

Senior Staff Meeting

May 7, 2012

Meeting Notes

Attending: John Carmichael, Art Costantino, Susan Harris, Lee Hoemann, John Hurley, Todd Sprague, Steve Trotter, Laurel Uznanski, Michael Zimmerman

Absent: Julie Garver, Steve Hunter, Nancy Murray, Les Purce

Review of Minutes

The April 30, 2012 minutes were approved as written.

Announcements

- The monitors in the CAB are now up and running. Contact Andy Corn if you have any announcements you would like added. It was noted that placing monitors in other high traffic areas, such as SEM II, would be beneficial.
- Two hundred and forty RSVPs have been received for the recognition dinner. 40th Anniversary events to note include: The President's Seminar on Friday afternoon (CRC) – no registration required; the Saturday night party (Red Square) – no registration required; Animation Panel Friday afternoon (CRC); Lynda Weinman lunch Saturday afternoon (CRC); and Dan Tishman dinner Saturday evening (CRC).

Finalizing Board Agenda Presentations

An annotated agenda was distributed for review. The agenda, individual roles and expectations were discussed.