

Campus Land Use Committee Meeting Minutes
October 27, 2004

Attending: Collin Orr, Bill Bruner, Robyn Herring, Rich Davis, Mark Kormondy, Benjamin Helmes
Guest: Casey Richart
Recorder: Maria Horan

1. September meeting minutes approved.

2. Request to collect leaf litter samples

There is no academic program support for this research project, Casey is conducting this research on his own, he may use his findings to publish an article and/or may use it for his internship with an environmental agency. The timeframe for collecting is from now to mid-May. However, he may want to continue the project beyond May. If this is the case, he'll return to the committee with the request. Casey will use a number of sampling methods; these were explained to the committee and detailed in the additional information that he submitted to the committee about his project. He will access the survey site by foot off of Simmons Road. All equipment and supplies will be carried on to the site and carried out when the survey is finished. Casey expects to hike in once every two weeks. The committee expressed concern in establishing new trails; Casey assured the group that his entry to the site will vary (if it's necessary to do so) to avoid creating new trails.

The committee asked that Casey provide Rip Hemingway (the steward of campus land use research projects) with his data findings and final report. The committee also requested that Casey inform police services (non-emergency number 867-6832) when he plans to be on-site.

ACTION: Maria will draft a letter for Collin's signature authorizing Casey's project by the CLUC.

APPROVED: CLUC members support the leaf litter sampling project and authorize Casey to move forward with it.

3. Request to post county sign directing public to OCS

Jan Nix of OCS requested permission to post an 'A' style sign and a sign on county property directing the public to OCS. The committee denied the request to place an 'A' style sign with current school enrollment levels. The county sign request is on county property and outside the committee's purview. The committee does not oppose the posting of the county sign.

NOT APPROVED: Posting an 'A' style sign has been denied. Groups are not allowed to advertise on college streets ('A' signs are only posted during Super Saturday and Graduation).

5. Hazardous tree policy/evaluation procedure review

There was a discussion about the hazard level ratings of trees on campus. Notifications will remain as stated in the policy, a notice will also be sent to Steve Herman (faculty member). Habitat stumps will be left when possible and when it's not a danger for staff to leave them.

Action Items

1. *All Committee members to email their suggestions on what the CLUC's land use focus for recommendation should be this year.*
2. *Maria to draft a letter of authorization for leaf litter sampling research project.*
3. *Rich will submit recommended changes on hazard tree policy to the committee.*
4. *Maria will add all people interested in being on the committee to the CLUC DL.*
5. *Maria will update website.*
6. *Maria will look into creating PDF files for the online CMP.*

ACTION: Rich will review the policy and submit recommended changes to the committee.

6. Committee membership update

Faculty members have been assigned to the committee and a number of student and staff that are interested in serving as well. 'Official' committee membership will be determined by the VP, however everyone that's interested in participating is welcome to.

ACTION: Maria will add all interested people to the CLUC distribution list and inform them of future meetings.

7. CLUC website and application updates

Group approved the recommended updates to the website and land use application.

ACTION: Maria will make these changes to the website.

8. Other Issues

There was discussion about the committee's charge and type of work that the committee should engage in and produce. Part of the committee's charge is to provide senior management with recommendations on long term land use on campus. Collin would like members to think about what land use issues should be tackled this academic year and recommended to senior management. It was mentioned that a work plan should be created for this. One thing that was discussed is the condition and future of the dilapidated buildings on campus (i.e., the kiefer house).

ACTION: Committee members should email their suggestions to Maria for the type of land use issues that should be worked on by the committee and recommended to senior management this academic year. Maria will compile suggestions made and have them available at the next meeting.

Committee members agreed that a tour of the campus would be beneficial to them since they are responsible for making recommendations for land use on campus and most members do not get to see much of the campus throughout the course of their regular jobs.

Casey indicated that the Campus Master Plan on the web does not have page numbers even though the plan refers to them.

ACTION: Maria will look into creating PDF files of the CMP and post on the web.

9. Update on facilities projects

The Parkway project: the local community that submitted an appeal to SEPA may be willing to work with the college on differing issues. The design firm will submit some re-design options that may meet budget and community concerns. Some options being considered is one round about instead of two and/or a partial round about.

Smoking policy: facilities will set up temporary canvas shelters for designated smoking areas that do not have overhead protection. An on call architect will be hired to design the permanent structures; Robyn is the contact for this project.

Authorizations

1.
APPROVED:
Leaf litter
sampling.

2.
NOT
APPROVED:
'A' frame signs
for OCS.

10. Next Meeting

Next meeting is scheduled for November 17, 2004 from 1-3pm in the Facilities Conference room, Lab II, room 1250.

ACTION: Committee will take a campus tour during the next meeting.