

REGULAR  
MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE

Thursday, August 13, 1981  
The Evergreen State College Campus  
Daniel J. Evans Library, Room 3112  
Olympia, Washington

Trustees Present: Wesley E. Berglund  
Robert J. Flowers  
Herbert Gelman  
Thelma A. Jackson  
Jane B. Sylvester

Representatives to the Board Present: Jan Lambertz  
Absent: Bob Crocker, Alum  
Larry Eickstaedt, Faculty  
Jeffree Stewart, Student

Staff Present: John Aikin, Director of Computer Services  
Betty Beeman, Administrative Secretary to the President  
Rita Cooper, Director of Employee Relations  
Les Eldridge, Assistant to the President and Director of Community Relations  
Dan Evans, President  
Chuck Fowler, Director of College Relations  
Steve Hunter, Director of Institutional Research  
Dick Schwartz, Vice President for Business  
Larry Stenberg, Dean of Student and Enrollment Services  
Rebecca Wright, Affirmative Action Officer  
See permanent roster for others attending

Others Present: Fred & Mary Jane Adair, parents  
Elton Chase, WOIS  
Joann Freimund, student, MPA program  
Rich Montecucco, Senior Assistant Attorney General  
See permanent roster for others attending

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Chairman Sylvester at 10:05 AM and recessed immediately for an executive session to consider response to the petition from Sid White. The regular meeting reconvened at 10:54 AM.

APPROVAL OF AGENDA AND MINUTES/BREAK

Motion  
81-30

Mr. Berglund moved acceptance of the agenda. Seconded by Mrs. Jackson and passed.

Motion  
81-31

Mr. Flowers moved approval of the minutes of the July 16, 1981 meeting as submitted. Seconded by Mrs. Jackson and passed.

Chairman Sylvester thanked Mr. Berglund for his contribution and service as Board Chairman for 1980-81.

The Trustees invited the Evergreen community to join them in informal conversation over a cup of coffee between 11:00 - 11:15 AM.

STAFF EDUCATIONAL BENEFITS - Policy Discussion

Rita Cooper discussed revision to EAC 174-112-010, a policy for staff educational benefits, proposing a fee waiver on a space available basis for full time employees and distributed and discussed a summary sheet prepared for Trustees. Trustees have the option of setting the number of credit hours taken.

Trustee Flowers asked whether staff would be required to make up time; Ms. Cooper responded the release time policy allows four hours per week without being made up.

In response to a question from Trustee Jackson, Ms. Cooper mentioned that a registration procedure needs to be developed.

The policy will be considered at the September meeting.

LIBRARY ROOF HANDRAILS AND PLANTER BOXES - Policy Discussion

Dave Wallbom presented preliminary sketches for design work for the Library roof handrails and planter boxes project, proposing three decks and possibilities for a change of scenery.

Chairman Sylvester requested a larger drawing at the time Trustee action is required; Mr. Wallbom indicated he would have an actual planter box at that meeting.

In response to a question regarding watering, Mr. Wallbom told Trustees water spigots presently on the roof for fire protection purposes could be adapted for watering.

FIRE PROTECTION AGREEMENT - Policy Discussion

Mr. Wallbom reviewed the proposed fire protection agreement with McLane Fire District (approved by the Fire Chief and the McLane Board of Commissioners), recommended approval at the next meeting of the \$122,000 contract, and outlined differences from the 1979 contract.

In response to a question from Trustee Gelman, Mr. Wallbom discussed moving Evergreen's personnel and equipment to the McLane Fire Department. Mr. Gelman requested a copy of the letter from the Fire Chief regarding response time.

#### RECREATION FIELD, PHASE II - Action

Mr. Wallbom discussed the architect's cost estimates for construction of Phase II of the Recreation Field and pointed out locations of the various activities on a drawing. If the college were to become involved in softball or hardball in the future, one of the fields has been engineered to convert. Also, the four-lane track can be expanded to six lanes when money is available. The maximum allowable construction cost is \$475,000; legislative appropriation is \$580,000.

Mr. Wallbom also discussed plantings. Chairman Sylvester wondered whether the campus master plan group would review the architect's recommendations for planting. The planting phase will be reviewed for compatibility with the campus Master Plan.

Mr. Gelman asked that a copy of the bid anticipated costs be mailed to Trustees in advance of the phone call, should telephonic approval be required of Trustees prior to the next meeting.

Motion  
81-32

Mr. Berglund moved acceptance of the project as proposed and approval to bid Phase II of the Recreation Field (including grading, drainage, irrigation, and seeding; drinking fountains; cinder surfacing; jogging trail lights; site lighting bases) at an estimated cost of \$578,547; alternate 1 (rework borrow area - \$58,295) and alternate 2 (construction of two new tennis courts - \$90,000) could be included if the project bid were under the legislative appropriation of \$580,000. Seconded by Mr. Gelman and passed.

#### CONTRACT WITH WASHINGTON OCCUPATIONAL INFORMATION SERVICE (WOIS) - Action

Mr. Schwartz informed Trustees that the finance committee recommended the acceptance of the contract, which has been revised to expire at the end of one year (June 30, 1982), at which time WOIS could become an independent entity. Trustee Gelman added that Rich Montecucco had reviewed the Oregon agreement and found that the occupational service was not part of the host institution. Mrs. Jackson felt that this contract fit WOIS' long-range plans to become a non-profit organization.

Motion  
81-33

Mr. Gelman moved approval of the attached Memorandum of Understanding between The Evergreen State College and the Washington Occupational Information Service, effective July 1, 1981, and terminating June 30, 1982. Seconded by Mrs. Jackson and passed.

#### RESPONSE TO SID WHITE'S REQUEST TO BOARD - Action

Mr. Gelman commented on the amount of time spent listening to tapes and reading documents, indicating he would have felt better had all parties involved participated in the hearing process.

Motion  
81-34

Mr. Gelman moved approval of the attached decision of the Board in response to Sid White's request that the Board remand or reopen the Campus Hearing Board decision (Katherine Adair and Margaret Murhphy, respondents, vs. Sid White, petitioner), ordering back pay, removal of the decision of the Campus Hearing Board from White's personnel file, and establishment of procedures for similar future situations. Seconded by Mr. Berglund.

Following discussion and comment from John Perkins, Mr. Gelman amended his motion to include the following language in the last paragraph of the decision (amended language underscored):

"It is further ordered that it is the Board's determination that the administration at the college, through the offices of cooperative education and other appropriate offices on campus should set forth for use in the future the procedures to be followed when an individual in a cooperative education program becomes ill or is otherwise unable to perform his or her duties thereby making available those moneys for additional placement of a student intern."

Amendment seconded by Mr. Berglund. The motion as amended passed.

#### PRESIDENT'S REPORT

##### Admissions Statistics (Evans)

President Evans reported applications are behind last year's figures, primarily in transfer applications; admissions are ahead of last year but slowing. There is a substantial increase in Third World applicants and admissions.

##### Finance Committee Report (Schwartz)

Vice President Schwartz reported that the finance committee had reviewed: the quarterly investment report (93 percent of the college cash had been invested during the past year, exceeding the goal of 90 percent); the comparison of auxiliary budgets with pro forma accounting statements; year-end closing/Bookstore interfund loan (requiring action by the full Board); and the KAOS audit (the committee recommended an executive session to consult with legal counsel at the September meeting).

Motion  
81-35

Mr. Gelman moved approval of an interfund loan from the college to the Bookstore in the amount of \$23,573.15. Seconded by Mrs. Jackson and passed.

##### 1980-81 Marketing Plan Evaluation (Fowler)

President Evans introduced the marketing presentation; Chuck Fowler will report in September on marketing plans for 1981-82. Chairman Sylvester requested that the 1981-82 plan be sent with the agenda, along with a summary sheet.

Mr. Fowler distributed a summary of the 1980-81 marketing plan goals and objectives, indicating that 93 percent of the plan's strategies were completed. Added activities during the year were: the Third World Recruiting task force and the Retention task force; expanded Vancouver marketing program and the addition of a teacher certification marketing program. Mr. Fowler reviewed aspects of admissions and application and distributed a summary of the 1981 summer marketing program.

Mr. Fowler introduced student Vince Werner who, as a student project, produced a public service announcement now being aired by KING, KIRO, and KOMO television. Trustees viewed the 60-second and 30-second public service announcements.

#### DATE OF NEXT MEETING

President Evans briefly discussed plans for the alternative education conference at Evergreen September 8 - 10.

The next meeting date was set for September 10, providing an opportunity for Trustees to participate in the conference.

#### OTHER BUSINESS, ANNOUNCEMENTS AND ADJOURNMENT

Student Joe Palmus wondered whether college administration could find an alternative to South Sound National Bank's policy of charging students a fee to cash checks. President Evans said the staff would review and report to the Board and to Joe Palmus.

Mr. Palmus also asked about plans for an extended campus in Tacoma for third- and fourth-year students. President Evans mentioned problems in building off-campus programs, restrictions from CPE in moving into another community where there are already colleges and universities, and expressed the college's intention to have a Tacoma program in 1982-83.

Student Stephen Klaas suggested that placement statistics be added to the marketing plan and that the college let the public know that the PSA was made by a student. Mr. Fowler will pursue.

Trustees Jackson, Sylvester and Gelman expressed interest in attending the October 4-6 Association of Governing Boards meeting.

Trustee Jackson complimented Mrs. Sylvester on her superb idea of a coffee break with the community, providing an opportunity for Trustees to meet staff, faculty and students.

The meeting adjourned at 12:50 PM.

  
JANE B. SYLVESTER, Chairman

  
THELMA JACKSON, Secretary



MEMORANDUM OF UNDERSTANDING  
between  
THE EVERGREEN STATE COLLEGE  
and the  
WASHINGTON OCCUPATIONAL INFORMATION SERVICE

WHEREAS, the college is aware of the fact that WOIS originally existed under an interlocal cooperation agreement as an operating entity of seven agencies: Office of Financial Management, State Board for Community College Education, Superintendent of Public Instruction, Commission for Vocational Education, Department of Social and Health Services, Council for Postsecondary Education and Employment Security Department; and

WHEREAS, the parties to the interlocal cooperation agreement have expressed their intention to terminate the agreement effective June 30, 1981; and

WHEREAS, The Evergreen State College has agreed, based upon its broad statutory authority, to absorb the operation of WOIS as an integral operating division of the college;

NOW, THEREFORE, The Evergreen State College and WOIS agree to the following:

I.

The Evergreen State College hereby agrees to assume financial responsibility for the operation of WOIS.

II.

It is agreed that all staff personnel of WOIS shall transfer and become staff personnel of the college subject to whatever applicable HEPB rules apply.

III.

WOIS shall be maintained as an integral and separate operating unit of the college and shall operate under the direction and supervision of the vice president for business.

IV.

The college further agrees that WOIS shall continue to operate and provide its services to users throughout the state and in return for those services will bill users an amount sufficient to cover the operating costs of WOIS.

V.

The college further agrees that WOIS through its director shall have authority to do all those things necessary to carry out its functions.

VI.

The college acknowledges that WOIS shall continue its functions under the name WOIS (Washington Occupational Information Service) and may also proceed to obtain any further copyrights under the designation WOIS.

VII.

The college also agrees to grant to the director appointing authority subject to review of the vice president for business concerning appointment of personnel.

VIII.

Both parties believe that this relationship should become long-term, but also recognize the possibility that either WOIS or the college may express an intent to terminate the relationship, and if this is effected, employees of WOIS will be RIF'd under the internal policy of the college.

IX.

Should either party wish to express an intent to terminate the relationship, either may give the other 90 days notice of that intention, and the college shall then determine whether the relationship shall be severed.

X.

The college also recognizes that WOIS will maintain an advisory committee made up in part of representative from user groups but also representatives of other organizations which may otherwise be interested in the activities of WOIS.

XI.

The college hereby recognizes and agrees to assume the activities of WOIS, which is engaged in activities concerning the centralized development and use of career information and career information services materials and equipment to facilitate access to clients to the career information system gathered by WOIS.

XII.

This relationship shall become effective July 1, 1981, and shall continue through June 30, 1982, when it shall terminate.

Ellen W. Chase

Washington Occupational  
Information Service (WOIS)

Richard N. Schwartz

The Evergreen State College  
July 16, 1981

Approved as to Form:

Richard M. Montecucco

Richard Montecucco 10-9-81  
Attorney General's Office



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3  
4 BEFORE THE BOARD OF TRUSTEES  
5 OF THE EVERGREEN STATE COLLEGE

6 KATHERINE ADAIR and )  
7 MARGARET MURPHY, )  
8 Respondents, )  
9 v. ) DECISION OF THE BOARD  
10 SID WHITE, ) OF TRUSTEES OF THE  
11 Petitioner. ) EVERGREEN STATE COLLEGE

12 THIS MATTER came on for hearing pursuant to a request  
13 by Sid White, the petitioner, for the Board of Trustees to  
14 review the decision of the Campus Hearing Board entered after  
15 a hearing held on June 3, 1981. The Board has reviewed the  
16 files and materials relating thereto, including the additional  
17 information requested by the Board pursuant to a notice issued  
18 to petitioner on the 25th day of June, 1981.

19 NOW, THEREFORE, the Board hereby enters the following  
20 order: (solely)

21 The Board hereby affirms, *solely* that portion of the decision  
22 of the Campus Hearing Board which reads as follows:

23 "Margaret Murphy should receive back pay  
24 amounting to the difference between \$3.85  
25 and \$4.10 per hour for the period from  
February 13 through March 18.

26 "Katherine Adair should receive one-half  
27 of the total amount Margaret Murphy will  
28 have received for the period from February  
29 13 through March 18. This was based on  
testimony that she was only participating  
at a rate that was one-half the time of  
Margaret Murphy's."

30 IT IS FURTHER ORDERED That the report (Decision of the  
31 Campus Hearing Board) be removed from Sid White's personnel file.  
32 Decision of the Board - 1

1 IT IS FURTHER ORDERED That it is the Board's determina-  
2 tion that the administration at the college, through the office  
3 of cooperative education, ~~and the academic deans office and other approp offices~~ should set forth for use in the future <sup>on campus</sup>  
4 the procedures to be followed when an individual in a cooperative  
5 education program becomes ill or is otherwise unable to perform  
6 his or her duties thereby making available those moneys for  
7 additional placement of a student intern.

8 DATED this 13th day of August, 1981.  
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10 /s/ Jane B. Sylvester  
11 Chairman, Board of Trustees  
12 The Evergreen State College  
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