

SPECIAL
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, April 26, 1979
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112

Trustees Present: Wesley E. Berglund
Robert J. Flowers
Herbert D. Hadley

Absent: Halvor M. Halvorson
Jane B. Sylvester

Representatives
to the Board
Present: Bill Hucks, Student
Rudy Martin, Faculty
Chris Meserve, Alum
Ed Reid, Staff

Staff Present: John Aikin, Director of Computer Services
Judy Annis, Director of Information Services
Mike Bigelow, Budget Officer
Dave Carnahan, Associate Dean of Library Services
Dean Clabaugh, Administrative Vice President
Barbara Cooley, Director of Cooperative Education
Rita Cooper, Director of Personnel
Larry Eickstaedt, Member of the Faculty assigned to
Academic Advising
Les Eldridge, Assistant to the President
Daniel Evans, President
Lynn Garner, Associate Director for Student Activities
Rita Grace, Recording Secretary
Ken Jacob, Director of Housing
Mary Isabell, Affirmative Action Officer
Duke Kuehn, Special Assistant to the President
(Design for Enrollment Facilitator)
Hazel Jo Reed, Member of the Faculty
Pete Steilberg, Director of Recreation and Campus Activities
Larry Stenberg, Dean of Enrollment Services
David Wallbom, Director of Facilities
Dan Weiss, Academic Budget and Operations Officer
Byron Youtz, Vice President and Provost

Others Present: Ed Arnone, The Daily Olympian
Cindy Cooper, Student (Vancouver program)
Karen Gallagher, Student (Vancouver program)
Richard Montecucco, Senior Assistant Attorney General

CALL TO ORDER, INTRODUCTIONS, AND APPROVAL OF MINUTES - Action

The meeting was called to order by Vice Chairman Flowers at 10:32 A.M.

President Evans introduced to the Trustees Dave Wallbom, new Director of Facilities (replacing Bob Strecker).

Trustee Flowers conveyed Mrs. Sylvester's request that the following sentence be added to the minutes of the March 8 meeting (page two, third paragraph from the bottom): "Trustee Sylvester noted the apparent failure of the present admissions mailings and questioned the advisability of continued usage."

Mr. Berglund moved approval of the minutes of the March 8, 1979 meeting as corrected. Seconded by Mr. Hadley and passed.

Action
19-20

PRESIDENT'S REPORT

March 16 In-Service Day (Reed)

Hazel Jo Reed reported on the successful activities for high school teachers' in-service training at Evergreen on March 16, with 200-250 teachers attending from Southwestern Washington. Many teachers visited the campus for the first time; the activities provided the opportunity to clear up some misconceptions and to become aware of areas of hostility. This effort will be repeated in the future.

Academic Advising Update (Stenberg/Eickstaedt)

Larry Stenberg distributed a sample information series mailed to prospective students and discussed Evergreen's entry process for students. Trustee Hadley suggested that quarterly food service costs be included on the Campus Housing and Food Services flier.

Larry Eickstaedt gave a description of the academic advising system progress since Diana Cushing and Kirk Thompson reported to the Trustees on September 21, 1978; he credited Kirk Thompson and the office staff for its success. Dr. Eickstaedt mentioned that Evergreen's academic advising system ranked among the top plans detailed by participants at the western regional conference sponsored by the American College Testing Service, which he recently attended. Dr. Eickstaedt also mentioned modifications which will be made to the program. This year 300 students have been involved; next year all incoming students will be assigned an adviser, involving 1,000 or more students in the program.

Enrollment DTF Implementation (Kuehn)

Duke Kuehn reported on enrollment progress and the marketing plan now under way. The college has contracted with Hill Knowlton, Inc., a public relations/marketing firm in Seattle, and has hired Earlyse Swift as a consultant to do admissions marketing in Thurston County. With the help of students, staff and faculty, the college is beginning to show results. For the first time in a number of years, the number of applicants to the college exceeds the number for the same date in the preceding year. He opined that the change to quarter hour academic credit will permit further improvements in the part-time studies program. After approaches are made to identified market populations with curriculum information designed to match needs, follow-up personal contact is planned.

Admissions/Enrollment Update (Evans)

President Evans told the Trustees that he was encouraged by the admissions statistics, especially since the number of applications for this year not only

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Interfund Borrowing - Deferred to the next meeting

Quarterly Employment Update (Clabaugh)

Mr. Clabaugh reported that during the quarter January - March, 1979, 17 people were hired and 13 terminated. Mr. Flowers asked about compliance with the college's affirmative action goals. Rita Cooper responded that the goal to employ 25 percent minority personnel is probably not attainable since less than 1 percent of the county's population is minority. However, four minorities have been hired in the past year and there are women employed in all areas, including skilled and unskilled trades.

Staff Educational Benefits: Release Time Policy (Clabaugh)

Mr. Clabaugh told the Trustees that the proposed release time policy attempts to codify understandings which exist but are not being followed uniformly on campus. Discussion occurred regarding the amount of release time possible under this policy and the fact that study need not be job related.

The proposed policy will come to the Trustees for approval at the May meeting.

Association of Governing Boards Meeting (Berglund/Flowers)

Trustee Berglund briefly outlined the sessions he attended at the recent Association of Governing Boards' meeting in Miami and mentioned he will be preparing information for the other Trustees. Mr. Berglund has ordered a manual prepared by AGB on how to evaluate and review budgets.

Mr. Flowers discussed the main points of the sessions he attended and mentioned presentations made by several speakers.

Meeting with Veterans Administration (Evans)

President Evans met last week with the Deputy Director of the Veterans Administration in Washington, D. C. to explore possible ways of working together. The Veterans Administration has asked Congress to make the seat time regulation law and the administration is very rigid in its attitude.

Legislative Affairs Update (Eldridge)

President Evans complimented Les Eldridge and others who had worked with him for a superb job of legislative contact this session. Les gave thanks to Trustees and others who had assisted recently in encouraging the Governor to consider positively Evergreen's Master's Degree bill, which Governor Ray signed into law on April 26. Mr. Eldridge expressed his belief that this bill was a positive statement of encouragement and support from the Legislature regarding the future of Evergreen.

Mr. Eldridge mentioned the status of the capital and operating budgets, salaries, reciprocity and collective bargaining. Trustee Hadley asked whether the college had taken a position on collective bargaining and expressed concern that the Board has not been involved in deciding what the college's position would be. President Evans mentioned the Board may want to review this issue prior to the next session.

RECESS

The Board recessed for lunch at 12:50 P.M. and resumed its special meeting at 2:00 P.M.

SERVICES AND ACTIVITIES FEE REVIEW BOARD (REVISION TO STUDENT AFFAIRS POLICY
EAC 174-162) - Action

Mr. Clabaugh discussed the two substantive revisions to the student affairs policy regarding the Services and Activities Fee Review Board and recommended approval of those revisions.

Bill Hucks pointed out that the proposal for the new section regarding off-campus programs was originated by the Vancouver students, who will receive \$4,500 in fees this year. The 75 percent return of S & A fee income to off-campus programs was discussed.

Motion
79-21

Mr. Berglund moved approval of revision to EAC 174-162-200 through -280 and the addition of Section -290 to the student affairs policy regarding the Services and Activities Fee Review Board. Seconded by Mr. Hadley and passed.

REMODELING OF THE COLLEGE ACTIVITIES BUILDING, PHASE II - Action

Max Knauss, consulting architect, discussed the College Activities Building, Phase II, remodeling projects, estimated costs and circulated a set of the detailed plans, indicating the package is consistent with the plan presented to the Trustees at the February 13, 1979, meeting.

Dave Wallbom, Dean Clabaugh, and the S & A Board endorsed the remodeling projects prepared by Max Knauss and the student design team, members of which were identified and introduced.

Motion
79-22

Mr. Hadley moved to request the Facilities office to proceed with the bidding process for the remodeling of the College Activities Building, Phase II, per the following list of projects and costs:

A. KAOS Radio Station remodel	\$ 8,800.00
B. Electrical work	2,300.00
C. Special light fixtures	1,200.00
D. Floor lamps & bulletin board lamps	1,500.00
E. Plant group one	2,800.00
F. Plant group two	1,700.00
G. Plant maintenance cart	680.00
H. Planter barrels	950.00
I. Child play boxes	1,800.00
J. Acoustic planter boxes & benches	5,000.00
K. Information & Post Office kiosks	4,000.00
L. Bulletin boards, art screens, and window platforms	3,000.00
M. New tables	1,500.00
N. Reconditioned tables	300.00
O. Armless cafe chairs	200.00
P. Lounge chairs (4)	1,200.00
Q. Carpet	2,900.00

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7/12/79

8/2/79

9/20/79

R. Furniture rearrangement & numbering	100.00
S. Banner relocation	100.00
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TOTAL	\$40,030.00
W.S.S. Tax	2,120.00
Contingency	2,000.00
<hr/>	
	\$44,150.00

Alternates

T. Fireplace	2,500.00
U. Roll-up grill	2,000.00

Seconded by Mr. Berglund and passed.

FORMAL APPROVAL OF BYRON YOUTZ AS PROVOST - Action

President Evans expressed his pleasure in appointing Byron Youtz as Vice President and Provost and asked Trustees to formalize this decision.

Because of the magnitude of this appointment, Trustee Flowers requested that the student, staff, faculty, and alumni representatives be allowed to vote.

Motion
79-23

Mr. Hadley moved approval of the appointment of Byron L. Youtz as Vice President and Provost for a four-year term of office, that term commencing on September 1, 1978, the date Dr. Youtz assumed the position on an interim basis, until September 1, 1982; and that, upon being appointed to the position on a permanent basis on April 1, 1979, his annual salary be set at Range 16, Step I (\$38,160 annually). Seconded by Mr. Berglund and passed unanimously.

PROPOSAL FOR NEW FACULTY SALARY SCHEDULE (REVISION TO EAC 174-112-560) - Action

Byron Youtz discussed the proposed revision to the faculty salary scale, which the faculty requested Dr. Youtz to bring to the Trustees with its endorsement. The scale can be implemented in one year provided the Legislature grants an increase of 6.8 percent. Dr. Youtz mentioned the four regional universities may go onto a single uniform salary scale and that this revision will bring Evergreen closer to that action.

Motion
79-24

Mr. Berglund moved approval of the proposed faculty salary schedule as follows and that EAC 174-112-560 be appropriately revised:

<u>YEARS</u> <u>EXPERIENCE</u>	<u>SALARY</u>
0	\$13,000
1	13,150
2	13,310
3	13,460

<u>YEARS EXPERIENCE</u>	<u>SALARY</u>
4	\$13,610
5	14,410
6	15,250
7	16,130
8	16,920
9	17,730
10	18,590
11	19,200
12	19,820
13	20,460
14	21,120
15	21,520
16	21,930
17	22,340
18	22,770
19	23,200
20	23,630
21	23,960
22	24,280
23	24,610
24	24,950
25	25,290
26	25,630
27+	25,980

Seconded by Mr. Hadley and passed.

APPROVAL OF CONTRACTUAL ARRANGEMENT FOR TEACHER CERTIFICATION - Action

Byron Youtz discussed details of the program and recommended approval of a contract with the University of Puget Sound to provide teacher certification for Evergreen students at the elementary and secondary levels, continuing certification for practicing teachers, and for advanced work in teacher education. This arrangement responds to a recommendation in the Council for Postsecondary Education study of Evergreen and to the amendments attached to the Master's Degree bill. Before becoming official, the contract must have approval by the State Board of Education.

Mr. Hadley moved approval of the attached contract between the University of Puget Sound and The Evergreen State College to provide for teacher certification. Seconded by Mr. Berglund and passed.

REDUCED TUITION FOR STUDENTS PARTICIPATING IN GRANT-SUPPORTED ACTIVITIES - Action

Mr. Clabaugh recommended approval of reduced tuition for students participating in Student Originated Study grants with the National Science Foundation.

motion
19-26

Mr. Berglund moved that, in order to comply with the National Science Foundation regulations on Student Originated Studies, the summer, 1979, tuition and fees (tuition, operating, and services and activities) be set at a special fee of \$5 for students who receive NSFSOS awards and who, under the stipulation of the grant, may not be required to pay tuition and fees for enrollment and participation in the project. Seconded by Mr. Hadley and passed.

OTHER BUSINESS AND ANNOUNCEMENTS

A brief discussion occurred regarding the college name; the issue will be discussed more fully at a later meeting. Mr. Flowers asked about the progress of implementation of intercollegiate athletics, and received a brief update. President Evans announced that for the second time, an Evergreen student has been awarded a Danforth Fellowship; only 100 were given in the United States; two grants were awarded in Washington State. Mr. Clabaugh mentioned that Evergreen has received for the Communications Building the top award of the Aggregate and Concrete Association.

DATE OF THE NEXT MEETING AND ADJOURNMENT

The date of the next Board meeting was set for Thursday, May 17.

The meeting adjourned at 3:25 P.M.


HALVOR M. HALVORSON, Chairman

for


WESLEY E. BERGLUND Secretary

Attachment

University of Puget Sound



Original to Bill Zaugg
Xerox to: Mike Bigelow
President Evans
Dean Clabaugh
Barbara Smith
Byron Youtz

Renegotiated contract signed
7/30/79

PREAMBLE

The Evergreen State College (TESC) has authority to establish a program to assist teachers in service and candidates for certification. RCW. 28B.40.380 provides that:

"In order to assist teachers in service, candidates for certification, and others, The Evergreen State College shall establish and maintain an extension department..."

"In order to prevent overlapping of territory in connection with extension work, the State Board of Education shall make a definite assignment of territory..."

Furthermore, the State Board of Education has the responsibility to establish a fourth region within which TESC shall conduct its extension work.

TESC does not now have an extension department to assist teachers in service, candidates for certification and others and the State Board of Education has not yet assigned a fourth territory for the purpose of carrying out extension work. The University of Puget Sound (UPS) does operate an effective teacher education program in the southwestern part of Washington State. Because TESC desires to provide extension services as mandated under RCW 28B.40.380 and UPS can assist TESC in providing provisional and continuing teacher certification, TESC and UPS enter into the following contractual agreement.

CONTRACT BETWEEN

The University of Puget Sound

and

The Evergreen State College

00214

5/17/79

Agreement entered into this 30th day of July, 1979 in consideration of the promises and conditions contained herein, between the University of Puget Sound, (herein referred to as UPS) and The Evergreen State College, (herein referred to as TESC). This agreement in its present form or as it may be hereafter modified shall extend until June 30, 1981 and be in full force beginning this day of July, 1979 unless terminated in writing by either of the above named parties, by giving 120 days written notice thereof.

ARTICLE I: Purpose

This agreement shall be for the purpose of establishing a contract with UPS to provide provisional and continuing teacher certification to Evergreen students in both primary and secondary education.

ARTICLE II: Relationship

TESC is not a teacher education institution but desires to serve the needs of Southwest Washington Residents. UPS has the capacity and desire to contract with TESC and provide the necessary services. This agreement is not intended and shall not be construed to create the relationship of agent, servant or employee, but is rather an agreement by and between independent contractors, these being UPS and TESC.

ARTICLE III: Legal Basis

This agreement shall be governed by the Laws of the State of Washington.

ARTICLE IV: Assigned Interest

Neither this contract nor any interest therein may be assigned by either party without first containing the written consent of the other party. Any changes and/or modifications in this agreement shall be in writing and signed by both of the above named parties.

ARTICLE V: Payment

TESC agrees to pay UPS for the faculty costs, travel of faculty to and from the UPS campus, direct administration of UPS faculty, costs for registering, admitting and placing students enrolled in teacher certification courses a total of \$57,084 for the services rendered in fiscal 1979-80. Payments are to be made in three equal payments on December 31, 1979, March 31, 1980 and June 30, 1980. For additional services rendered in 1980-81 and assuming a continuation of the first year sequence of courses, TESC agrees to pay UPS a total of \$81,140 for the second year of the program. Payments are to be made in three equal payments on December 31, 1980, March 31, 1981 and June 30, 1981.

ARTICLE VI: Educational Services

For payment of sums contained in Article V, UPS agrees to provide faculty and other services to teach 10.5 UPS units for up to 60 students in required courses for primary and secondary teacher certification during 1979-80. In 1980-81, unless this agreement is renegotiated or altered according to the manner set forth herein, UPS agrees to provide faculty and other services to teach 17.5 UPS units for up to 100 students (60 students at 10.5 units and 40 students at 7 units) in required courses for primary and secondary certification. If student enrollment surpasses 60 in 1979-80 or 100 in 1980-81, UPS agrees to allow qualified TESC faculty to assume teaching responsibility for the students in excess of the contracted level.


ARTICLE VII: Other Provisions


It is the intent of both UPS and TESC to review this contract at the end of the 1979-80 academic year in order to determine whether the agreement should be renegotiated for any reason. It is the particular intent of TESC to increase the faculty salary portion of the 1980-81 payment by an amount equal to the

appropriated salary increase for Evergreen faculty. If student teaching courses 401 and 402 are taught in the Spring Quarter of 1979-80, the contract will be re-negotiated to cover the costs associated with teaching those courses. It is also the intent of UPS and TESC to provide continuing teacher certification (5th year) as needed.

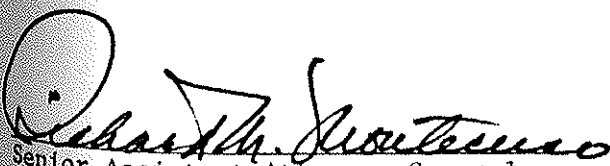
ARTICLE VIII: Amendments

This writing constitutes the complete agreement between the aforementioned parties and there is no other oral or written agreement except those referred to herein. This agreement also supersedes the agreement dated April 26, 1979. It is mutually agreed and understood that no alterations, modifications or variations of the terms of this agreement shall be valid and binding unless made in writing and signed by the parties hereto.


Philip M. Phibbs
President
University of Puget Sound


Daniel J. Evans
President
The Evergreen State College

Approved as to form by


Senior Assistant Attorney General
for The Evergreen State College
July 6, 1979