

**Senior Staff Meeting
November 2, 2009
Meeting Notes**

Attending: Don Bantz, John Carmichael, Art Costantino, Susan Harris, Lee Hoemann, Steve Hunter,
John Hurley, Todd Sprague, Julie Suchanek, Allen Toothaker, Steve Trotter
Absent: Eddy Brown, Les Purce

Review of minutes

The minutes of the October 26, 2009 meeting were approved.

Additions to the agenda

No additions were made to the agenda.

Announcements

- Art Costantino announced that the health center has seen an increase in students with psychological challenges. This is a trend that is being seen nationally in colleges and universities.
- Lee Hoemann announced that she has received feedback that staff and faculty who are not longer employed by the college are not hearing from us once they leave. She recommended that we review the exit process and attempt to get contact information for those employees who would like to receive updates from the college.
- Todd Sprague announced that this Friday a form will be emailed to supervisors to fill out regarding absences. This will help identify the impact that H1N1 may or may not be having on the campus. Students are to stay in contact with faculty regarding work and credit. Faculty to take a different approach to reporting student illnesses and will report when the numbers of students out are disruptive to their program. This process will not give a truly accurate picture, however it will help fill the gap.

House Higher Education Committee

Julie Suchanek gave an update on the House Higher Education Committee meeting she attended last Thursday. The focus of the meeting was on System Design. ICLO was hosted by The Evergreen State College after the House Higher Education Committee meeting.

Board of Trustees

John Carmichael distributed a copy of the draft BOT agenda for the upcoming November 11, 2009 meeting. He noted that the meeting is scheduled for 9am – 3pm. There is a full agenda and the Board will not have the time to complete the entire strategic plan. The focus will be on the Educational Goal of the Strategic Plan.

Don Bantz reviewed the Academics Strategy. He showed the draft PowerPoint presentation to Senior staff. Senior Staff gave feedback on the presentation and identified a few additions and revisions for Don to consider.

Steve Hunter gave an overview of the Enrollment Strategy. He distributed draft copies of meeting materials for review. He noted that he would emphasize the Student Recruitment Introduction, and data pages 1, 7 and 8 at the meeting. The other data pages are included for reference.

Actions

- Don Bantz to make revisions to the BOT PowerPoint presentation on Academics Strategy (Don B.).