

Senior Staff Meeting
January 9, 2012
Meeting Notes

Attending: John Carmichael, Art Costantino, Julie Garver, Susan Harris, Steve Hunter, Lee Hoemann, Les Purce, Todd Sprague, Steve Trotter, Laurel Uznanski, Michael Zimmerman

Absent: John Hurley, Nancy Murray

Review of Minutes

The December 12, 2011 minutes were approved as written.

Announcements

- Preview day is scheduled for this Saturday, January 14, 2012. Over 600 have RSVP'd for the event.
- Jane Wall, the new temporary Assistant Director of Governmental Relations, starts today and will work through the end of next session.

Legislative Update

The 30 day special session begins today and is expected to end March 8. Several hearings will be held this week including the House Higher Education Committee today, where Julie G. will speak. Laura C. will be attending the Senate Higher Education committee on Wednesday. Proposed legislation that may affect the college relates to incentive funding, open courseware, increased services for students with disabilities, procurement, firearms on campus, regulatory relief bill, and WSIPP employee classification.

The revenue forecast is expected February 16, 2012. The K-12 legal ruling could double the budget issue for higher education.

Revenue Work Groups

A copy of "Long-Term Revenue Generation Working Groups, 20 December 2011" was emailed to Senior Staff. Michael Z. reviewed the document with Senior Staff. The VPs met to discuss the revenue work groups. Areas of focus include capital projects, student markets and summer school/extended education. By the end of winter quarter the initial assessment and cost benefit examinations should be done. A fall retention report was distributed for review. There was discussion on whether Retention should be added as a fourth category or included with Student Markets.

Decisions and Actions

- Expand to include Retention to the Revenue Work Groups charge (Michael Z.).
- Provide feedback to Michael Z regarding retention by next week (all).
- Formal charge to be revised and re-sent (Michael Z.).

Fall Admissions Priority Date

Steve H. made a recommendation to move up the fall admission priority date to February 1st. This will be more in-line with other colleges and universities and will help with financial aid figures, scholarships, and high school counselors.

Decisions and Actions

- It was decided to change the fall admissions priority date to February 1st beginning fall 2013.

Washington Opportunity Scholarship

The new scholarship out of the legislature is the Washington Opportunity Scholarship. The beginning scholarship amount is expected to be \$1000 for qualified students majoring in/or have the intention to major in STEM or health science fields. There is a GPA requirement which will be problematic for Evergreen. It was noted that students also face other challenges without GPA. The scholarships are to begin fall 2012.

Decisions and Actions

- Les P., Michael Z., and Steve H. to discuss steps on how to work with the College Success Foundation regarding the GPA requirement for the Washington Opportunity Scholarship (Les P., Michael Z., Steve H.).

Internal Audit Search Update

The search committee will meet this afternoon. The intention is to interview over the next week and invite finalists on campus the last week of January.

January 19 Special Board Meeting/BOT Orientation

There will be a special phone meeting for the Board of Trustees on January 19, 2012. Agenda items include construction contract for A-dorm and a brief update on legislative budget issues. Two new Board members will be on campus and have been scheduled for orientation on the same day. The next meeting is scheduled in February 14th and February 15th. This meeting may change to a one-day meeting after working through the agenda.

Follow-up on Duty to Report discussion

Senior staff discussed duty-to-report expectations. Two communications will be sent out within the next week. All staff and faculty are encouraged to report and CSAs (Campus Security Authorities) are required to report. The Sexual Misconduct Policy Group is reviewing the policy and more clearly defining sexual misconduct.

Decisions and Actions

- VPs to review and respond to the CSA (Campus Security Authorities) lists within the next few days. List to be sent to Les P. for review (Les P., VPs).

Other

The next Senior Staff meeting will be next Tuesday, January 17, 2012 due to the Martin Luther King Jr. holiday.