

**Senior Staff Meeting
February 6, 2012
Meeting Notes**

Attending: John Carmichael, Art Costantino, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Nancy Murray, Les Purce, Todd Sprague, Steve Trotter, Laurel Uznanski, Michael Zimmerman
Absent: Julie Garver

Review of Minutes

The January 30, 2012 minutes were approved as written.

Announcements

- Tony Alfonso fell and broke his ankle. He is doing well and is expected back on February 23, 2012.
- Brian Mathis has taken another position and is leaving Evergreen. The Web Team is short handed and requests may take longer than usual.
- Steve H.'s birthday is this Wednesday.
- The first round of Internal Auditor interviews is complete. The next round of interviews will include Les, the VPs, President's Staff, and other stakeholders (including budget coordinators).
- Michael Z. and Steve H. visited the College Success Foundation regarding the Washington Opportunity Scholarship program GPA requirements. The Foundation agreed that the college will review and make judgment that Evergreen applicants are at or above the requirement and no GPA will be required. Students, once accepted, will need to stay in good standing to be considered again. Satisfactory progress will be evaluated at the end of the year.
- Evergreen and SPSCC are participating in a language consortium. Students from SPSCC can take second year Spanish and Russian here at Evergreen, and Evergreen students will have the similar opportunities at the other schools.

Legislative Update

Les P. met with legislators last week. There is an expectation that the revenue will be flat. Les and Michael Z. met with Rep. Carlyle.

Greater Good Campaign

The Greater Good Campaign had a town hall meeting in Seattle last week. Panelists included all the six public baccalaureate presidents and business leaders from REI, Boeing, and Microsoft. Les P. passed out Greater Good wristbands.

Condition of Grounds

The Trails and parkway were hit hard during the storms. It is expected that it will take the grounds crew two months to get caught up. There was a question on the progress of the graffiti removal.

<u>Decisions and Actions</u>

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| <ul style="list-style-type: none">• John H. to check on the ETA for graffiti removal (John H.). |
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Time Capsule

Randy Stilson sent an email to Les P. regarding the time capsule that was removed from the CAB during the remodel. Randy indicated the capsule is currently being held in archives and asked whether a re-dedication ceremony should occur.

Decisions and Actions

- It was decided that the time capsule will be replaced without a re-dedication ceremony.
- John H. to ask facilities to replace the time capsule in the steel box at the CAB (John H.).

Preparation for Classified Collective Bargaining

Laurel noted that a new management bargaining team needs to be appointed. She proposed a similar make-up as last year. Names will need to be brought to the Board for approval.

Decisions and Actions

- Identify individuals to participate on the Management Bargaining Team for classified negotiations. Forward names to Laurel U. by the end of the week (Laurel, VPs).

The Chronicle's "Best Places to Work" Survey

Michael Z. asked for input regarding participation in the Best Places to Work survey. The survey is administered by the Chronicle. It was suggested that information gained from the results could help with retention and help identify concerns on the campus. It was questioned if we could get data broken down to more fully assess the results.

Decisions and Actions

- Laurel U. and Todd S. to gain more information regarding the Chronicle's survey and breakdown of results (Laurel U., Todd S.).

Board of Trustees Agenda

The BOT meeting is scheduled for February 15, 2012 on the Tacoma campus. Materials are being pulled together today and tomorrow. John C. distributed a draft dashboard and draft agenda for review. Michael Z. and Art C. to co-chair the retention report.

Decisions and Actions

- Add real estate to executive session agenda (John C.).
- Michael Z. and Art C. to identify the best way to convey the information regarding concern of all-level program retention (Michael Z., Art C.)
- The Work Group Charges were approved with changes identified (John C.).

TESCTalk/TESCrier

Todd S. has pulled together information on what other schools are doing that is similar to our TESCTalk and TESCrier. He has found that most schools do not have resources such as these. It is being questioned as to what value TESCTalk/TESCrier brings or takes away from the community. Two issues including social media strategy and internal/external communications may be folded together in this discussion. Aaron P. is looking at a group forum; however this model must be moderated. Who will take ownership of a new mode of social media to replace TESCTalk/TESCrier if it was no longer offered? If it is taken down, will there be migration to other DL's or will it be seen as censorship?

Decisions and Actions

- Continue discussion on internal/external communications and report back to Senior Staff (Art C., Lee H., Todd S.).

Fall Application Update

Steve H. distributed fall application progress. It is expected that an influx of applications will come in on/near the cut-off date. There is some concern with the low number of community college transfers.