

**Senior Staff Meeting
September 10, 2012
Meeting Notes**

Attending: John Carmichael, Art Costantino, Lee Hoemann, Steve Hunter, John Hurley, Sarah Pedersen, Todd Sprague, Jane Wall
Absent: Julie Garver, Susan Harris, Les Purce, Steve Trotter, Laurel Uznanski, Michael Zimmerman

Review of Minutes

The August 20 and 27 minutes were approved.

Announcements

- Sarah Pedersen reminded the group that we plan to discuss smoking policy this fall. John Carmichael will place it on an upcoming agenda.
- Sarah asked about plans to expand the scope of the Bias Incident Response Policy. Art Costantino said that a draft revision of the policy is circulating for review.
- The group reviewed some of the points raised during the two meetings with the admissions counselors. Todd Sprague reported on usability testing of the Web site. Also, the college has purchased some targeted advertisements. Sarah said that the Curriculum DTF is interested in the subject of curricular pathways and fields of study.
- Art Costantino reviewed the schedule of upcoming orientation activities, highlighting those that the VPs are expected to attend.
- Todd reported that the web-based campus calendar has been revised and simplified to improve usability. The group working on the calendar would like to send out periodic e-mails noting upcoming events and directing people toward the on-line calendar.
- Todd said that the college has received four responses to our Request for Proposals to conduct a study of the college's economic impact. A committee is reviewing and rating the proposals.

Legislative Update

Jane Wall provided additional information about "sequestration," the federal budget process that would impose across-the-board reductions in January unless Congress takes action to avert the cuts. Jane attended a roundtable discussion with Congressman Adam Smith, who said that sequestration is likely to occur. The research institutions would be significantly affected by sequestration and are following the topic closely. The affect on Evergreen is less clear. Pell grants are protected from the across-the-board cuts. Federal Work Study would be cut, but that program affects only a small number of students at Evergreen. The community colleges might experience a larger and more direct impact, which could adversely affect the transfer students that Evergreen serves. The effect on currently awarded TRIO and Gear Up grants is unclear.

Follow-up: Art will check with TRIO and Gear Up staff about the effect of federal sequestration on those programs.
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Enrollment Update

Steve Hunter presented an update on fall enrollment. He said that in the absence of objections, he plans to stop accepting new applications for fall on Friday, September 14. Applications for the Tacoma program are reported to be strong. Based on current registration, Steve projects an annual average enrollment of approximately 4,200 FTE. The ratio of resident:non-resident enrollments has improved slightly from the previous projection, which will help to mitigate the budget effects of this enrollment shortfall.