment, tuition cap, financial aid, base reductions and the elimination of recruitment and retention money. She briefly mentioned three legislative studies (assessment of higher education facilities; FTE's funded by the capital budget; and reasons for deferred renewal of facilities). Steve Trotter, Executive Director for Operational Planning and Budget, reviewed in detail elements of the preliminary 2001-03 operating budget assumptions. He commented that the health care increases will offset the proposed salary increase. He described strategies to balance the base budget: campus-wide reductions of 3%, and mentioned his expectation that Evergreen will propose raising tuition up to the full amount allowed by the legislature – 6.7% and 6.1%. He reviewed the cost of attendance based on House and Senate rate increase proposals and drew attention to how tuition levels would increase in both years of the biennium under the Senate budget for all categories of students. President Purce indicated the message he has given to the campus is that the operating budget as a whole is a function of both tuition and the operating budget and that the legislature is allowing institutions to make considerations based on institutional priorities.

Comments on the College's Operating Budget and Tuition for Next Biennium

The Board of Trustees took public comments from students and staff regarding the college's preliminary budget recommendations. Three students spoke in support of enhancement of the childcare facility as a critical need on campus (*note: President Purce indicated that he would recommend the college allocate \$250,000 to the childcare facilities building fund and would work with the facilities staff and the S&A Board (who have set aside \$269,000), to finalize a funding strategy for the remaining construction dollars with a goal of breaking ground for the new facility during the 2002-03 fiscal year*). A staff and a faculty member spoke in support of a new tribal Masters of Public Administration program (*President Purce*

noted that even though the legislature did not fund Evergreen's proposed MFA and MPA in Tribal Administration programs the College continues to be committed and continues to explore other funding options for these programs). A staff member spoke in support of salary increases for classified employees, and expressed concern about exemption of and compensation for employees at Evergreen and expressed particular concerns regarding computer related positions. (The President noted that the dilemma is that classified salaries have been established by the legislature and that the remedy for issues raised in regard to compensation levels would have to occur at the state level. Vice President Daley added that Evergreen led statewide efforts in what is called the 6767 process, which, in the current version of the state budget, will result in additional funding for information technology employees over and above the cost-of-living increase.). Two students spoke in support of raising student wages on campus (The President has indicated that he will recommend that student wage scales be increased by 5 percent each of the next two years).

Lunch with Students/Reception for Retiring Provost

Trustees recessed for lunch with S&A Board members and a reception for retiring Provost, Dr. Smith.

RECOGNIZING THE CONTRIBUTIONS OF RETIRING PROVOST BARBARA LEIGH SMITH - Action

Trustee Imanaka read a Board resolution recognizing the contributions of Dr. Smith on the occasion of her retirement.

Motion Mr. Imanaka moved approval of the Resolution 2001-09, recognizing the
6-01-01 considerable contributions of **Barbara Leigh Smith**. Seconded by Dr. Flemming and passed.

RESOLUTION RECOGNIZING THE CONTRIBUTIONS OF STUDENT TRUSTEE VAGMAYI - Action

Trustee Roloff read a Board resolution recognizing the contributions of Student Trustee Vagmayi during her one-year term on the Board. Ms. Vagmayi commented on her experiences during the past year and mentioned that she had received a Scottish Rites scholarship and her efforts in getting this organization to recognize Evergreen's narrative evaluations. She conveyed their request for her to share their pleasure in reconnecting with Evergreen and their better understanding of Evergreen's transcript. She noted that these conversations and enhanced understanding of Evergreen allowed four Evergreen students to receive scholarships this year. At Ms. Vagmayi's request, President Purce played and sang a song for her.

Motion Mr. Rossman moved approval of Resolution 2001-10, recognizing the contributions
6-02-01 of Vagmayi. Seconded by Ms. Roloff and passed.

APPROVAL OF PROPOSAL TO INCREASE STUDENT CREDIT LOAD - Action

Dr. Smith provided the rationale for raising the credit hour limit from 16 to 20 credit hours: would enhance student choice, promote more rapid degree completion, and support students who want to continue work in full-time programs and also take courses in foreign languages and other areas not currently compatible with full-time program limits on student credit hours.

Motion Ms. Roloff, in accordance with faculty policy approved on May 23, 2001, moved
6-03-01 to raise the undergraduate credit hour limit from 16 to 20 credit hours, effective fall quarter 2001. Students enrolled in excess of 18 hours will be charged at the applicable

established per credit hour tuition fee rate for part-time students in accordance with RCW 28B.15.100. Seconded by Dr. Flemming and passed.

APPROVAL OF RESOLUTION SEEKING ENABLING LEGISLATION FOR RUNNING START PROGRAM. – Action

Provost Smith reported that one of the goals in the strategic plan was to explore college-to-high school programs, of which Running Start is the most robust. There are about 12,000 high schools students in Washington enrolled in Running Start. This limited administrative recommendation would be to seek enabling legislation to initiate a Running Start program and to explore implementation with area schools. A final proposal to proceed would be brought to the Faculty and then to the Board for approval.

Motion Ms. Roloff moved approval to seek enabling legislation to consider initiating a
6-04-01 Running Start program, charge a group to study implementation of such a program, and explore a Running Start program with area high schools and South Puget Sound Community College. Seconded by Ms. Barnett and passed.

APPROVAL OF SERVICES AND ACTIVITIES BOARD RECOMMENDATIONS – Action

Tom Mercado, Director of Student Activities, introduced Rebecca Gallogly, Assistant Director; Brenda Long, from the Tacoma campus; and recognized this year's outgoing Coordinator Jaime Rossman. Jaime introduced next year's S&A coordinator, Wynne Washburn. The students described their experiences this year and presented the S&A biennial budget recommendations for the Olympia campus, the Tacoma campus and the Reservation-Based program. Mr. Mercado pointed out that both the Olympia and the Tacoma campus budgets include a request for refreshments. Vice President Costantino commended the work of the students on the S&A board who worked long hours to develop this budget.

Motion Ms. Barnett moved to approve the 2001-2003 Services and Activities biennial budget
6-05-01 as developed by the Services and Activities Fee Allocation Board, totaling \$3,227,710 (see attached detail). The budget includes two-year funding for Tier I and one-year funding for Tier II. The 2003-2003 Tier II budget is to be allocated by the 200-2002 S&A Board and will be reported to the Board of Trustees in the spring of 2001. Seconded by Dr. Flemming and passed.

APPROVAL OF 2001-2002 TEMPORARY OPERATING BUDGET EXPENDITURE AUTHORITY AND THE 3% REALLOCATION RECOMMENDATION – Action

President Purce endorsed the staff recommendation to approve the 3% reallocation recommendation and to grant temporary operating budget expenditure authority. The Board will act on other pieces of the formal operating budget, as well as tuition, at the July Board meeting.

Motion Dr. Flemming moved to approve the 3% reallocation plan and grant temporary
6-06-01 expenditure authority based on current level expenditure patterns until the final budget recommendation can be assembled. This scheduling change is a result of the delayed legislative budget approval (a final recommendation for the biennial all-funds budget is expected in July). Seconded by Mr. Lamb and passed.

FOOD SERVICE CONTRACT – Discussion

FOOD SERVICE CONTRACT – Discussion

Vice President Daley distributed and provided an overview of issues surrounding a food service contract, in preparation for action on a contract at the next meeting. She discussed the RFP process and identified and described key issues such as meal plan, debit card, seating/facilities, labor issues, and food quality.

ELECTION OF BOARD OFFICERS FOR 2001-02 – Action

Trustee Imanaka, in conjunction with Trustee Lamb, recommended the following slate of officers: Chair – Trustee Lane; Vice Chair – Trustee Flemming; and Secretary – Trustee Barnett.

Motion Ms. Roloff moved approval of the following officers for 2001-02:
6-07-01 Chair – Karen Lane
Vice Chair – Stan Flemming
Secretary -- Deb Barnett

Seconded by Mr. Imanaka and passed.

APPROVAL OF MINUTES OF THE MAY MEETING – Action

Motion Mr. Imanaka moved approval of the minutes of the May 4, 2001 Board
6-08-01 meeting as submitted. Seconded by Ms. Barnett and passed.

CHAIR'S REPORT**Report from Student Trustee**

Trustee Rossman mentioned his orientation conversations, meetings with student leaders on campus, his commitment to making sure that Board agenda are publicized and that people have the opportunity to participate. He expressed his excitement about this opportunity

Chair's Report

Chair Lane noted Trustee attendance at the First Peoples' graduation ceremony, mentioned that Trustee Flemming would be representing the Board at the Tacoma campus graduation celebration, that she would be representing the institution in meetings in Boston, and that Trustee Barnett had met with the representative from the Commission on Colleges who came back to campus during the review of the general education recommendations. Trustee Roloff expressed enjoyment of last month's program celebrating the opening of the new location of the Tacoma campus.

PRESIDENT'S REPORT**Reports from Board Representatives**

Staff Representative Steve Huntsberry reported that staff have voiced their concern about salaries and several other items and mentioned his approach in communicating with staff regarding issues for reporting to the Board. Faculty Representative Lance Laird mentioned: (1) faculty excitement about spending time with the new provost; (2) arts and science faculty message that cutting back staff is not a good thing; (3) police and administration responses to student activism and certain aspects of student behavior; and (4) encouragement for the Board to visit programs. He also invited the Board to talk with

the agenda committee (meetings are Wednesdays 3 – 5 PM). He has also recommended that a current member of the agenda committee be the Faculty Representative during the next academic year.

President's Report

President Purce mentioned his external involvement (participation on National Public Radio Conference panel on leadership; first annual student achievement award banquet sponsored by *The Olympian*) and his on-campus community activities (ceremonies and farewells; tuition and budget hearings, etc.). Art Costantino recognized the staff volunteer leadership for the 23rd Super Saturday. Beckie Kjer, Director of Conference Services, invited Trustee attendance and provided highlights of the day's activities.

College Advancement

Vice President McGovern distributed a summary of gifts by fund for this past fiscal year, mentioning the trends. He pointed out a several-year pattern of substantial gaps between gifts to the annual fund and the budgeted spending level for foundation operations, which he believes requires a reorganization of the advancement program. This program includes alumni relations, publications and public relations, and fundraising. He outlined his reorganization plan, which was developed in consultation with the President and the Board of Governors. He noted that much of the money raised this year is restricted to specific programs and initiatives. Mr. McGovern also distributed a draft plan for fiscal year 2002 for The Evergreen State College Foundation. The fundraising effort will shift away from fundraising for initiatives to cultivating donors and generating unrestricted funds. Also, Mr. McGovern announced that he will act as Development Director (and that vacant position will not be filled) and that Barbara Smith has been asked to continue to work on a part-time basis in a fundraising capacity for the college on a national level and with federal agencies. The President added his belief that this plan has been developed in a thoughtful and responsible way and will allow the Foundation to move forward.

OTHER BUSINESS, REPORTS AND ANNOUNCEMENTS


There was no other business.

EXECUTIVE SESSION, DATE OF NEXT MEETING AND ADJOURNMENT

The Board recessed into an executive session for approximately 45 minutes for the purposes spelled out on the agenda. No action was taken as a result of this executive session.

The date of the next meeting was confirmed for Wednesday, July 11.

The meeting adjourned at approximately 4:00 PM

 acting for
Karen E. Lane, **Chair**


Marilee K. Roloff, **Secretary**

Attachment: Resolution 2001-09 Smith
Resolution 2001-10 Vagmayi
2001-03 S&A Budget Detail