

**Senior Staff Meeting
November 4, 2013
Meeting Notes**

Attending: John Carmichael, Wendy Endress, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley,
Nancy Murray, Todd Sprague, Steve Trotter, Michael Zimmerman
Absent: Julie Garver, Les Purce, Laurel Uznanski
Guest: Laura Coghlan

Review of Minutes

The minutes for the October 28, 2013 meeting were approved with one change.

Retention Report

Laura Coghlan distributed "Retention Highlights: Fall 2012 to Fall 2013" and reviewed it with Senior Staff. Key findings of the report include the following: overall undergraduate fall-to-fall retention is 82% (highest in at least 16 years); undergraduate retention for students of color is 84% (highest in at least 16 years); continuing undergraduate retention is up at approximately 85%; improvement in retention of students with disabilities; improvement in retention of first-generation baccalaureate students; improvement in students below poverty level; essentially no change in retention of veterans since last year (staying strong at 84%); new transfers who participated in the Academic Statement Orientation were 10% more likely to return than those students who did not participate; and stronger retention rates are seen with full time first year (FTFY) students enrolling in core/Lower-division compared to all-level programs (80-81% vs. 67% retention).

It was noted that the MES increased retention to 89%, MIT increased retention to 79% and while still strong, MPA decreased retention to 83%.

Decisions and Actions

- Prepare report overlaying financial aid data with retention data (Steve H., Laura C.).
- Look at residency/non-residency split for FTFY core, lower-division, and all-level program data (Laura C.).
- Consider survey of students that drop out fall and winter quarters (Steve H.).

Board of Trustees

A draft copy of the Board of Trustees agenda for Wednesday, November 13th was distributed for review and discussion. The Board of Trustees will meet for a retreat on Tuesday, November 12th at the Women's Club in Olympia. Vice Presidents will join the retreat from noon to 4:30pm.

Decisions and Actions

- Changes to agenda: add discussion of CRC project; delete tour line (listed twice); add reception after adjournment (John C.).
- Close loop on possible action for the Center for Sustainable Infrastructure (John C.).
- Send Board of Trustee materials to John C. by tomorrow at the latest (all).