

## Space Management Meeting Minutes 4-3-08

Attendees: Steve Trotter, Patti Zimmerman, Sharon Goodman, Sharon Harrison, Wendy Endress, Ken Tabbutt

Guests: Aaron Powell, Rip Heminway, Dave Shellman

Recorder: Emily Sladek

### Intros & Approval of Minutes

Introductions & Approval of Minutes as is.

### Presentation of Memo on Market Place

- It is on 1<sup>st</sup> floor of library. Facility/Staff Lounge doesn't have to be adjacent, but has to some private space. We haven't decided where it will go. Need to put it on the agenda at some point in the future.

### Housing Shop in Mods (Sharon Goodman)

- Explanation of how the Mods would be a more practical location than current Housing Shops set up. List of why the particular spot is beneficial. What does Space Committee think? Steve doesn't think Housing and RAD issues are really CLUC or Space domain. Ken says the CLUC will approve it and their next meeting. Possible timeline would be summer and fall 2008.

**ACTION ITEM: Housing Shop in Mods on next CLUC agenda**

### Prioritize SRIs (Dave Shellman)

- Don't have an updated SRI list. So just deal with the three that are over \$25000. Dave was called in to provide understanding of sheet, but a clear budget amount was not determined. Let's prioritize these three. All SRIs need to be done in this biennium.
- CRC: Wendy wants to make it a low priority project and discuss the overpriced bid with Student Affairs and Space Committee at next month's meeting.

**ACTION ITEM: Update Dave on the status of the CRC, so he can let contractor know.**

- C&C Offices: No decision, waiting for Paul's prioritization list.
- AC Computing Office Remodel: No decision, waiting for Paul's prioritization list.

**ACTION ITEM: Get FAD and Academics to prioritize their SRIs in ABC format. Go ahead with all projects, if they all fit in the budget. Prioritize and then give the list to Dave, so he can schedule work within this biennium.**

**Next Space Committee Meeting Thursday, May 1<sup>st</sup> from 1-3pm in the Facilities Conference Room**