

MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, June 8, 1972 - 10 AM
The Evergreen State College campus
Daniel J. Evans Library

The meeting was called to order by Chairman Tourtellotte at 10:10 AM.

Trustees Present: Herbert D. Hadley
Halvor M. Halvorson
Al E. Saunders
Trueman L. Schmidt
Janet P. Tourtellotte

Staff Present: Charles J. McCann, President
David G. Barry, Vice President and Provost
Edward Joseph Shoben, Executive Vice President
Dean E. Clabaugh, Vice President for Business
Jerry L. Schillinger, Director of Facilities Planning
R. A. Hoffman, Director of Business Services
Gerald G. Burke, Director of Housing
James F. Holly, Dean of Library Services
Oscar Soule, Member of the Faculty
Marilyn Jardine, Library Assistant
Sheila Hoey, College Services Assistant
Rita M. Brackenbush, Secretary

Others: Richard M. Montecucco, Assistant Attorney General
Alice Watts, The Daily Olympian

Motions

72-37

Mr. Saunders moved approval of the minutes of the May 18, 1972 meeting as submitted. Seconded by Mr. Hadley and passed.

President McCann announced that 200 students had registered for summer contracts and reported regarding the June 2 graduation ceremonies.
Mr. Schillinger reported on capital construction progress.

Mr. McCann recommended a list of capital budget priorities for 1973-75.

72-38

Mr. Hadley moved that the following list of priorities for the 1973-75 capital budget request be adopted:

- 1 Laboratory Science, Phase II
- 2 Parkway Completion
- 3 Movable Equipment for Seminar Bldg., Phase I
- 4 Outdoor Recreation
- 5 Drama-Music-Art, Phase I
- 6 Seminar, Phase II
- 7 College Recreation Center, Phase II
- 8 Minor Improvements & Remodeling
- 9 Shops & Garage, Phase II
- 10 Site Improvements
- 11 Central Stores
- 12 Drama-Music-Arts, Phase II
- 13 Health Building, Phase I
- 14 Emergency Services Building
- 15 Drama-Music Auditorium
- 16 College Activities Building, Phase II
- 17 Residence Halls, Phase II

Seconded by Mr. Halvorson and passed.

Mr. Clabaugh recommended Board action regarding the college's food service contract for academic year 1972-73, summer food service, and the cost for food service space.

12-39

Mr. Halvorson moved (1) approval of amendment #1, dated May 26, 1972, to the contract between the college and the ARA Slater Corporation for extending food services through the end of academic year 1972-73, and authorization for the Vice President for Business to sign the amendment on behalf of the college; (2) acceptance of the proposal from ARA Slater, dated May 26, 1972, for food service for the summer of 1972; (3) that (a) all 1971-72 unexpended balances in college activities accounts, after payment of all outstanding 1971-72 encumbrances, be reverted to the college activities fund balance, and (b) that the 1972-73 operating budget allocations adopted on April 13, 1972, be amended by increasing the allocation to budget 6000 from \$50,635 to \$69,038. Seconded by Mr. Saunders and passed.

Mr. Hadley expressed the hope that students in the library in the evenings have access to sandwiches and soft drinks.

Mr. McCann recommended earmarking an allocation from the Service and Activities Fee for transcripts and portfolios.

12-40

Mr. Hadley moved that the 1972-73 operating budget allocations adopted on April 13, 1972, be amended by the establishment of a new budget code for transcripts and portfolios to which \$1 per student per quarter shall be allocated from the Services and Activities Fee for a total additional allocation of \$5,250. Seconded by Mr. Halvorson and passed.

At 11:00 AM the Board convened as a public hearing as required under the Administrative Procedures Act to consider adoption of a library circulation policy for The Evergreen State College.

72-41

Mr. Schmidt moved adoption, in accordance with the procedures established in Chapter 57, Laws of 1971, First Extraordinary Session of that attached policy entitled "The Evergreen State College Library Circulation Policy." Seconded by Mr. Halvorson and passed.

The Board recessed to go into an executive session to discuss a matter of personnel at 11:15 AM. The meeting reconvened at 3:05 PM.

Mr. Clabaugh traced the on-campus housing situation since fall of 1971 and informed the Trustees of the anticipated on-campus housing needs through fall of 1974.

72-42

Mr. Halvorson moved authorization for (1) the Vice President for Business to negotiate an interim loan for architectural fees for Residence Halls, Phase II, not to exceed \$200,000, subject to Board approval of the terms and conditions of the loan; and (2) commissioning Durham, Anderson and Freed to undertake necessary architectural work for a class A structure to house approximately 450 students on the site previously approved for phase II of permanent housing for occupancy in 1975. Seconded by Mr. Schmidt and passed with Mr. Hadley voting negatively.

Considerable discussion followed passage of the above motion. It was agreed later in the meeting that the general consensus of the Board was that Motion No. 72-42 would stand, but actions should not be initiated, pending discussions at the next meeting with the architects and, possibly, college housing directors, regarding relative costs of class A and frame structures and the future of on-campus housing.

Mr. Saunders nominated the following Trustees to hold office during 1972-73: Mr. Trueman Schmidt, Chairman; Mr. Halvor Halvorson, Vice Chairman; and Mr. Herbert Hadley, Secretary. Nominations were closed by Mr. Halvorson.

72-43

Mr. Hadley moved that a unanimous ballot be cast for Mr. Schmidt as Chairman, Mr. Halvorson as Vice Chairman, and Mr. Hadley as Secretary with their term of office ending June, 1973. Seconded by Mr. Halvorson and passed.

The date of the next meeting was set for July 20 and the Trustees agreed to a telephonic survey regarding the capital budget which is due to the Governor's office on July 14.

Mr. Schillinger mentioned that bid openings were scheduled for June 29 (Road A parkway extension and Information Center in the basement of the

Library), July 6 (Science Lab addition), and July 11 (Covered Recreation Structure and Road C). The Board agreed to telphonic approval of these bids.

Mr. Schmidt, the newly elected chairman, adjourned the meeting at 3:50 PM.

T L Schmidt
TRUEMAN L. SCHMIDT, Chairman

H. D. Hadley
HERBERT D. HADLEY, Secretary

Attachment

Chapter 174-136

THE EVERGREEN STATE COLLEGE LIBRARY
CIRCULATION POLICY
(FACILITIES PLANNING AND UTILIZATION POLICY)

5/18/72

WAC 174-136-060 ACCESS AND USE OF LIBRARY RESOURCES.

(1) Any person has access to the public areas of the library. Library resources may be borrowed by members of the Evergreen community with a valid Evergreen State College identification card, and by members of the local community who have suitable identification (e.g., driver's license).

WAC 174-136-070 PRIORITY. (1) The first priority for use of library resources is for Coordinated and Contracted Studies and other evaluated learning experiences.

WAC 174-136-080 LOAN PERIODS. (1) General use library resources (print and non-print). (a) Users set their own due date not to exceed one quarter. Requests for extended loan periods should be cleared through the Head of Circulation. Renewals should be requested before due date. (b) Users are guaranteed the use of the material for one week, after which it may be recalled to meet the needs of another user. Failure to respond to library recall occasioned by another user's request within 48 hours will require that the library assess a service charge of up to \$5.00 to cover the cost of recovery. Materials not returned within seven days of recall due date will be presumed lost and their replacement value charged to the borrower.

(2) Limited use library resources. (a) Limited use library resources (e.g., video tapes) will only be loaned for specific periods. Because of high demand, materials not returned by the specified due date will be recalled. Failure to respond to library recall within 24 hours will require that the library assess a service charge of up to \$5.00 to cover the cost of recovery. Borrowers who fail to return the materials within 48 hours of recall will also be billed the replacement cost of the material. (b) Portable media loan equipment. (i) Loan equipment may be reserved if its use is related directly to Coordinated or Contracted Studies or other evaluated learning experiences. By advance reservation, some items required can be loaned for an extended period of time. Loan equipment for other uses will be on an "as available" basis. In all instances, the user will be asked to specify a return date so other requests and reservations can be honored. (ii) Charges will be made to users outside The Evergreen College community and to funded workshops, seminars, conferences or self-sustaining programs. Charges will be consistent with current commercial rates. (iii) As use patterns develop, it may become necessary to limit the loan period for a piece of equipment. Such limited loan periods will be established by the equipment dispatcher and the Associate Dean of Library Services as required. (c) Slides are checked out for showings only. Slides requested for continuing use should be duplicated. (d) 16mm films will be checked out for showings only and may be held a maximum of three days. (e) Other library resources, such as the following, will circulate by special arrangement with the Head of Circulation or appropriate

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budget unit head and are subject to recall and replacement charges. (i) archives, (ii) current and microfilmed periodicals, (iii) electronic test equipment, (iv) maps, (v) media production equipment, (vi) non-print master materials, (vii) rare materials, (viii) reference materials, (ix) set and model shop tools and (x) special collections.

(3) Borrowers who repeatedly ignore the rights of other borrowers, and who abuse the responsibilities inherent in sharing library resources with the rest of the Evergreen Community, shall be denied the privilege of borrowing those resources for the remainder of the quarter.

WAC 174-136-090 LOST AND DAMAGED LIBRARY RESOURCES.

(1) The borrower is responsible for loss.

(2) The borrower is responsible for damage.

(3) The borrower is responsible for the proper operation of media loan equipment.

(4) If the borrower does not wish to assume the full financial responsibility for library resources, the college will offer optional damage insurance. For details, consult the main circulation desk or the media distribution center.

(5) Lost resources should be reported. It is the borrower's responsibility to pay for lost resources before the end of the quarter. The cost of lost resources shall be their replacement value.

WAC 174-136-100 RESERVE. (1) Materials on reserve will be found at the circulation desk. Reserve loan periods are established by the type of material and by the number of users who will need it.

WAC 174-136-110 CHARGING OUT LIBRARY RESOURCES. (1) Resources are charged out at the main circulation desk, at the media distribution center, and at other appropriate locations in the library.

WAC 174-136-120 INTERLIBRARY LOAN. (1) The library will attempt to obtain resources from wherever available. Interlibrary loan services are maintained by the reference services.