

**Senior Staff Meeting**  
**October 5, 2009**  
**Meeting Notes**

Attending: Don Bantz, Eddy Brown, John Carmichael, Art Costantino, Susan Harris, Lee Hoemann,  
Steve Hunter, John Hurley, Les Purce, Todd Sprague, Julie Suchanek, Allen Toothaker  
Absent: Steve Trotter

**Review of minutes**

The minutes of the September 28, 2009 meeting were approved.

**Additions to the agenda**

No additions were made to the agenda.

**Announcements**

- Julie Suchanek announced that Senator Becker will be visiting the campus on Thursday, October 8, 2009.
- Art Costantino noted that the Campus Connections luncheon is being held at 12:30pm this Friday in the Longhouse. He requested that senior staff encourage those who were invited to attend.
- Todd announced the 16 individuals have reported having the flu on the self-reporting webpage. 1400 visitors have visited the website since implementation. The Health Center is not seeing a lot of walk-ins.

**Fundraising**

Lee Hoemann distributed the "Foundation Funds Raised, FY10 Executive Summary" to Senior Staff. Lee urged Senior Staff members to get tickets for the art auction scheduled for Sunday, October 11<sup>th</sup>, if not done so already. The doors open at 11:00am, with lunch starting at 12:30pm, with the silent auction to end at approximately 2:30pm or 3:00pm. The program is currently at the printer.

**ACTIONS**

- Senior Staff members to get tickets for the art auction if not done so already (all).

**Legislative Update**

Julie S. stated that the legislature was here in Olympia last week for assembly days. John Hurley and Julie S. visited with some legislators last week. She noted that the college should work to stay transparent and should work on a message to promote investment in higher education. It is important for all to see the benefit of higher education.

**HEC Board Work Groups**

- Web-Based Portal: No update provided
- Standards for Effective Teaching: Steve Hunter passed out the document "High Need Areas – Recruitment Plan Information". He noted that between the plan Sherri Walton provided and the goals developed, the requirements are complete.
- System Design Plan: Don gave a brief update on the systems design plan. The focus is to use existing capacity, such as centers and branch campuses. He noted that there is a workforce education mentality within the group. The group will look at demand and then model after that.
- Tech Transformation: John Hurley stated that Aaron is working on this workgroup.
- Tuition Policy: Steve Hunter distributed a Tuition Policy Recommendations draft. He noted that this draft went to the HECB last week.

### **Enrollment Update**

Steve Hunter gave an update on enrollment and noted we are 400 FTE above contractual level. After discussion regarding options for closing winter and spring enrollment, a final decision was made by the Vice Presidents.

#### **Decision**

- The college is no longer accepting applications for winter. The college will accept applications for spring, however the priority deadline will be adhered to and staff should send a strong message to this effect. Steve H. will knock winter target down to keep space for spring. Reassessment on closing spring will be made in December.

### **Senior Staff Goals**

John Carmichael passed out the Senior Staff Goals (second draft).

#### **ACTIONS**

- Feedback on Senior Staff Goals to John C. by Wednesday, October 7, 2009 (all).