

**Senior Staff Meeting**  
**May 11, 2009**  
**Meeting Notes**

Attending: Don Bantz, John Carmichael, Art Costantino, Lee Hoemann, Steve Hunter, John Hurley, Les Purce, Todd Sprague, Steve Trotter, Julie Suchanek  
Absent: Theresa Aragon, Susan Harris, Allen Toothaker

**Minutes**

The notes for the May 4 meeting were approved.

**Announcements**

- Todd Sprague said that he is drafting written responses to questions raised in the campus-wide budget forum. He will circulate a draft for comment.
- John Carmichael noted that Nancy Murray suggested the Academic Fair as an opportunity to inform students about financial aid help in light of proposed tuition increases.
- Steve Hunter said that freshman orientation on May 8 went well, with good attendance by new students and by faculty.

**AVP for Human Resources**

John Hurley reported that Allen Toothaker is planning to retire in the next year, tentatively on February 28, 2010. John said that he is preparing a revised job description in anticipation of the recruitment. The new job description is likely to place greater emphasis on labor relations. Collin Orr has agreed to chair the search committee.

**Energy co-generation**

John Hurley said that the college will seek state or federal funds to construct an energy co-generation facility on campus. The estimated cost is \$12 million. The facility would allow the college to heat wood chip scraps to produce gas instead of using natural gas.

**Police Services Community Review Board**

Art Costantino reported that the Police Services Community Review Board issued its recommendations on the proposal to equip and train Police Services to use long rifles in the event of an "active shooter" incident on campus. The report reflected a 6-3 division in the committee, and included both majority and minority opinions. The faculty considered a motion to support the report, but tabled the motion pending further discussion. Art said that he continues to collect information and is learning more about the Standard Operating Procedures of other local jurisdictions. He has not yet made a decision.

**Legislative Review**

Julie Suchanek distributed a list of bills affecting the college that have deadlines attached or that require reports, participation in studies or similar actions. She said that additional accountability requirements associated with federal stimulus money are likely to be announced.

<b>Action:</b> Julie, Steve Trotter and John Carmichael will propose assignments for each of the legislated tasks.
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**Board of Trustees Agenda**

John Carmichael distributed the final agenda for the Board's May 12 and 13 meeting. The group reviewed three presentations in anticipation of the Board meeting.

- Steve Hunter distributed a display showing a history of tuition actions for each category of students. He also showed a table to show the extent to which the proposed 20% hold back of new

tuition revenue can "hold harmless" students with Expected Family Contributions less than \$8,000.

- Sharon Goodman distributed handouts summarizing the 10-year plan for Residential and Dining Services and justifying the proposed rate increases.
- Phyllis Lane distributed a draft memo summarizing programs in Health and Counseling, showing the history of fees to support that program, and describing the proposed fee increase and the program enhancements that it could support.

The group also briefly discussed the proposed Services and Activities Fee increase and the implementation of the Washington Student Lobby fee. The Geoduck Student Union is considering placing the WashPIRG fee back on the student ballot. The WashPIRG fee vote would not occur in time to bring to the Board for action in June.