

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE
September 15 and 16, 2003**

Trustees Attending:

Stanley Flemming
David Lamb
Karen Lane
Merritt Long
Marilee Roloff
Anthony Sermonti

Absent: Deborah Barnett
Billy Frank, Jr.

Representatives to the Board:

Amy Cook, Faculty Representative
Bonnie Marie, Alumni Representative
Kirk Talmadge, Staff Representative

Staff Present:

Don Bantz, Interim Provost and Academic Vice President
Jim Beaver, Director of College Relations
Kate Lykins Brown, Public Information Specialist
John Carmichael, Administrative Assistant to the President/Recording Secretary
to the Board of Trustees
Jeannie Chandler, Administrative Assistant to the Provost
Art Costantino, Vice President for Student Affairs
Ann Daley, Vice President for Finance and Administration
Jerry Drummond, General Manager, KAOS
Michel George, Director of Facilities Services
Edie Harding, Director of Governmental Relations
Lee Hoemann, Executive Associate to the President
Ken Holstein, Associate Vice President for Human Resources
John McCann, Academic Grants Manager
Frank McGovern, Vice President for College Advancement and Executive
Director of the Evergreen State College Foundation
Bob Pasquariello, Seminar II Construction Administrator
Thomas L. Purce, President
Doug Scrima, Director of Admissions
Kathe Taylor, GEAR UP Project Director
Steve Trotter, Executive Director of Operational Planning and Budget
Bill Zaugg, Administrative Assistant for Budget (Student Affairs)

Others Attending:

Howard Fischer, Senior Assistant Attorney General
John Salmon, Assistant Attorney General

Monday, September 15, 2003

Board of Trustees Chair Stan Flemming called the meeting to order at 1:30 p.m. in the board room of the Olympia campus. A quorum was present with Trustees Flemming, Lane, Lamb, Roloff and Sermonti present.

Introduction of Trustee Anthony Sermonti

Dr. Flemming introduced Anthony Sermonti, appointed by Governor Locke to the student position on the Board of Trustees. Dr. Flemming said that Mr. Sermonti is a senior at Evergreen and a transfer student from Grays Harbor Community College. He intends to attend law school. Mr. Sermonti said that he is pleased to be on the board and looks forward to working with the Trustees.

Capital Projects Update

Vice President for Finance and Administration Ann Daley and Director of Facilities Michel George reviewed capital construction projects underway and planned.

Mr. George said that negotiations with the contractor for the Seminar II building continue. The contractor projects completion of the project on February 2. The building would then be opened for Spring quarter. Dr. Flemming asked whether the building would be partially occupied while construction was completed. Mr. George and President Purce said that it would not be necessary to partially occupy the building.

Mr. George said that the new section of the Campus Children's Center is completed, but the renovation of the existing section will take longer than necessary because the old foundation proved to be less substantial than originally thought. A new foundation is currently being poured and will delay completion several weeks. Full occupancy is expected between November 20 and November 25. The project remains on budget.

Mr. George said that the reconfiguration and resurfacing of the parking lots is nearing completion. There were few change orders on the project. If weather prevents completion of the seal coat in fall, some finish work may be needed in the spring when the sections of the lot closed by Seminar II construction will be re-opened.

Mr. George said that replacement of the Evans Library Building roof was completed approximately \$30,000 under budget. The college will seek authority to use that money on another project.

Mr. George recalled that the Board of Trustees approved the architectural contract for the first phase of renovation of the Evans Library building. The contract now awaits release of funds from the state Treasurer's office. The Treasurer was unable to sell bonds to fund projects under the Evans-Gardner bill, which funded Evans Library project and many others around the state, until 90 days after the bill became law. Mr. George said that the Board of Trustees will be asked to approve a schematic design for the project in November. The board would be asked to approve a construction contract in May.

Mr. George said that an architect has been selected by a competitive bid process for the renovation of the Lab II Geology lab. The Board will be asked to approve a schematic design in November. Construction on the project would begin in June.

Mr. George said that the college is advertising for consultants to assist in designing a project to refurbish the Evergreen Parkway. The scope of work will include a survey of the road condition. The project proposals will need to be sensitive to the adjacent wetland, address traffic control issues, and improve bicycle and pedestrian safety. Roundabouts are among the options under consideration. Dr. Flemming asked whether Thurston County would provide any support for the project. Mr. George said that the college is in close discussion with the county, but does not expect financial support from the county for the parkway. The project will also look at other campus roadways. Mitigation funds from the county may be available for work on Driftwood Road. Mr. George said that the board will see a schematic description of the project in January, and be asked to approve the construction contract in May.

Mr. George said that staff will begin preparing a new capital budget request in December. The board would be asked to review the request in the early spring and approve the request in June. Ms. Daley said that the legislature passed a bill requiring four-year higher education institutions to submit a single, prioritized list of capital project requests. The Higher Education Coordinating Board and the Council of Presidents are to coordinate the effort. Ms. Daley said that each of the institutional governing boards will be asked to approve the prioritized list. Mr. Lamb said that the state historical society and other heritage organizations successfully developed a similar method for prioritizing heritage fund requests.

Executive Session

At 2:09 p.m., the board moved into executive session to discuss with legal counsel litigation or potential litigation. The board re-convened in open session at 3:18 p.m. with Trustees Flemming, Lane, Lamb, Long, Roloff and Sermonti present.

Indemnification of employees

Dr. Flemming read proposed board resolution 2003-10 (attached) authorizing indemnification of Michael Huntsberger, Julie Kelen, Thomas Mercado, Art Costantino, and Thomas Purce in the matter of Austin Kelley v. The Evergreen State College et al.

Motion #9-01-03

Ms. Roloff made a motion to adopt board resolution 2003-10 (attached). The motion was seconded and passed on a voice vote.

The board recessed at 3:20 p.m.

Tuesday, September 16, 2003

Board of Trustees Chair Stan Flemming called the meeting to order at 9:08 a.m. and determined that a quorum was present with Trustees Flemming, Lane, Lamb, Long, Roloff and Sermonti present.

Application Fees

Vice President for Student Affairs Art Costantino said that the Board of Trustees will be asked to adjust application fees at their November meeting. The proposed action would increase the fee that prospective students pay when applying for admission from 36 dollars to 37 dollars for 2004-2005 and to 38 dollars for 2005-2006. The proposed action would also authorize staff to adjust the fee in each subsequent year by the amount allowed under Initiative 601. Dr. Costantino said that the actual cost of processing an application is approximately 80 dollars. The cost is higher if the application is received electronically. Director of Admissions Doug Scrima said that electronic applications are more expensive to process because the college faces a service fee to the vendor that takes the applications. Dr. Costantino said that historically, the state's four-year institutions have tried to increase application fees uniformly. In the last few years, the institutions have raised the fee independently. Dr. Flemming encouraged staff to seek authority from the board to adjust other fees affected by Initiative 601 on an annual basis.

President Purce noted that several other fee issues are pending, including the food facilities fee discussed at previous meetings.

Institutional Goals for 2003-2004

President Purce said the college's Senior Staff have worked to develop six goals for the college in 2003-2004. Interim Provost Don Bantz and Vice President for Student Affairs Art Costantino described planned activities related to the first goal to "promote active and effective student engagement, deep learning, and leadership." Activities related to the goal include continued follow-up on general education, work to establish the Center for Community Partnerships, support of student efforts to form a student government, and work on the narrative evaluation process.

Vice Presidents Costantino and Daley described planned activities related to the second goal: "Strengthen faculty and staff vitality and quality of work life." Activities include improving orientation for new faculty and staff, conducting the Provost search, enhancing faculty and staff development opportunities, working to improve communications and advocating for competitive faculty and staff salaries.

Vice President Daley and Director of Operational Planning and Budget Steve Trotter described activities related to third goal: "Update, clarify and integrate college planning functions to foster efficient and effective management of the institution." Activities include improving tracking of strategic indicators, revising the 10-year enrollment growth plan, studying the interaction of campus life and facilities, and a variety of facilities and technology planning activities.

Interim Provost Don Bantz and Vice President for College Advancement Frank McGovern described activities related to the fourth goal: "Build a strategic revenue enhancement plan to strengthen, support and institutionalize efforts to cultivate, diversify and further develop robust college funding structures." Planned activities include preparing for a major fundraising campaign by working to develop a campus-wide prioritized needs statement and by identifying campaign leadership. Additional activities include reviewing the auxiliary enterprises and further developing business plans to identify new revenue streams and efficiencies.

Associate Vice President for Human Resources Ken Holstein and Executive Associate to the President Lee Hoemann described planned activities related to the fifth goal to "improve our ability to work effectively and respectfully across significant differences." These activities would include developing faculty and staff recruitment and retention programs and developing venues to foster dialogue on difficult issues.

Staff Introductions

Following a short break, Vice President Costantino introduced two new members of the staff: Kathe Taylor, Project Director of the GEAR UP program and Jerry Drummond, General Manager of KAOS Radio.

Institutional Goals for 2003-2004 (continued)

President Purce and Director of Government Relations Edie Harding described planned activities related to the sixth goal to "provide visible leadership in state and national higher education policy." Planned activities include refining the institution's message and remaining active in policy forums such as the Joint Governing Boards, the Council of Presidents and the Higher Education Coordinating Board.

Statewide Strategic Master Plan

Director of Governmental Relations Edie Harding described the process used by the Higher Education Coordinating Board to produce a master plan for higher education in the state. Ms. Harding said that the HEC Board is developing a new master plan for 2004. A draft will be produced in December. She said that the legislature has active in providing input to the planning process. Ms. Harding reviewed several of the areas under discussion: funding and revenue options; enrollment access; service delivery models, including the role of branch campuses; economic development, including responsiveness to the needs of employers for graduates in high-demand fields; accountability measures; and better coordination between higher education and the K-12 system. Ms. Harding said that college staff have urged that the master plan articulate the value of a liberal arts education and reflect changing student demographics and trends in attendance. Chair Flemming asked that the board spend more time on this subject at the October planning retreat.

Approval of the minutes

Motion Ms. Roloff made a motion to approve the minutes of the July 9 meeting as presented.
#9-02-03 The motion was seconded and passed on a voice vote.

Report from the Chair

Dr. Flemming reviewed the agenda of the planning retreat scheduled for October 7 and 8. Ms. Roloff asked that the agenda be adjusted to minimize repetition.

Dr. Flemming asked Ms. Lane to provide an update on the work of the Joint Governing Boards. Ms. Lane said that a group of trustees and regents continues to work on outreach to opinion leaders around the state. Members indicated an interest in joining that effort. Ms. Lane also said that members of the joint governing boards have discussed creating a conference where trustees and regents could meet together, hear a prominent speaker, and perhaps hear from gubernatorial candidates.

Dr. Flemming invited Mr. Sermonti to report as student trustee. Mr. Sermonti said that he had been in contact with a student trustee at another institution about convening a meeting of the student trustees and regents. Mr. Sermonti said that he had attended a series of orientation meetings with the president, vice presidents and other staff. He said that he planned to attend events during new student orientation.

President's Report

Vice President for College Advancement Frank McGovern to introduce Scott Pinkston, newly hired Director of Alumni Affairs.

President Purce invited Alumni Representative Bonnie Marie to report. Ms. Marie said that the Alumni Association had recently held a planning retreat and welcomed new members to the alumni board. The association awarded a graduate scholarship and made two grant awards. The next meeting of the alumni board will be held on October 18 at the Tacoma campus.

Amy Cook reported as Faculty Representative. Ms. Cook said that she is serving as chair of the Faculty Agenda Committee this year. She described the work of summer institute on diversity attended by staff, faculty and students. One of the major goals of the institute was to develop a plan to provide cross-divisional support for students of color. The institute also started to address racism faced by faculty of color. Ms. Cook suggested that attendees of the institute report on their work at a future board meeting.

Kirk Talmadge reported as Staff Representative. He said that the classified staff have selected delegates to represent them in the upcoming collective bargaining process. Mr. Talmadge said that over time, classified staff have not increased in number at the same rate as students, faculty or exempt staff have increased.

President Purce asked Interim Academic Vice President and Provost Don Bantz to discuss re-accreditation. Dr. Bantz, joined by Administrative Assistant Jeannie Chandler, said that the re-accreditation visitor would be on campus on October 30 and 31. The visitor's visit will focus primarily on the five recommendations listed in the 1998 accreditation report.

Dr. Purce asked Vice President for Student Affairs Art Costantino to discuss new student orientation. Dr. Costantino said that 1,598 new students would be coming to campus and that orientation week includes 102 activities.

Vice President for College Advancement Frank McGovern said that gifts to the Annual Fund total \$11,000 compared to \$17,000 at the same time in the previous year. Overall fundraising stands at \$600,000 compared to \$150,000 in the year previous. Mr. McGovern said that a new phone system for the Annual Fund phone-athon will go on-line in January. The President's Recognition Dinner will occur on Wednesday, November 5, recognizing members of the President's Club, donors who have established endowments and students who received scholarships. Director of College Relations Jim Beaver displayed recent positive media coverage of the college.

President Purce reviewed his recent activities, including participating in planning retreats with the Vice Presidents, the Faculty Agenda Committee, the President's Staff and the Senior Staff. He also described

visits with members of the Foundation board in San Francisco and Los Angeles. In addition, he described the local Chamber of Commerce Education summit.


President Purce said that he is in the process of making appointments to the Provost search committee in consultation with the Faculty Agenda Committee. In addition to faculty, the committee will include an alumnus, staff from each division, and students. He expressed particular thanks to the Agenda Committee for their thoughtful contribution to the discussion. The president's other planned activities include a reception for faculty, the 20th anniversary of the public policy institute, and a two-week study tour in Europe with the Northwest Area Foundation. The tour will focus on rural education and economic development initiatives in Slovakia, Italy, and Scotland.

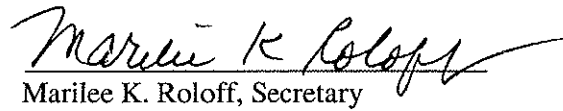
Public Comment

Dr. Flemming invited comments from the public. No comments were made.

Adjournment

Dr. Flemming adjourned the meeting at 1:56 p.m.


Stanley L.K. Flemming, D.O., M.A., Chair


Marilee K. Roloff, Secretary

Attachments: Board Resolution 2003-10 – Indemnification of employees

RESOLUTION AUTHORIZING INDEMNIFICATION

NO. 2003-10

WHEREAS, a legal action, as designated below, has been commenced involving this institution of higher education; and

WHEREAS, the officers and employees of the institution designated below have requested the Board to authorize their defense under RCW 28B.10.842; and

WHEREAS, the Board has made a determination that such designated individuals were acting in the performance of their duties and in good faith; Now Therefore

BE IT RESOLVED that the Board of Trustees hereby specifically finds that the individuals designated below acted within the scope of their authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the Board specifically authorizes their defense and approves their indemnification by the State pursuant to RCW 28B.10.842.

Done in Open Meeting by the Board this 15th day of September, 2003.

BOARD OF TRUSTEES
The Evergreen State College

By: 

Chairman of the Board

Title of Action: Austin Kelley vs. Evergreen State College, et al.

Cause No.: C03-5401 US District Court

Individuals Indemnified: Michael Huntsberger
Juli Kelen
Thomas Mercado
Art Costantino
Thomas L. Purce

I, the below-named assistant attorney general assigned to the College, have reviewed the facts and circumstances involving the request for indemnification and I concur in the determination by the Board of Trustees.

Dated this 15th day of September, 2003.


W. HOWARD FISCHER
Senior Assistant Attorney General