

MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE

Thursday, February 13, 1975  
The Evergreen State College Campus  
Daniel J. Evans Library, Room 3112

The meeting was called to order by Chairman Dixon at 10:40 AM.

Trustees Present: Thomas Dixon  
Herbert D. Hadley  
Halvor M. Halvorson  
Trueman L. Schmidt  
Janet P. Tourtellotte

Staff Present: Judy Annis, Information Specialist  
Dave Carnahan, Associate Dean of Library Services  
Dean Clabaugh, Administrative Vice President  
Betty Estes, Member of Faculty  
Russell Fox, Member of Faculty  
Marilyn Frasca, Member of Faculty  
Hap Freund, Member of Faculty  
Rita Grace, Recording Secretary  
Naomi Greenhut, Member of Faculty  
Rainer Hasenstab, Member of Faculty  
Peta Henderson, Member of Faculty  
Ed Kormondy, Vice President and Provost  
Charles McCann, President  
John Moss, Director of Personnel/Auxiliary Services  
Dick Nichols, Director of Public Information  
Jerry Schillinger, Director of Facilities  
Kirk Thompson, Member of Faculty  
See permanent roster for others attending

Others Present: Robert Hatala, ACE-AAIP Fellow  
Richard Montecucco, Assistant Attorney General  
Alice Watts, The Daily Olympian  
Norman Willis, consultant  
See permanent roster for others attending

CHANGE IN AGENDA AND APPROVAL OF MINUTES - Action

Mr. Hadley requested an insurance report be added under item 10, other business and announcements. Mr. McCann recommended that agenda item 9, executive session (consideration of a quasi judicial matter involving an appeal from the Campus Hearing Board) be considered following 5a.

Motion  
75-5

Mrs. Tourtellotte moved approval of the minutes of the January 23, 1975 meeting as distributed in the Board folders. Seconded by Mr. Hadley and passed.

REPORT: SALARY DTF - Discussion

Mr. Schillinger, Chairman of the Salary DTF charged in November 1974, reported that the group recommends no change in faculty salary policies. An outside consultant--Norman Willis--was employed to review exempt positions. Mr. Willis explained his system of evaluation and recommended establishment of a permanent evaluation team. Formal recommendations from the staff will be made at a future Board meeting.

REPORT: THIRD WORLD BICENTENNIAL FORUM - Discussion

John Woo, student, reported briefly on the plans for the April Third World Bicentennial Forum and provided a packet of information for the Trustees. A grant application has been submitted to the Washington Commission for the Humanities for partial funding, and tentative commitments have been obtained from academic programs.

CONSIDERATION OF A QUASI JUDICIAL MATTER INVOLVING AN APPEAL FROM THE CAMPUS HEARING BOARD - Executive Session

Mr. McCann reviewed background of an appeal to the Board of Trustees from Vice President Clabaugh: A Campus Hearing Board had been called as a result of opposition to a decision made by Mr. Clabaugh with regard to an appointment which combined two positions. The Campus Hearing Board found in favor of the petitioners. This is the first time such an appeal has come to the Trustees under the provisions of the governance document.

A lengthy discussion followed regarding whether or not the Trustees would adjourn in an executive session.

Motion 75-6 Mr. Halvorson moved to act on Vice President Clabaugh's appeal, for the purpose of determining how the Trustees are going to proceed, and decide on those procedures in an executive session. Seconded by Mr. Hadley and passed with Mr. Dixon voting negatively.

The Board went into executive session at 12:10 PM and the regular meeting resumed at 2:37 PM.

BID AWARDS: SITE DEVELOPMENT SCIENCE BUILDING PHASE II - Action

Motion 75-7 Mr. Halvorson moved formal approval of the low bid of Jones and Roberts Company, Olympia, for Site Development, Science Building Phase II for \$239,000. Seconded by Mr. Hadley and passed.

SUMMER 1975 TUITION AND FEE SCHEDULE - Action

The staff recommended adoption of the same summer tuition and fee schedule as last year. The Veterans Affairs' Office on campus presented the Board members with a list of considerations encouraging the Trustees to adopt a schedule whereby Vietnam veterans pay the same tuition for summer session as the regular school year.

Motion  
75-8

Mr. Hadley moved adoption of the attached tuition and fee schedule for summer 1975 as outlined by Vice President Clabaugh with the exception of retaining Vietnam veteran decreases for the summer session. Seconded by Mr. Halvorson and passed.

REPORT: FACULTY HANDBOOK - Discussion

Mr. Kormondy introduced Charles Nisbet, member of the faculty, who reviewed the changes proposed for the faculty evaluation and reappointment and non-reappointment policies. The changes attempt to resolve ambiguities in the present document and tighten up the procedures. Mr. McCann mentioned a comparison version would be prepared prior to the Board's adopting these policies.

REPORT: INSURANCE - Action

Mr. Hadley had asked the college to investigate the possibility of local insurance brokers handling the college's insurance program and, as a representative of the Board, met with Mr. Clabaugh and Mr. Winkley. The Thurston County Insurance Agents Association was contacted for recommendations for capable local brokers who were in turn asked to submit proposals for Evergreen's insurance program and then were interviewed, along with the college's present agent. Mr. Hadley expressed appreciation for the excellent service that Alexander and Alexander has given the college but felt there were advantages to having a local broker.

Motion  
75-9

Mr. Hadley moved appointment of the Thurston County Insurance Agents Association, with Griffith-Hunt-Burwell, Inc. as servicing agent, as broker of record for the Evergreen State College account and requested Vice President Clabaugh and his Business Manager to arrange for an orderly transition, setting time, date and place. Seconded by Mr. Halvorson and passed.

CONSIDERATION OF A QUASI JUDICIAL MATTER INVOLVING AN APPEAL FROM THE CAMPUS HEARING BOARD (Continued) - Action

After allowing time for typing of Procedures for Board of Trustees' Hearing, this item was continued following the executive session earlier in the meeting. Mrs. Tourtellotte read the procedures of the Board of Trustees' hearing set for February 26 to consider Mr. Clabaugh's appeal of the Campus Hearing Board's decision.

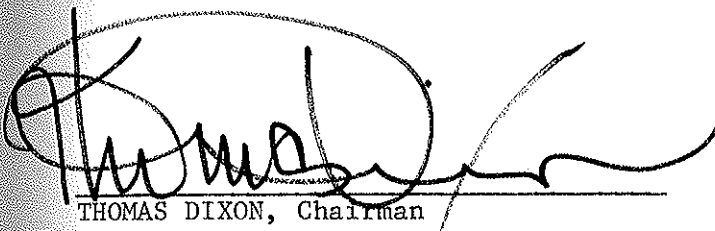
Motion  
75-10

Mr. Halvorson moved adoption of the attached Procedures for Board of Trustees' Hearing on February 26 with item No. 12 amended to designate President McCann rather than Richard Montecucco, Assistant Attorney General, as the person to whom all documents and communications be submitted. The amendment carried. Seconded by Mr. Hadley and passed.

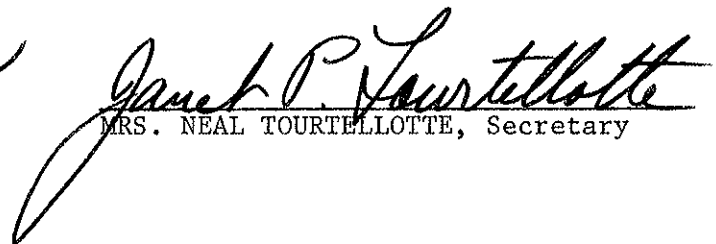
DATE OF NEXT MEETING AND ADJOURNMENT

The Trustees decided to wait until after the February 26 hearing to set the date of the next Board meeting.

As there was no further business, the meeting adjourned at 3:45 PM.



THOMAS DIXON, Chairman



MRS. NEAL TOURTELLOTTE, Secretary

bw

Attachments (2)

Tuition & Fee Schedule

Summer Session, 1975

Number of Evergreen Units	Appli- cation Fee*	Advan- ced Deposit*	Tuition and Fees			
			Tuition	Operating Fee	S & A Fee	Total
Resident Students:						
Non-Vietnam Veterans:						
1	0	0	\$12.00	\$44.50	\$23.50	\$ 80.00
2	0	0	16.50	61.00	32.50	110.00
3	0	0	21.50	77.50	41.00	140.00
4	0	0	25.00	91.50	48.50	165.00
Vietnam Veterans:						
1	0	0	\$12.00	\$44.50	\$23.50	\$ 80.00
2	0	0	16.50	61.00	32.50	110.00
3	0	0	18.00	66.50	35.50	120.00
4	0	0	18.00	66.50	35.50	120.00
Non-resident Students:						
1	0	0	\$41.00	\$130.50	\$48.50	\$220.00
2	0	0	60.00	191.50	48.50	300.00
3	0	0	79.00	252.50	48.50	380.00
4	0	0	96.00	308.50	48.50	453.00

\*For new students enrolling only for the summer session

Provided, however, that there shall be a special tuition charge of \$20.00 per participant in the National Science Foundation-supported program for Olympia area elementary school teachers.

Adopted by  
Board of Trustees  
February 13, 1975

00323

## PROCEDURES FOR BOARD OF TRUSTEES' HEARING

At the hour of 10:30 a.m. on the 26th day of February, 1975, the Board of Trustees will sit as a quasi judicial body to hear the appeal filed by Dean Clabaugh from the decision of the Campus Hearing Board.

1. This will be a public hearing.
2. Each side in the matter will appoint a spokesman and so notify the Board of Trustees prior to the date of the hearing.
3. The Board will review the record made before the Campus Hearing Board and may notify the parties prior to the hearing of any witnesses they may wish to ask to attend.
4. At the time of the hearing, the Board may wish further information to be given by these witnesses that are asked to attend.
5. The spokesman for both sides shall deliver to the Board's designee for transmission to the Trustees a written statement of their position (no longer than 10 pages) at least five (5) days prior to the hearing for mailing to the Trustees.
6. At the time of the hearing, the appellant will be asked to make an opening statement not to exceed ten (10) minutes, as will the respondent.
7. Two (2) hours will be allowed each side (the appellant commencing) for a review of the record and arguments in support of their position.
8. Either side wishing to submit further testimony or documents in addition to those submitted to the Campus Hearing Board will be required to so notify the Board for approval of this at least five (5) days prior to the hearing.
9. Closing arguments (not to exceed one-half hour), if necessary, will be granted each side.
10. The Board intends to go into executive session to deliberate and hopefully issue its decision on the same day.
11. Although this hearing is to be held in public, there will be no audience participation.
12. The Board hereby designates Charles McCann, President, as the person to whom all documents and communications shall be submitted.

Adopted by  
The Evergreen State College  
Board of Trustees  
2/13/75