

Space Minutes November 5, 2015

Attendees: Sharon Goodman, David McAvity, Susan Keefe, Steve Trotter, Greg Porter, Elizabeth McHugh

Recorder: Bianca Janssen-Timmen

Introductions

Helio Light Project-Library Lobby – Elizabeth McHugh

Elizabeth came to this meeting to inquire about the Committee's input about creating a Helio Light Community Space on the first floor of the Library Lobby (previously the Alcove space). There is currently no funding, so this visit was just an informational one.

Ideally, Elizabeth and Susan would like to see this space in front of room 1001 (see drawing). In order to create a mixed use community/study/quiet space, several chairs and tables, as well as other comfortable seating options for students to sit and have coffee, lunch, etc. would be provided. The Helio lights could be installed on the pillars in this area and Elizabeth was thinking of having some Helios on or around the tables. Steve asked if we could turn the existing overhead lights into Helios but Elizabeth clarified that they would not be efficient enough because the lights have to be at least in a range of 12-18 inches in order to be effective.

Another attempt to make this area a little more comfortable would be the installation of carpet in the seating area without damaging the existing bricks; not the entire lobby and displaying some student art work.

Greg Porter brought up that this area also holds several events/dances throughout the school year and that he thinks it would be ideal if the space could be kept multi-functional, especially in consideration of Lib 4300 being offline for event/dance use, while the Lecture Hall is under renovation.

The Committee would like to recommend the idea to John Hurley and ask for approval of the concept and the location, so fundraising can be initiated.

Signage around Campus – David McAvity

David had a question about the Sem II area signage. Some of the signage is outdated and should be updated but it seems that the situation changes there almost yearly, so he also wanted to ask how often the signs should be updated. Susan said that he can request new signage through the work order system anytime. As for a regular update, it was suggested to do it once a year if necessary.

Another question was, if the directional signs in the Library and generally around the campus, could be updated with a more appealing and helpful design for people to find their way. Several committee members agreed that this would be a good idea.

It was also discussed that general rules applying to the entire campus, are not very visible and to no surprise, many students or visitors are aware of them (such as non-smoking campus).

The committee wondered if there would be any money available to remedy this lack of signage, maybe at the end of the biennium in the Minor Capital Budget that would have to be spent.

Talking about this matter, it was also discussed that a “Signage Masterplan” would be appropriate, in order to not lose the greater vision for the campus and in order to pass on knowledge, if staff changes occur.

In order to find out, what signs would be appropriate and helpful, it was discussed to initiate a survey.

It was suggested to recommend this idea to John Hurley.

Rooms for Graduate Programs – David McAvity

David proposed to have all the office spaces for all the graduate programs at one location and he said that all the Directors agree with this plan. He thought that Sem 1 would be a good space but considering it further, he hesitates, because it’s further away from the classrooms and the rest of the campus and he thinks that the faculty would prefer to be closer to Sem 2, especially E or D building.

When discussing the number of offices needed, David wasn’t sure, yet, because he thought once the grad programs would be consolidated, some faculty members could share offices.

Susan likes the idea of placing them onto the second and third floor of Sem 2, E building, currently the Public Service Center, because it seems like those programs are fairly easy to re-locate and the Master in Teaching program is already on the third floor.

Walter Niemiec will plan out a staffing plan in order to find out how much space is needed, if Sem II E, is still an option after that, David will talk to the current occupants.

Until the staffing plan is done, this discussion is just a deliberation and has to be discussed again, once more details are available.

Standing Items:

Mission of Space Management:

The committee discussed the need to review the current Space Management policy and agreed that we should stick with this policy, until a new one. From here we can talk about what the new purpose is from here. With no governing body, overlooking the “big picture” we mostly look at the current needs and issues but not at the implications that those decision would bring or mean down the road.

2:00pm, Acacia joined the meeting

Steve was referring to two documents from the 2008 Masterplan describing policies and the current basic missions of the Space Management Committee and the CLUC: Space Management handles manages everything pertaining the inside of buildings and the CLUC is responsible for everything outside. Bianca will scan them and send them to the members of the Space Management Committee for review.

Those outlines though do not line up with the Master Plan, Steve said, and he believes it is because previous Master Plans dealt only with the non-built/natural environment but now we should also look at the built environment and consider new buildings.

Other items:

Sharon Goodman announced that The Market Place on the 2nd floor in the CAB saw a significant increase in visitors and Sharon mentioned that she is trying to change the soft-seating configuration to increase the capacity. She also would like to expand the soft-seating into the

quiet lounge or the hallway for a trial period because it seems like students do that already. This could mean maybe exchanging or adding some furniture.

Susan suggested sending an email to her and Tom Mercado, to notify them of those plans and maybe asking for some other suggestions and going on a walk through to get a better picture of the situation.

The meeting ended at 2:11pm

The next meeting will be December 3, 2015