

March 15, 2019

TO: Aquatics Evaluation Steering Committee:
Sam Hensold
Elizabeth McHugh
Ray Finn
Andrew Reece
Anthony Arriola
Lillian Bryce
Raphael Plenty Wolf
Koharu Yonebayashi
Eric Duvall-Winscher

FROM: Wendy Endress

RE: Charge & Timeline

Attached: Fall 2018 Aquatics Program Proposal

Thank you for serving on the Aquatics Program Renewal Steering Committee. As the attached Fall 2018 Aquatics Program Proposal reflects, this group is tasked with conducting a needs assessment and programmatic review of the Aquatics Program and identifying options for developing a safe, accessible, robust and fiscally sustainable Aquatics Program which meets the needs of our students, staff, faculty, and local community.

Specifically, the Committee is charged with examining and addressing the following:

- Identifying gaps in standard safety and operating procedures, and remedies for improving safety and operations.
- Costs associated with deferred facility maintenance, regular upkeep, and meeting program needs and requirements.
- Student interest in aquatics programming, identifying program options that align with student interest, and staff/resources capacity to support.
- Opportunities for new program development (e.g. health/wellness/physical therapy models).
- New and existing partnership opportunities with community agencies (i.e. Olympia Parks and Recreation Department, YMCA, Olympia School District, and Evergreen Swim Club).
- Recommendations for a model which is fiscally self-sustaining or which provides a scaled back, or minimal aquatics program, or recommends redirecting resources to other programs.

It is anticipated that the Committee will involve and consult with the following stakeholders and partners:

Facilities/Pool experts/consultants
Aquatics Program experts/consultants

Students, faculty and staff
Thurston County community members

The work will occur between March and July 2019 and should include the following:

- Review of the history and recent user data
- Community feedback
- Evaluation and analysis of community feedback and consultant assessment/advice
- Recommendations for consideration

Proposed Timeline:

March 2019

Initial Steering Committee meeting (focus on history and recent user data) (March 1)

Conduct forums

- Student Forum (proposed 3/7/19, 5-7 pm)
- Community Patron Forum (proposed 3/18/19, 6-8 pm)
- Faculty Staff Forum (proposed 3/20/19, 1-3 pm)

April 2019

Steering Committee meetings (April 12 & 26)

Data analysis of information collected through forums, leading to creation of the survey(s) (April 22-May 3)

Interim status report submitted (April 30)

May 2019

A two week survey period to collect stakeholder group feedback on options/opportunities identified in first phase (May 6-17)

Steering Committee meeting (May 31)

June 2019

Interim status report submitted (June 1) Analysis and data summary

Initial plan options developed in consultation with aquatic facility, and aquatic program consultants

July 2019

Draft report and recommendations submitted (July 19)

August 2019

Final Report and Recommendations submitted (August 19)