

Senior Staff Meeting
April 11, 2011
Meeting Notes

Attending: John Carmichael, Art Costantino, Julie Garver, Susan Harris, Lee Hoemann, Steve Hunter, Nancy Murray, Les Purce, Ken Tabbutt, Steve Trotter

Absent: John Hurley, Laurel Uznanski

Review of Minutes

The April 4, 2011 minutes were approved as written.

Announcements

- The 10th day of spring quarter was last Friday. Enrollment is up by 58 students. Non-resident enrollment is identical to last spring. Students taking ILC's are up.

Governance Assignments for 2011-2012

A list of faculty governance assignments was distributed to Senior Staff. Many descriptions are missing from the assignments and workload expectations are not identified. Not all assignments are equal when it comes to workload and expectations. The faculty contract does not require faculty to do governance. It was questioned if we track the number of governance assignments. There has also been a question posed from the agenda committee on what constitutes a DTF versus a work group.

Decisions and Actions

- Please review the Faculty Governance list and return the completed response forms to Julie S. within two weeks (VPs).

Staff Representative to the Board

A new Staff Representative to the Board will need to be identified for the upcoming year. If we would like to keep the current method of naming someone as the representative, it is important that multiple names be submitted for consideration. The Staff Representative to the Board position has a substantial time commitment. The individual must attend board meetings 12 days per year, review the BOT materials, and send out email updates to staff members – essentially this position serves as an ombudsman.

Decisions and Actions

- Provide names of individuals to sit on the Staff Representative to the Board committee by next week to John C. (all).

Recognizing Retirements

There have been some requests that retiring staff members be recognized; especially considering the high numbers of retiring staff members this June. It was suggested that staff recognition be linked with the faculty emeritus reception.

Decisions and Actions

- John C. to work on a college wide retirement reception tying it into the faculty emeritus reception and provide acknowledgement at the preceding BOT meeting (John C.).

Financial Aid Packaging

University of Washington and Western Washington University have sent out aid packages. Evergreen's target date is Friday, April 15, 2011. A document giving an overview of the financial aid packaging

recommendation was distributed to senior staff. The recommendation is to package with the assumption of a 14% tuition increase – the higher end of the spectrum. Choosing the higher tuition increase is the responsible thing to do as student can better plan their finances. It is inevitable that the college will repackage.

<u>Decisions and Actions</u>

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| <ul style="list-style-type: none">• Move ahead with financial aid packaging indicating a 14% tuition increase (Steve H.). |
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Legislative Update

The house budget came off the floor on Saturday and the deadline for bills is tomorrow. Release of the Senate budget is expected after 5pm tomorrow. There is an expected 14% increase in tuition for Evergreen and fewer dollars are expected to be on the table for the capital budget. The session is scheduled to end on the 24th of April, however, there is an expectation that there will be a special session.

The house budget overstated the revenue numbers for tuition. The house indicates that the cut to Evergreen is 3%, however with corrected revenue assumptions, the cut is actually 7.8%. Julie G. will be holding a brown bag with staff, students and faculty on Wednesday at noon.

Budget forums will be held after email communications. The forum to include the following elements: define the problem, clarify conflicts, identify parallels to the budgets, identify what the college is doing to prepare, and indicate solutions with next steps.

<u>Decisions and Actions</u>

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| <ul style="list-style-type: none">• Statement to be sent out to the community after the release of the senate budget. One meeting directed to faculty and staff, and another directed to students (Todd S.). |
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