

Space Committee Minutes 10-02-08

Members: Paul Smith, Wendy Endress, Sharon Goodman, Sheryl Dorney, Ken Tabbutt, Patti Zimmerman, John Pumilio, Steve Trotter

Recorder: Emily Sladek

Introductions and Approval of Minutes: Approved.

2009 Summer Conferences:

Can Conference Services use 2nd floor Library lobby for catering meals during the summer of 2009 while the Longhouse is being renovated? Can the Lobby be equipped with dividers/partitions from the trailers? The partitions won't work, because they need to be mounted. Maybe the dividers that are currently in use in Sem II will work. Sheryl agrees that they would.

- NLC Conference in June will have about 250 people eating in rounds. EF Dance in July/Aug will be 320 people with Electronic Media. July/beg-August 450 students need to eat lunch and sometimes dinner. Sheryl would like space to feed about 100 people through out the conference season.

ACTION ITEM: Patti and Paul will discuss feasibility and report back on their recommendations next month. Sheryl will send dates to Kirk. The decision also needs to be okayed by Library Dean and Academic Commuting.

Com 338 Re-Classification:

Currently, this space is designated as a classroom. Faculty would like to make it a dedicated lab space for academic programs that students would use for their performance rehearsals. The impacts of this change of classification are discussed. The group recommends approving the re-classification pending a review of the proposed changes by Robyn Herring and an architect, so that SRI can be requested to the update space.

Comprehensive Space Efficiency Study:

Ken brings 1996 Space Efficiency Study and the history of it is discussed. He would like this group to figure out where we are in terms of space capacity and utilization and where we need to go to meet our 5000 FTE. He asks if it would make sense to do an updated study like the 1996 study. Steve wonders what actions have been implemented from the 1996 study and what actions haven't taken place. Paul and Patti will have an efficient utilization and capacity report by December's space meeting. They will need John Robbins, Marty Beagle and C&C help. Then the committee can brainstorm a possible timeline for the study and decide if Paul needs to draft a recommendation to John Hurley asking the committee to do a Space Efficiency Study. The past 1996 study is at URL: <http://www.evergreen.edu/policies/planningdocuments/spacecommittee.htm>

Other Items:

Steve Trotter reminds the committee of its charge. The group discusses allotting half the meeting time for specific, time sensitive items and half the time for long-range planning is discussed.

Next Space Committee Meeting: November 6 from 1-3pm in the Facilities Conference Room