

Space Minutes October 4, 2012

Attendees: Sheryl Dorney, Steve Trotter, David McAvity, Patti Zimmerman, Wendy Endress, Paul Smith, Sharon Goodman

Guest: Aaron Powell

Recorder: Bianca Janssen-Timmen

Introductions and Approval of Minutes

The meeting minutes were generally approved, but Wendy will send some edits in regards to the Veteran's Center staffing to Bianca after today's meeting.

1. Space Changes in C&C – Aaron Powell

Computing and Communications hired four new FTE's, for which they need some additional space.

Aaron and the Committee had a general discussion regarding the different space variations in C&C. The Space Management Committee will make the following recommendations to John:

- a) The Computer Training room (Library 1604) will be converted to a multiple usage space. It will serve as C&C conference room and computer training room. Six (6) of the desk top stations will be removed to make room for a conference table but it will still have the same number of stations as the room will remain wired and be WIFI capable so that people can either bring a laptop or there will be lap top provided instead of desk top computers. Furthermore, Computer Training has first priority before all other scheduling. The space will be available for College-wide usage.
- b) Library 1405 will be re-designated as a C&C office. This office used to be a break room for Media Services and is currently occupied by Comm Building surge program. As soon as the Comm Building is back online, the re-designation will be implemented.

2. Sustainable Prison's Use of NIARI space – David McAvity

The Sustainable Prison's Project used to be on the second floor in Lab I and had two office spaces and one lab. Because of the construction on the second floor in Lab I they had to move and David was suggesting giving them Sem II, E-2116 as replacement and using it to provide a multi-person office space. Even after the move, the space would remain an Academic space.

3. Library 4300 Academic Use – week 5-10 – David McAvity

As a result of taking the Communication Building offline, there is a lack of performance space. David received a request for a performance practice space, for winter quarter, weeks 5-10, during which the room would have to be solely dedicated for this use. After discussing Lib 4300, Sem II, D-4107, and the CRC the committee suggested the move of daytime programs out of Sem II to make space for the performance program and their need for a full time space during week 5-10 because sounds travels from Lib 4300 to the Library spaces below and this would be very disturbing to staff working there.

David will check the options with the faculty and if need be will bring this item back to the committee.

4. Vet Center – Wendy

Wendy wondered if the committee is closer to making a decision towards the Vet Center location. Is the committee recommending taking an academic space and turning it into a Vet Center, specifically Lib 1003? After some discussion, the committee decided recommending Lib 1003 for the Vet Space, including necessary modifications, starting spring 2013.

David left at 2:45pm

5. Design of 4300 Space – Sheryl

Sheryl inquired about the process of having an architect look at Lib 4300 to make some suggestions of how this room could be modified and redesigned to make it more attractive to a range of different groups.

In order to do this a Usage Group would have to be identified to discuss this issue. The costs for an Architect to do a ~ 4 hour charrette and a broad schematic design are estimated to be around \$4000-6000.

The meeting ended at 3:00pm.

The next meeting will be November 1st, 2012