

ORIGINAL

MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE

Room 6, Senate Chambers  
Legislative Building  
Olympia, Washington  
September 5, 1968

The meeting of the Board of Trustees of The Evergreen State College was called to order by the chairman, Al E. Saunders on September 5, 1968 at 3:30 p.m. Trustees present were:

Mr. Roger F. Camp  
Mr. Halvor Halvorson  
Mrs. Neal Tourtellotte  
Mr. Al E. Saunders  
Mr. Trueman L. Schmidt

Staff members present were:

Dr. Charles J. McCann, President - *elect*  
Mr. Dean E. Clabaugh, Executive Director  
Mr. Buel B. Brodin, Assistant Executive Director  
Mr. Kenneth M. Winkley, Controller  
Mr. Dick Nichols, Information Services Officer  
Mrs. Candy Stamey, Secretary

Others present were:

Mr. Skip Patterson, Assistant Attorney General  
Mr. Ward Bowden, Secretary of the Senate  
Mr. Warren Brown, Department of General Administration  
Senator Harry B. Lewis, Thurston County  
Mr. Donald Grugel, Quinton Engineers, Ltd.  
Mr. Robert L. Durham, Durham, Anderson & Freed, AIA

The press:

Mr. Bob MacLeod, Radio Station KGY  
Mr. Stan Strick, United Press International  
Mr. Dale Nelson, Associated Press  
Mr. Mike Layton, The Daily Olympian

Mr. Saunders asked for reading and approval of the minutes of the June 28, 1968, and August 15, 1968, meetings of the Board of Trustees.

68-68 Mr. Camp moved that the minutes of both meetings be approved as submitted. Motion seconded by Mr. Schmidt and carried.

Mr. Durham, architectural consultant for the College, presented the proposed master plan of the College campus and a capital cost projection study.

Phase II of the contract with Arthur D. Little, Inc., the education consultants, was discussed.

68-70 Mr. Halvorson moved that Arthur D. Little, Inc., proceed, immediately upon completion of phase I of the study, with phase II. Motion seconded by Mr. Schmidt and carried.

Phase II of the site master planning contract was discussed.

68-71 Mr. Halvorson moved that the Board authorize an expenditure of approximately \$60,000 from pre-planning funds to proceed with phase II of the site master planning contract with Durham, Anderson and Freed, and Quinton Engineers, and that Mr. Brown's office be requested to work with the consultants to develop the contract and firm costs. Motion seconded by Mr. Camp and carried.

Mr. Halvorson reported on site acquisition, explaining that to date the College owned 366 acres of land in the heart of the site.

Reimbursement to the Department of General Administration for site acquisition services was discussed.

68-72 Mr. Halvorson moved that the Board of Trustees authorize payment of billings submitted by the Department of General Administration for site acquisition services. Motion seconded by Mr. Schmidt and carried.

It was reported that two houses on the College site had been rented under a rental agreement approved by the office of the Attorney General.

Roadways to and around The Evergreen State College campus were discussed.

68-73 Mr. Schmidt moved that the Board instruct the Executive Director to proceed with the following actions:

- (1) A formal preliminary request to the Department of Highways and the Joint Committee on Highways relative to a special state appropriation and legislative authorization as part of the state highway system, of the entrance roadway of a limited access drive of parkway character within its own corridor of protected right of way.
- (2) A request to the county commissions of Thurston County that the Thurston County engineer be directed to include in his six-year comprehensive plan projects for supplemental roadways and substitution roadways for The Evergreen State College, with concurrent direction to Quinton Engineers to furnish such information as is necessary for the county engineer to proceed with his request.
- (3) A letter directed to the Urban Arterial Board expressing need for the urban arterial projects which will be included in the county six-year comprehensive plan.

Motion seconded by Mr. Halvorson and carried.

The financial report was presented by Mr. Saunders. He reported that the operations appropriation for the 1967-69 biennium of \$500,000 had a balance of \$135,022.37

unexpended as of August 31, 1968. Charges for consulting services represented the principal item of expenditure. A comparison of estimated allotment charges with actual allotment charges indicated that the actual exceeded the estimate by \$477.63.

68-70 Mr. Saunders moved the adoption of the financial report. Motion seconded by Mr. Halvorson and carried.

The capital budget request for 1969-71 and the capital improvement program was discussed.

68-71 It was moved that the Board of Trustees adopt the budget presentation and authorize the staff to proceed with final document preparation for submittal of the capital budget request as follows:

	<u>1969-71</u>	
	<u>Reappropriations*</u>	<u>New Appropriations</u>
Acquisition of Land		
General Fund	\$ 200,000	
Construction of Buildings		
State Building & Higher		
Education Account	14,500,000	
General Fund		\$24,937,232
Roads and Utilities		
General Fund		12,925,280
Preplanning for 1971-73		
General Fund		450,000
	<u>\$ 14,700,000</u>	<u>\$38,312,512</u>

\*It was noted that reappropriation amounts were estimated unexpended balances of 1967-69 appropriations and were therefore subject to adjustment to actual balances.

Motion seconded by Mr. Camp and carried.

Designation of a bank as a depository for local funds of the College was discussed.

68-76 Mr. Schmidt moved that the Board designate the Olympia Branch of the Seattle First National Bank as depository for local funds of the College and that Messrs. Dean E. Clabaugh, Buel B. Brodin, and Kenneth M. Winkley be designated as authorized signatories for the local accounts, with the provision that checks drawn upon the local accounts will require two out of three of such authorized signatures. Motion seconded by Mrs. Tourtellotte and carried.

Mr. Camp reported on personnel matters.

68-77 Mr. Camp moved that the salary for Mr. Dick Nichols, Information Services Officer, be at a rate of \$850 per month. Motion seconded by Mr. Halvorson and carried.

68-78 Mr. Camp moved that the Board designate the following individuals as eligible participants for retirement coverage under TIAA-CREF: Mr. Buel B. Brodin, Assistant Executive Director; and Mr. Kenneth M. Winkley, Controller. Motion seconded by Mr. Halvorson and carried.

The need for an interfund loan immediately upon passage of Referendum 19 was discussed.

68-79 Mr. Halvorson moved that the letter attached to these minutes be forwarded to the State Finance Committee. Motion seconded by Mrs. Tourtellotte and carried.

68-80 Mr. Halvorson moved that the Board authorize the attendance of Dean E. Clabaugh and Buel B. Brodin at the WACUBO college business management seminar in Santa Barbara. Motion seconded by Mr. Camp and carried.

Membership in the Association of Governing Boards of Universities and Colleges was discussed.


68-81 Mr. Camp moved that application be submitted to AGBUC for membership by The Evergreen State College and authorization be made for payment of annual dues of \$150. Motion seconded by Mr. Schmidt and carried.

68-82 Mr. Camp moved that Dr. Charles J. McCann be employed as President of the College effective November 1, 1968, at an annual pay rate of \$30,000 per year, with the understanding that housing and other normal amenities be furnished by the College. Motion seconded by Mrs. Tourtellotte and carried.

Meeting adjourned at 4:20 p.m.

Attachment

  
AL E. SAUNDERS, Chairman

  
MRS. NEAL TOURTELLOTTE, Secretary

*State Finance Comm*

September 17, 1968

Mr. Roy Pitt  
Secretary  
State Finance Committee  
Public Health Building  
Olympia, Washington 98501

Dear Mr. Pitt:

Funds for planning and construction of The Evergreen State College are included in the bond issue proposed under the terms of Referendum 19, which is to be voted on by the electorate in November, 1968. Other funds for acquisition of the site and for planning were included in general fund appropriations for the college which were approved by the 1967 legislature. Because of the shortage of funds in currently available appropriations to meet all the needs in connection with the campus site master plan, such plan is being developed on a time-phased basis whereby phase I will be accomplished within current appropriations and phase II will be delayed until additional financing becomes available.

For this reason, it is incumbent that further delays in the availability of funds, after approval of Referendum 19 by the electorate, be kept to a minimum. To assure achievement of this objective it is our desire to make you fully aware of our need for an approved interfund loan in advance of the date of the general election so that you can examine such need, determine its authenticity, and be geared to act on a timely basis as soon as the referendum is approved.

The needs of The Evergreen State College for an interfund loan are three fold:

- (1) As indicated in the foregoing comment, phase II of the campus site master plan must be placed under contract immediately to avoid delay in the availability of The Evergreen State College to meet higher education enrollment needs in this area and in the State of Washington as a whole.
- (2) We already have an opinion from the Attorney General (copy enclosed) which indicates that the bond issue proceeds, if approved, can be used for land acquisition. It appears that some use of bond issue funds for this purpose will be necessary.

Mr. Roy Pitt  
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- (3) Some need will exist for immediate availability of funds to enter into architectural contracts for construction of specific buildings in accordance with the campus site master plan.

We anticipate that an interfund loan of \$500,000 would meet our cash demands against the bond issue funds through June 30, 1969. It is respectfully requested that you make all possible arrangements to expedite availability of such funds to The Evergreen State College immediately after approval of Referendum 19 by the electorate in November.

The original sale of bonds should include an additional \$2.5 million for a total of \$3.0 million. Such an amount should meet our cash needs through January 1, 1970.

We will appreciate any assistance you can render which will help us achieve the objectives outlined above, which objectives were approved by resolution of the Board of Trustees of The Evergreen State College at its meeting of September 5, 1968.

Very truly yours,

DEAN E. CLABAUGH  
Executive Director

DEC:jm

Enclosure

cc: CBA  
10-15-68

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