

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

July 10, 2002

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Sandra Ayesb
Deborah Barnett
Stanley Flemming
Bill Frank, Jr
David Lamb
Karen Lane
Merritt Long
Marilee Roloff

Absent: None

Representatives to the Board:

Bonnie Marie, Alumni Representative

Staff Present:

Stanley Bernstein, Director of College Relations
John Carmichael, Administrative Assistant to the President/Recording Secretary
to the Board of Trustees
Lucas Claussen, Annual Fund Phone-athon
Art Costantino, Vice President for Student Affairs
Ann Daley, Vice President for Finance and Administration
Paul Gallegos, Special Assistant for Equal Opportunity and Affirmative Action
Michel George, Director of Facilities Services
Lee Hoemann, Executive Associate to the President
Meredith Huff, Director of Human Resource Services
Frank McGovern, Vice President for College Advancement and Executive
Director of the Evergreen State College Foundation
Thomas L. Purce, President
Enrique Riveros-Schäfer, Vice President for Academic Affairs and Provost
Mary Ann Steele, Manager of Special Events
Steve Trotter, Executive Director of Operational Planning and Budget
Bill Zaugg, Administrative Assistant for Budget

Others Attending:

Howard Fischer, Senior Assistant Attorney General
Stephanie Nichols, Mexican Nation-State Program

See permanent roster for others attending

WEDNESDAY, JULY 10, 2002

Chair Flemming called the meeting to order at 9:05 a.m.

Executive Session

Chair Flemming announced that the board would convene in executive session until 11:15 a.m., to consider the performance of a public employee, as provided by RCW 42.30.110. At 11:15 a.m., Chair Flemming announced that board's executive session would extend until 11:30 a.m. At 11:30 a.m., the board convened in open session.

Work Force Report

Vice President Ann Daley introduced the Director of Human Resource Services, Meredith Huff. Ms. Huff reviewed the past year's work in Human Resource Services. Key initiatives included diversity outreach for staff recruitment, implementing 6767 salary changes, negotiating the new Union Contract, and participating in

the work of the Human Resources Disappearing Task Force (DTF). In addition, the office handled leave and accommodation issues, responded to four appeals and grievances, supported staff training and development, and organized campus staff recognition events. Human Resource issues in the year ahead will include work with the recommendations of the Human Resources DTF and responding to recent civil service reform legislation. The college will participate in the state's revision of civil service rules and the state classification system. In addition, the college will face choices related to collective bargaining under the new civil service rules.

Paul Gallegos, the President's Special Assistant for Equal Opportunity reported on the college's Affirmative Action program. In 2001, the college made 109 appointments (17 new faculty, 54 new staff, and 38 promotions). During the same period, 58 employees left the college (8 faculty and 50 staff). In 2001, 41 percent of non-faculty staff appointments were promotions. Seventy-five percent of those promotions went to classified staff, who make up 60 percent of the college's workforce. Nearly half of classified staff promotions were made through a competitive selection process.

Mr. Gallegos reported that the college's record of hiring and promotion in 2001 was generally positive. Most affected groups were hired and promoted at rates comparable to the workforce overall. At end of year, 22 percent of the non-faculty staff and 25 percent of the faculty were people of color, which exceeds the labor market for both categories. One exception to the this trend concerned African American employees. The college hired new African American employees at a higher proportion than the labor market, but more African American employees left the college in 2001 than were hired, and no African American employees received promotions.

In 2001, the President's Diversity Fund provided production and financial assistance for 26 events, collaborating with 22 academic programs, 15 departments, two public service centers, and ten student organizations. Approximately 2,800 people attended these events.

Recess

The board recessed for lunch at 12:05 p.m. and reconvened at 1:04 p.m.

Approval of 2003-2005 Operating Budget Request – ACTION

President Purce introduced the college's 2003-2005 operating budget request. He noted that the college continues to work with the state's public universities, through the Council of Presidents and through the Joint Governing Boards working group, to develop a common agenda for enrollment levels and other issues associated with the operating budget request. The college's final request will reflect that ongoing work.

Executive Director for Operational Planning and Budget, Steve Trotter, listed the major elements in the proposed budget request. Mr. Trotter said that with the board's approval, staff will work to shape the proposal into a final request to be submitted to the Governor in September.

Motion #7-01-02

Ms. Lane moved approval of the 2003-2005 proposed operating budget request. The motion was seconded by Ms. Roloff and passed.

Approval of 2003-2013 Capital Ten-Year Plan and 2003-2005 Capital Budget Request – ACTION

Vice President Daley said that the proposal before the board is identical to the material presented to the Board at the work session in June. The total request for the 2003-2005 biennium would be \$38,850,001. The proposed budget includes a request for re-appropriation of projects currently underway that will not be finished in the current biennium. Director Facilities, Michel George, said that the 2003-2005 request is a continuation of previous requests. Major program elements of the request include completion of Seminar II, the first phase of renovation for the Evans Library building, and continued renovation of the Lab II building.

Motion Ms. Roloff moved approval of the capital budget plan for 2003-2005 as presented in the president's administrative recommendation. The motion was seconded by Ms. Barnett and passed.
#7-02-02

Motion Ms. Lane moved approval of the 2003-2013 ten-year capital plan as presented in the president's administrative recommendation. The motion was seconded by Ms. Roloff and passed.
#7-03-02

President Purce said that he may ask the board to convene a special meeting in August to consider another capital item. The college received an economic stimulus appropriation to replace the roof of the Evans Library building. Planning for the project is proceeding rapidly. Given concerns about the weather and requirements for spending the money in the current biennium, staff hoped to have a contract ready for the board's approval in August.

Acceptance of McConkey Trustee's Scholarship – ACTION

Vice President McGovern reviewed the information he presented to the board in June. The Evergreen State College Foundation has designated the money received from the estate of Carolyn McConkey as a Trustee's scholarship. On behalf of the Foundation, Mr. McGovern asked the Board to accept the McConkey Trustee scholarship.

Motion Ms. Roloff moved acceptance of the McConkey Trustee scholarship. The motion was seconded by Ms. Barnett and passed.
#7-04-02

Application Fee Change – ACTION

Vice President Costantino asked the Board to approve a one-dollar increase in the application fee to \$36.00. Dr. Costantino said that the other public institutions were also increasing their application fees to \$36, the maximum increase allowable under Initiative 601. In response to a question from Trustee Ayesh, Dr. Costantino said that the actual cost of processing an application is close to \$50.

Motion Ms. Roloff moved to increase the application fee from \$35 to \$36. The motion was seconded by Mr. Lamb and passed.
#7-05-02

Evaluation of President – ACTION

Chair Flemming noted that over the past month, the Board has invited members of the Evergreen community to submit comments regarding the past year of President Purce's administration. The Board also had an opportunity to deliberate and discuss the past year with the president. Trustee Lane said that it was her privilege to serve on the presidential search committee and to serve as chair during President Purce's first years as president. Ms. Lane noted President Purce's energy, enthusiasm and good humor, and noted that he had made significant strides in spite of difficult circumstances. In particular, she noted efforts to improve faculty salaries, work to improve student recruitment, and the advancement of the Seminar II building. Chair Flemming noted the recognition and visibility of the college and that the college has received accolades over the past year. President Purce said that it is a pleasure to work with the board and the faculty, staff and students.

Motion Mr. Long moved, based on a review of evaluations received by the board and on the board's own assessment of President Purce's performance this past year, approval of the extension of President Purce's contract, as contained in the attached addendum to the contract. The motion was seconded by Ms. Roloff and passed.
#7-06-02

Chair Flemming said that in the board's evaluation, the board discussed extending to the president the opportunity for professional development. Dr. Flemming said that this discussion reflected a goal that the board had set for itself, and does not indicate that the president himself needs professional development.

Motion
#7-07-02 Ms. Barnett moved, based on the board's belief that professional development is an essential element necessary for continued excellence in performance, that the president be provided with up to two weeks of professional development of his own choosing that is related to either administrative or academic work. The motion was seconded by Ms. Roloff and passed.

Resolution recognizing Karen Lane's term as Chair, 2000-2002 - ACTION

Motion
#7-08-02 Ms. Roloff moved approval of attached Resolution 2002-11, expressing appreciation of Karen E. Lane's term as chair of the Board of Trustees. The motion was seconded by Ms. Barnett and passed.

Resolution recognizing David Lamb's term as Chair, 1998-2000 - ACTION

Motion
#7-09-02 Ms. Barnett moved approval of attached Resolution 2002-12, expressing appreciation of David Lamb's term as chair of the Board of Trustees. The motion was seconded by Ms. Roloff and passed.

Approval of the minutes of the June 13, 2002 meeting - ACTION

Motion
#7-10-02 Ms. Barnett moved approval of the minutes of the June 13, 2002 board meeting as presented. The motion was seconded by Ms. Lane and passed.

Reports from Chair and President

Student Trustee's Report

Trustee Ayesh reported that she had met with all the vice presidents and is continuing her orientation to the Board.

Chair's Report

Chair Flemming asked President Purce to report on the work of the Joint Governing Boards Working Group. President Purce said that he and Trustee Lane were serving on a subcommittee to develop a statement about the needs of higher education. President Purce shared with the board a rough draft of the needs statement. The final statement will summarize data concerning access to higher education opportunities, higher education's contribution to the state economy, and the need for state support. Representatives from each of the governing boards are scheduled to meet with the governor at the end of July.

Report from Alumni Representative

Alumni representative Bonnie Marie reported that the alumni association raised money at graduation and Super Saturday. The new president of the alumni association is former trustee Sinnamon Tierney. The alumni board now includes members living in Portland, Vancouver, and Massachusetts.

President's Report

President Purce asked Vice President Ann Daley to provide a brief report on Seminar II and the Child Care Center. Ms. Daley said that Seminar II remains on schedule and in budget. Approximately 13 percent of available funds have been spent, which is on target, and no major change orders have been approved. Ms. Daley reported that schematic designs for the Child Care Center will be available for the board's September

meeting. Staff will ask the board to approve financing and the construction contract at the board's January meeting.

President Purce asked Vice President McGovern to summarize the year-end report on fund raising. Mr. McGovern reported that the Annual Fund raised \$275,000, exceeding its goal of \$250,000. The number of Annual Fund gifts increased 13.7 percent. The average gift to the Annual Fund went up to \$87 from \$81 the previous year. Overall giving was \$1,039,000, an 8.9 percent increase over the previous year. The number of overall gifts increased by 5.3 percent. Next year, the Annual Fund goal will be \$300,000. Mr. McGovern noted that the Foundation's Board of Governors continued a trend of increased giving, going from giving \$21,000 in the previous year to \$51,000 last year.

President Purce asked Provost Enrique Riveros-Schäfer to report on his recent visit to China with faculty members Susan Fiksdal and Rose Jang. Provost Riveros-Schäfer said that he made the visit after having received a delegation from Wuhan University of Technology in January. Wuhan University, in partnership with a private enterprise, is planning to open a new college in China. Provost Riveros-Schäfer said that he hopes to have a final agreement ready for review in December. Under the agreement, Evergreen would assist the new college to adopt Evergreen's organizational model, would help to train faculty at the new college, and would admit a group of fourth-year students from China.

President Purce reported that the Council of Public Liberal Arts Colleges (COPLAC) held its annual meeting in North Adams, Massachusetts in June. The membership elected President Purce to serve a second term as president of COPLAC. The membership also accepted recommendations to expand membership, revise the dues structure, and continue employing Susan Finkel as part-time executive director.

President Purce displayed copies of the advertising and the poster for the Jackie Robinson Scholarship night at SAFECO field on August 14. The college's partners in the event include Ken Alhadeff, *The Seattle Times*, Washington Mutual, the Mariners, the Jaime Moyer Foundation, and Seattle Central Community College. The event will raise money for the scholarship endowment.

President Purce discussed his response to students who had been expelled from Mexico. He noted his interest in seeing the expulsions reversed as speedily as possible and his appreciation for the work that Enrique Riveros-Schäfer did to address the issue. President Purce said that Dr. Riveros-Schäfer remained in contact with the Mexican consulate to seek a resolution.

Public Comment

Stephanie Nichols, a student in the Mexican-Nation State program, read a statement to the board asking the board to put the college's response to the program's expulsion from Mexico on the agenda of the board's September meeting. A copy of the statement was distributed to the board.

Adjournment

Chair Flemming adjourned the meeting at approximately 2:40 p.m.


Stanley L.K. Flemming, D.O., M.A., Chair


Marilee K. Roloff, Secretary

Attachment: 2003-2005 Capital Budget and 2003-2013 Capital Plan

Addendum to President's Contract

Resolution 2002-11, recognizing Karen Lane's term as chair

Resolution 2002-12, recognizing David Lamb's term as chair