



THE EVERGREEN STATE COLLEGE  
Facilities Services

**Memorandum**

**DATE:** April 7, 2016

**TO:** Space Management Committee

Tom Mercado  
Sharon Goodman  
John Hurley  
Susan Keefe  
Abby Kelso  
David McAvity  
Vacant (Steve Trotter)  
Andrew Beattie

**FROM:** Jeanne Rynne

The following is the agenda for the combined Space Management meeting:

- 1. Introductions**
- 2. Review Sem I Pre-Design**
- 3. Archives/Art Storage**
- 4. Space Use Attachment "A" Review**
- 5. Prioritize Minor Works Program requests for 2017-19**
- 6. All Others**