

Senior Staff Meeting
July 1, 2013
Meeting Notes

Attending: John Carmichael, Wendy Endress, Julie Garver, Susan Harris, Steve Hunter, John Hurley, Sarah Pedersen, Steve Trotter, Laurel Uznanski, Michael Zimmerman
Absent: Lee Hoemann, Les Purce, Todd Sprague
Guests: Sandra Kaiser, Amanda Walker

Review of Minutes

The minutes for March 25, 2013, June 3, 2013, June 10, 2013 and June 17, 2013 were approved as written.

Additions to the Agenda

No additions were made to the agenda

Announcements

- Sandy Kaiser, Media and Community Relations Manager was introduced to Senior Staff. Introductions were made all around.
- Wendy Endress, Vice President for Student Affairs was welcomed to the group.

Enrollment Consultation Visit Follow-Up

Maguire Associates visited campus last week and met with over 100 individuals over the course of a couple of days. Draft instruments are expected by the end of the week.

Retreat Planning

John C. is looking at potential facilitators for the upcoming Senior Staff retreat. He posed the question of what quality is most important: strategic planning, higher education experience or retreat design and facilitation.

Decisions and Actions

- If willing to volunteer to help with facilitator interviews, please let John C. know this week (all).

Board Agenda

John C. distributed a draft copy of the BOT annotated agenda. The meeting is scheduled for a Wednesday, July 10, 2013. The meeting will begin at 9:00am and break out for executive session at 10:30am. Open public meeting will resume at 1:30pm.

Decisions and Actions

- Complete and forward BOT meeting materials to John C. as soon as possible (all).

Legislative Update

Steve T. distributed three documents related to the capital and operating budgets and reviewed with Senior Staff. It was noted that the base FTE for Evergreen has been increased to 4335. It is our understanding that this is an unfunded enrollment proviso and no awards or penalties are tied to the number. Julie is working on de-linking the S&A fees to tuition increase, as it will negatively affect the potential for student activities to raise funds.

Other

This is Sarah Pedersen's last Senior Staff meeting as her term is ending. A new representative will be identified at the upcoming Dean's retreat. Sarah was thanked for her service.