

**MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**Wednesday, December 14, 1988**

**Daniel J. Evans Library  
Olympia, Washington**

**Trustees Attending:** Kay Boyd  
Herbert Gelman  
George E. Mante  
Richard S. Page  
William T. Robinson  
David K. Y. Tang  
Allan M. Weinstein

**Representatives  
to the Board  
Present:** Kitty Parker, Staff  
Janine Thome, Alum

**Staff Present:** Jeannie Chandler, Director of Housing  
Kathleen Garcia, Executive Assistant to the President  
Rita Grace, Administrative Assistant to the President  
Jim Johnson, Director of Computer Services  
Gail Martin, Vice President for Student Services  
Joseph Olander, President  
Arnaldo Rodriguez, Dean of Enrollment Services  
Gary Russell, Chief of Security  
Doug Scrima, Assistant to Dean of Enrollment Services  
Steve Trotter, Budget Officer  
Mike Wark, Information Specialist  
Ken Winkley, VP for Finance and Administration  
Karen Wynkoop, Associate VP for Academic Budget and  
Financial Planning  
Bill Zaugg, Administrative Assistant for Budget  
See permanent roster for others attending

**Others Attending:** Mike Grant, Assistant Attorney General

The meeting was called to order at 9:10 AM by Vice Chairman Gelman.

**APPROVAL OF MINUTES - Action**

**Motion** Mr. Mante moved approval of the minutes of the meeting of  
**88-37** November 9, 1988, as distributed. Seconded by Ms. Boyd and  
passed.

**SALARY INCREASE FOR EXEMPT STAFF - Action**

President Olander stated that the legislature had appropriated funds to grant an average 3% salary increase to exempt employees. However, in order to correct a problem which has developed for the counselor classification,

the staff recommends a 7.046% average increase for counselors and a 2.898% average increase for all other exempt staff.

**Motion**  
**88-38**

Ms. Boyd moved approval of a 7.046% average salary increase for counselors and a 2.898% average salary increase for all other exempt staff, effective January 1, 1989, and that the attached exempt salary grid (representing a 2.85% increase over the existing grid) be approved. Seconded by Mr. Mante and passed.

Trustee Gelman commented on the action taken last month at the meeting in Tacoma to increase President Olander's salary.

**FACULTY SALARY SCALE - Action**

President Olander reviewed the staff recommendation, consistent with legislative authorization, to increase faculty salaries by an average of 7.6%. The entire faculty grid has been increased by 5.77%.

**Motion**  
**88-39**

Mr. Mante moved approval of the attached faculty salary scale (effective January 1, 1989), which increases faculty salaries by an average of 7.6% above the grid approved last March. The 7.6% average increase is reached in two steps. First, each faculty member moves up one experience year on the scale in recognition of their academic work during the 1987-88 year. In addition, the entire grid is increased by 5.77%. The amount of increase received by individual faculty members depends on their experience year. Seconded by Ms. Boyd and passed.

**APPOINTMENT OF COLLEGE'S REPRESENTATIVE ON THE U. S. OLYMPIC ACADEMY BOARD - Action**

President Olander reviewed the need to have a governing board for the U. S. Olympic Academy. The contract between the U. S. O. C. and the Pacific Northwest Amateur Sports Foundation calls for a five-member governing board to plan initial academy goals and objectives and specifies the President of the College be one of the five members. Expenses incurred would be paid by the Pacific Northwest Amateur Sports Foundation.

**Motion**  
**88-40**

Mr. Mante moved appointment of President Olander to the five-person governing board created by the permanent U. S. Olympic Academy contract. Seconded by Mr. Page and passed.

**PUBLIC HEARING FOR CONSIDERATION OF WAC POLICIES - Action**

At approximately 9:30 AM, Chairman Tang convened a public hearing for the purposes of considering Washington Administrative Code policies.



**WAC 174-132-010 THROUGH -120 (COMPUTER SERVICES) - Action**

President Olander reviewed this new policy having to do with penalties for abusing computer resources. These recommendations have been developed in consultation with the academic and administrative computing users groups and with faculty, staff and students.

**Motion  
88-41**

Mr. Page moved, under Administrative Procedures Act requirements, approval of the attached policies and procedures for computer services, WAC 174-132-010 through -120. Seconded by Ms. Boyd and passed.

**WAC 174-136-030 (CRIMINAL TRESPASS WARNINGS) - Postponement**

President Olander recommended deleting the word "criminal" in the trespass policy and suggested Trustees might want to delay action on this policy. Trustees Boyd and Gelman recommended considering this WAC in conjunction with the student conduct policy. Action was postponed until such time as the conduct code is approved.

**WAC 174-160-010 THROUGH -030 (ADMISSIONS CRITERIA AND PROCEDURES) -  
Withdrawn**

President Olander withdrew this policy from consideration because there is not complete information regarding the Higher Education Coordinating Board policy for transfer students. Mr. Rodriguez added that the current catalog does reflect accurately the practices and policies regarding admissions.

**OTHER BUSINESS AND INFORMATION****Affirmative Action Admissions Procedure**

Mr. Rodriguez informed Trustees that as of December 12, the College has received 632 more applications than at the same time last year. Admissions for transfer students closed on December 9. Students will be admitted on a wait-list basis pending receipt of additional funding from the legislature. The College has met the FTE target for transfer students of 2900 and is very close to meeting the target FTE for freshman students.

Gail Martin added that, steps are being taken on an interim basis to assure diversity by reserving 40 spaces for (but not limited to) first generation college applicants, economically disadvantaged, protected ethnic groups, and older adults. She commented that the situation will be reviewed more closely in order to establish long-term procedures. Several Trustees expressed their concern about this approach. Vice President Martin mentioned that, with the new Higher Education Coordinating Board regulations, some of the issues Trustees raised will be addressed. She emphasized the interim nature of this procedure. To avoid the precedent of a quota, Trustees Robinson and Tang proposed that the College reserve slots open for whoever applies late so that admissions criteria could be applied



to all of the late applications. Ms. Martin reminded Trustees that space would be reserved for **qualified disadvantaged** students.

Ms. Boyd moved approval of the proposed interim affirmative action procedure for admissions for the 1989-90 school year to reserve forty slots to enable the College to better meet its goal of a diverse student body. Seconded by Mr. Page and withdrawn following further discussion.

Attorney General Mike Grant explained that he was somewhat responsible for this item coming to the Board as an advisory procedural item as opposed to a policy item. He reminded Trustees this was not listed as an action item and suggested that perhaps it would be unwise for the Board to resolve this matter as a policy. The motion was withdrawn.

#### **WAC 174-136-060 THROUGH -120 (ACCESS OF LIBRARY RESOURCES) - Action**

The public hearing portion of the meeting resumed with the consideration of an amendment to the policy regarding access and use of library resources.

Julie Hebert presented changes to the circulation section of this policy and identified three additional changes. Other than typographical errors, the replacement and processing fee for items recalled would be levied at 60 (rather than 90) days.

**Motion 88-42** Mr. Mante moved approval, under Administrative Procedures Act requirements, of that section of the access and use of Library resources policy (WAC 174-136-060 through -120) relating to book circulation. Seconded by Ms. Boyd and passed.

Allegra Hinkle reviewed changes to the media loan section of the library policy and explained the fine system. She mentioned that charges were the same for different types of equipment; more expensive equipment was not charged a higher rate.

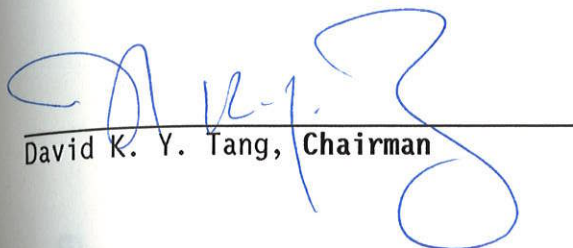
**Motion 88-43** Mr. Robinson moved approval, under Administrative Procedures Act requirements, of that portion of the access and use of library resources policy (WAC 174-136-060 through -120) relating to media loan and instructed staff to further review the charge levied on more expensive equipment to eliminate any incentive to pay fines rather than rent equipment. Seconded by Mr. Page and passed.

President Olander commented on staff efforts to update these WAC policies. With the assistance of Mike Grant, the end of this review is in sight. He also mentioned late faculty evaluations and steps being taken to withhold pay checks from six faculty members.

#### **NEW STUDENT HOUSING, PHASE III - Information and Action**

President Olander asked that an open seminar on new housing be undertaken in order for Trustees to be familiar with all aspects and fully informed about

The date of the next meeting was set for January 11, at the University of Washington.



David K. Y. Tang, Chairman



Kay Boyd, Secretary

/rb

Attachments (2)