

MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE

Thursday, November 16, 1972 - 10 AM  
The Evergreen State College campus  
Daniel J. Evans Library

The meeting was called to order by Chairman Schmidt at 10:00 AM.

Trustees Present: Herbert D. Hadley  
Halvor M. Halvorson  
Al E. Saunders  
Trueman L. Schmidt  
Janet P. Tourtellotte

Staff Present: David G. Barry, Vice President and Provost  
Rita M. Brackenbush, Recording Secretary  
Dean E. Clabaugh, Vice President for Business  
K. Norm Johnson, Administrative Architect  
Charles J. McCann, President  
Richard Q. Nichols, Director of Information Services &  
Publications  
Donald S. Parry, Director of Plant Operations  
Jerry L. Schillinger, Director of Facilities Planning

Others: Kenneth Balsley, Student Representative to President's  
Council  
Robert L. Durham, Durham, Anderson & Freed  
Richard M. Montecucco, Assistant Attorney General  
Dean Katz, student, FM station  
Beverly Pegues, UJAMA Society  
Robert J. Randall, Arvid Grant & Associates  
Alice A. Watts, Daily Olympian

Motions

72-82 Mr. Halvorson moved approval of the minutes of the October 24,  
1972 meeting as submitted. Seconded by Mr. Saunders and passed.

Mr. McCann recommended acceptance of a \$5,000 gift from Durham, Anderson &  
Freed for works of art and of a \$1,500 gift from the Hickman Loan Fund.  
President McCann is to direct letters to donors, both of whom have contri-  
buted similar amounts previously.

72-83 Mr. Saunders moved adoption of the attached resolution, No. 72-10,  
entitled "A resolution of the Board of Trustees of The Evergreen  
State College accepting and providing for the deposit of a monetary  
gift from Durham, Anderson and Freed, Architects." Seconded by  
Mr. Hadley and passed.

72-84 Mr. Halvorson moved adoption of the attached resolution, No. 72-11,  
entitled "A resolution of the Board of Trustees of The Evergreen  
State College accepting and providing for the disposition of the  
Leona M. Hickman Student Emergency Loan Fund." Seconded by Mr.  
Hadley and passed.

Mr. Durham presented design development for Phase II housing, Class A apartment-type units, to be completed by 1975 and to accommodate approximately 425 students.

72-85 Mr. Halvorson moved approval of design development for Phase II housing presented by Durham, Anderson & Freed, and direction to proceed to working drawings subject to approval and further input by college staff. Seconded by Mr. Saunders and passed.

72-86 Mr. Halvorson moved authorization for the college staff to submit a loan application for Phase II housing to the Department of Housing and Urban Development. Seconded by Mrs. Tourtellotte and passed.

The staff discussed with the Board a proposed addition to Business Policy and Procedure 2.307, a section of the policy on Preparation of Budget Allocation Requests having to do with treatment of funds in excess of estimated budgets in accounts where the use of the money is restricted to that particular kind of activity.

72-87 Mr. Saunders moved approval of the proposed modification to budget allocation provisions (Business Policy and Procedure 2.307, subsection 12 and 13, attached to these minutes), with the addition of ", subject to an annual report and approval by the Board of Trustees regarding such allocations" to the first sentence of subsection 12. Seconded by Mr. Halvorson and passed.

The Board considered a salary matter deferred from the last meeting.

72-88 Mr. Halvorson moved that the salary adjustment for Al Wiedemann, approved in Motion 72-72, September 28, 1972, be effective as of the start of his 1972 academic year contract which identifies the periods of service as June 16, 1972, through September 1, 1972; September 15, 1972, through December 31, 1972; and March 15, 1973, through June 15, 1973, to be paid in ten equal installments on the last day of July, August, September, October, November, December, March, April, May and June. Seconded by Mrs. Tourtellotte and passed.

Mr. Clabaugh discussed the cost of proposed improvements in the TIAA-CREF retirement program and presented a table of projected costs for supplementation at the four state colleges through 1999 according to the Milliman and Robertson study. A table prepared by the college's controller's office showed other costs resulting from the proposed elimination of the \$4,800 social security and the proposed matching of 10 percent/10 percent at age fifty.

72-89 Mr. Hadley moved to reconsider Motion 72-82, approving the minutes of the October 24, 1972 Board of Trustees meeting. Seconded by Mr. Saunders and passed.

72-90

Mr. Hadley moved to correct the minutes of the October 24, 1972 meeting by changing Motion 72-79 to read:

"Mr. Halvorson moved that the staff go ahead along the lines of the recommendations of the Milliman and Robertson report allowing staff to make budgetary request, and that we formally (if we do) adopt when funding is available. Mrs. Tourtellotte amended by requesting that staff work with Mr. Hadley in clarifying the details. Seconded by Mrs. Tourtellotte and passed."

and as so corrected, to approve the October 24 minutes. Seconded by Mr. Saunders and passed.

The Board recessed for lunch at 11:55 AM. Immediately after returning, the Board recessed for an executive session to discuss terms for the presidency. The regular meeting resumed at 2:35 PM.

Mr. Saunders read a proposed addition to the bylaws of the Board of Trustees, relating to terms for the presidency.

72-91

Mr. Saunders moved adoption and inclusion in the Board of Trustees' bylaws of Article VII (a copy of which is attached to these minutes) as it was drafted by the Office of the Attorney General on October 18 and has been corrected today. Seconded by Mr. Halvorson and passed.

Mr. McCann agreed to the terms of Article VII, and expressed appreciation of the Trustees' foresight.

Mr. Saunders led the discussion regarding operation of the FM station.

72-92

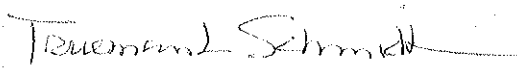
Mr. Saunders moved that the President's Office finally draft the operational policy for radio station KAOS to incorporate changes made during the meeting and that the college's Assistant Attorney General review the document; and after that has been done, approval for the operational policy. Seconded by Mrs. Tourtellotte and passed.

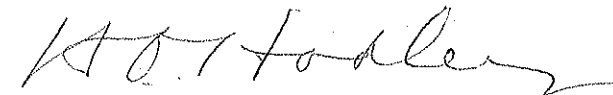
The agenda item regarding the bid for purchase of Building #213 was deleted from the agenda at the request of the President.

72-93

Mrs. Tourtellotte moved that Mr. Schmidt, as Chairman of the Board and of the Joint Boards of Trustees, together with Mr. Halvorson, decide the date of the December Board meeting, to be in conjunction with a Joint Boards of Trustees meeting. Seconded by Mr. Hadley and passed.

The meeting adjourned at 4:05 PM.

  
TRUEMAN L. SCHMIDT, Chairman

  
HERBERT D. HADLEY, Secretary

RESOLUTION NO. 72-10

A resolution of the Board of Trustees of The Evergreen State College accepting and providing for the deposit of a monetary gift from Durham, Anderson and Freed, Architects.

WHEREAS, Durham, Anderson and Freed, Architects, has offered to contribute the sum of \$5,000 to The Evergreen State College, without restrictions as to its use, which contribution supplements a gift of the same amount accepted in 1971; and

WHEREAS, By resolution of May 5, 1971, the College's Board of Trustees established The Evergreen State College Development Fund and The Greater Evergreen College Fund as a separate account of such Fund for the receipt, processing, depositing and disbursement of such gifts;

NOW, THEREFORE, BE IT RESOLVED, That the College's Board of Trustees gratefully accepts the sum of \$5,000 from Durham, Anderson and Freed;

BE IT FURTHER RESOLVED, That the \$5,000 and earnings therefrom, be paid into The Greater Evergreen College Fund.

Dated November 16, 1972

RESOLUTION NO. 72-11

A resolution of the Board of Trustees of The Evergreen State College accepting and providing for the disposition of the Leona M. Hickman Student Emergency Loan Fund.

WHEREAS, The Leona M. Hickman Student Loan Committee acted favorably regarding a request for support for The Evergreen State College emergency student loan program from the Leona M. Hickman Student Loan Trust Fund and contributed \$1,500 to be used to supplement a similar amount contributed in 1971 to establish an emergency loan fund;

WHEREAS, By resolution of May 5, 1971, the Board of Trustees of the College established The Evergreen State College Development Fund for the receipt, processing, and depositing of such contributions;

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of The Evergreen State College gratefully accepts the sum of \$1,500 representing a contribution to supplement the previously established student emergency loan fund for male residents of King County according to the provisions of the Hickman Student Loan Trust Fund; and

BE IT FURTHER RESOLVED, That the \$1,500 be paid into the Student Loan Fund, to become with accrued earnings and supplementations, a separate account known as the "Leona M. Hickman Student Emergency Loan Fund."

Dated November 16, 1972

2.300     Instruction for Preparation of Budget Allocation Request

2.307     General Guidelines     (continued)

Any state matching required in connection with such grants should be identified by program in a memorandum form only and should not be transferred out of the regular program structure. Grants and contracts should not be budgeted unless already approved by the grantor. Anticipated grants can be budgeted later, after approval, through the adjustment process.

- (10) All college or student services and activities to be funded from the Services and Activities Fee should be budgeted by activity within Program 160, following the regular budget format and indicating the appropriate funding source at the bottom of Form A. Budget codes will be assigned as necessary to meet the need for activities as special programs, recreation, drama, etc.
- (11) Current institutional policy relative to travel and moving expenses for new employees must be observed in budget preparation.
- (12) Revenue from current restricted funds, service funds, auxiliary enterprise funds, and loan funds received in excess of estimated revenue at the time of the allocation may be allocated by the Vice President for Business, subject to an annual report regarding such allocations for approval by the Board of Trustees. Under this procedure, all revenue generated shall be considered dedicated revenues of the respective accounts, the balance of which shall be available for allocation at the time that revenues exceed the estimates used in preparation of the budget. The balance of revenues in excess of disbursements will automatically carry forward to the next fiscal year, except for accounts supported by the Services and Activities Fee. The unexpended balance in accounts supported by the Services and Activities shall lapse into the balance of the College Activities Fund at the end of each fiscal year.

Anything in this section to the contrary notwithstanding, monies generated by projects under grant or contract arrangements may be reallocated only after vice presidential review and approval following procedures set out in Business Policy 3.700: Grant Policies and Procedures.

- (13) Expenditures of current restricted funds, service funds, auxiliary enterprise funds and loan funds shall be limited to the beginning fund balance plus revenues collected during the current fiscal year. In those instances when actual revenues are less than estimated for support of the allocations, the allocation shall be considered reduced by the amount of unrealized revenues.

BYLAWS FOR THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE

Article VII

APPOINTMENT OF THE PRESIDENT OF THE EVERGREEN STATE COLLEGE

Sec. 1. The Board of Trustees hereby sets a policy concerning the maximum term or length of service for the presidency at The Evergreen State College which shall become an existing policy at Evergreen and continue in the future.

Sec. 2. It is the intent of the Board that the President of The Evergreen State College shall be appointed for a six-year term reviewable annually, which term may be renewed for an additional six years for a maximum term of twelve years for the President of The Evergreen State College. There shall be annual reviews of his term as President and upon satisfactory completion of the term or terms the Board intends to offer the President a faculty appointment.

Sec. 3. The initial term of employment of Charles J. McCann, the first President of Evergreen, shall be for a period of six years. For the current President, this term will commence December, 1972, and run until December, 1978.

Sec. 4. Each year during this initial six-year appointment there shall be an annual review of the performance of the President. If in the opinion of the Trustees his services in the past year have been satisfactory, his employment will be continued until the next annual review.

Sec. 5. This annual review shall continue until the fifth year, at which time the Trustees shall undertake a comprehensive review both on campus and off campus to evaluate the President to determine if renewal of the term of the President shall be extended for an additional six years.

Sec. 6. Upon the term of the President being renewed for an additional six-year term, annual reviews shall continue as before, and upon the term of the President reaching ten years the Board of Trustees shall commence a process to find a replacement for the President upon completion of his twelve years of service.

Sec. 7. Upon retirement as President at the end of twelve years, or if he is not reappointed for the second six-year term, it is the intention of the Board of Trustees to offer the President a faculty position at The Evergreen State College so that he may continue to serve the institution and so the institution can continue to profit from his expertise and experience. In this faculty position, he will be subject to the same terms and conditions of employment as any other faculty member.

Adopted by the Board of Trustees on November 16, 1972.

OPERATING POLICIES FOR RADIO STATION KAOS

Distributed to:

Trustees  
Sean Katz (3)  
Montecucco  
Hoben  
Peter Langston  
Bill Humphreys

THE EVERGREEN STATE COLLEGE  
November 16, 1972 (Revised)



## OPERATING POLICIES FOR LABORATORY RADIO STATION KAOS

KAOS is licensed by the Federal Communications Commission to the Board of Trustees of The Evergreen State College.

### KAOS ADMINISTRATION

The President of The Evergreen State College is the agent of the Board of Trustees and is responsible to the Board for assuring that the station operates in the public interest and in accordance with the laws, the regulations of the Federal Communications Commission, the rules of The Evergreen State College, and in accordance with this operating policy.

The KAOS Advisory Committee shall appoint the station manager of KAOS Radio. The station manager of KAOS shall have immediate responsibility for the station in terms of personnel, programming and operation of equipment. The station manager shall be under the supervision of a member of the staff or faculty, to be appointed by the President of the college.

There shall be a KAOS Advisory Committee, appointed by the President, which shall provide general guidance, counseling, and assistance to the station manager and staff of KAOS in the operation of the station. The Advisory Committee shall select its chairman.

One member of the committee shall be a professional broadcasting representative.

Two members shall be from the staff or faculty of the college, one of whom is the appointed supervisor.

Two students.

One member at large from the Olympia listening area.

No member of the KAOS Advisory Committee may serve for more than three years.

### KAOS PROGRAM POLICY

#### Program Objectives:

1. To broadcast programs of an educational, informational, cultural, or entertaining nature. Special attention shall be given to program origination on the college campus and to communication of information about college affairs.

2. To provide an additional alternative communications source sincerely dedicated to the needs and interests of the community.

3. To open up previously closed airwaves to as many people as possible - taking real community involvement into programming, to be of the utmost importance in determining the success of the station.

Programming Restrictions:

All programming must comply with the laws of the United States and the State of Washington, the regulations of the FCC, the rules and regulations of The Evergreen State College and this operating policy.

Programs of Controversial Issues:

As a part of its public service responsibilities, KAOS may broadcast matters which may be "controversial." In treating controversial issues, KAOS will attempt to present all points of view, and in doing so, will actively seek balance and fairness by inviting representatives of responsible groups to express contrasting viewpoints, in the same programming block, if possible.

Editorials:

KAOS will present no station editorials.

Commentary:

Guest commentary may be broadcast as opinion, provided it is made plain that it is opinion, and the speaker is identified by name. Guest opinions will be identified as those of the speaker, and not of the station.

Libel and Slander:

Program content may be reviewed and modified in advance to avoid libel or slander and to assure compliance with the laws of the United States, the State of Washington, the rules and regulations of the Federal Communications Commission and The Evergreen State College and with station policies.

Fairness Doctrine:

Much of the material relating to fundamental, common-sense rules of fair play in broadcasting has been codified into law and/or FCC regulations, specifically and particularly into the FCC Fairness Doctrine.

KAOS's programming will meet FCC requirements for consideration of public issues. Any group permitted to use KAOS facilities must comply with the doctrine within the program time.

KAOS adheres to the tenets and spirit of the Doctrine and, far from seeking clever ways to circumvent it, frequently goes beyond its dictates in program policy decisions.

Equal Time:

If a legally qualified candidate for public office is given air time on KAOS, the station will extend equal opportunity to all other legally qualified candidates for that office.

Pre-recording:

The President and/or Station Manager may require locally produced spoken word program segments, such as panel discussions, interviews, speeches, commentaries, and humor presentations to be pre-recorded for later broadcasting. Such pre-recording shall be done sufficiently in advance of air time to allow for such editing as may be necessary.

### KAOS OPERATIONAL POLICY

Normal Operating Staff. The operating staff will be selected from members of the Evergreen Community on a trial basis subject to the approval of the Station Manager.

Assignment of Facilities and Equipment. Assignment of facilities and equipment for program production of on-the-air broadcasting will be made by the Station Manager or Assistant Manager.

Security. Security precautions shall be taken so that no unauthorized persons can broadcast.

Handling of Equipment. All equipment in the KAOS area must be handled exactly as prescribed by the Station Manager of KAOS. Damage caused through wanton disregard for equipment or by negligence will be charged to the individual responsible.

Implications of Institutional Representation. The Evergreen State College sets as a high goal the pursuit and dissemination of truth. As contrasted with simple facts, truth in human relationships is not the sole possession of one individual or one group. It is typically shared by others of equal knowledge and equal wisdom who hold differing views. It follows, then, that if KAOS is to be a worthy representative of an institution dedicated to the discovery and dissemination of truth, it cannot grind fine the views of any one individual or group to the exclusion or suppression of others.