

**EMAIL NAMETAG ORDERS TO:
OFFICE SIGN COMPANY service@officesigncompany.com**

If ordering multiple name tags, submit a list of names:

- **Indicate which style you prefer** (*see diagrams on next page*):
“Evergreen STYLE A1, A2, A3, or A4”
or
“Evergreen STYLE B1, B2, B3, or B4”
- **separate names using semicolons (;)**
- **include punctuation** (slashes on the pronouns she/her, they/them, he/him and between **work unit / title** on formal name tag),
- **indicate line breaks on Style B using slashes (/),**
- **DO NOT EXCEED character/space count** (*see diagrams on next page*)
- **separate lists for tags, ie:**

(**Evergreen Style A4**) Nikki McCoy she/her; (**Evergreen Style A2**) Speedy they/them; (**Evergreen Style A1**) Alfonso;

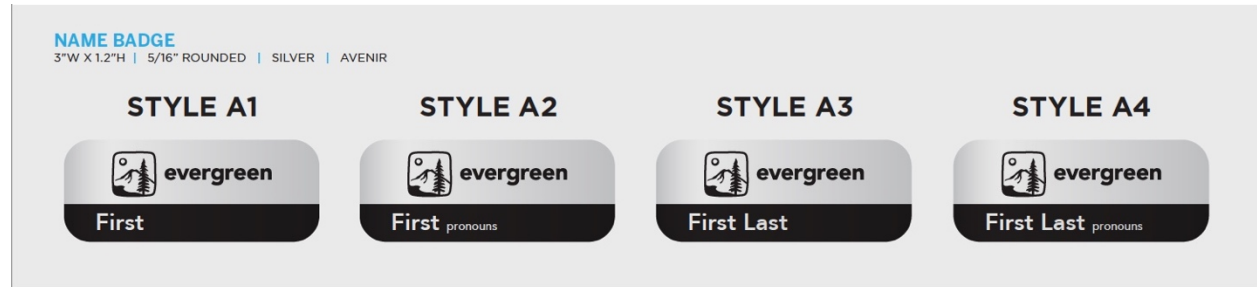
(**Evergreen Style B2**) Nani Paape / Creative Services Manager / Marketing & Communications; (**Evergreen Style B1**) Darrell Pruett he/him/ Majestic Graphic Designer / Marketing & Communications;

Quantity Discounts (same for formal and informal)

1	\$14.60 each
2 to 5	\$13.10 each
6 to 12	\$12.60 each
13 to 50	\$11.60 each
51 or more	\$10.60 each
FLAT RATE SHIPPING	\$8.95

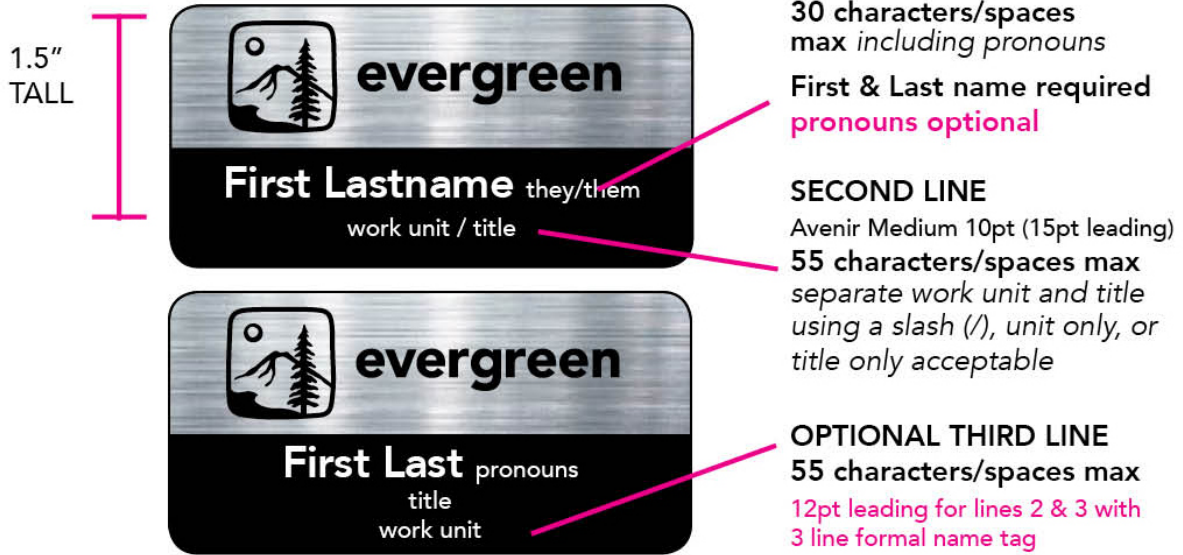
STYLE A1, A2, A3, A4: 3"W x 1.2"H

INFORMAL VERSION



STYLE B1, B2, B3, B4: 3.25"W x 1.5"H

FORMAL VERSION



NAME BADGE
3.25"W X 1.5"H | 5/16" ROUNDED | SILVER | AVENIR

