

SPECIAL
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, June 7, 1979
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112

Trustees Present: Wesley E. Berglund Absent: Halvor M. Halvorson
Robert J. Flowers
Herbert D. Hadley
Jane B. Sylvester

Representatives to the Board Present: Rudy Martin, Faculty Absent: Ed Reid, Staff
Chris Meserve, Alum
Marissa Zwick, Student replacing
Bill Hucks for the summer

Staff Present: John Aikin, Director of Computer Services
Judy Annis, Director of Information Services
Mike Bigelow, Budget Officer
Dave Carnahan, Associate Dean of Library Services
Richard Cellarius, Member of the Faculty
Les Eldridge, Assistant to the President
Dan Evans, President
Lynn Garner, Associate Director of Student Activities
Rita Grace, Recording Secretary
Duke Kuehn, Special Assistant to the President
Pete Steilberg, Director of Recreation and Campus Activities
Ken Winkley, Business Manager
Byron Youtz, Vice President and Provost
See permanent roster for others attending

Others Present: Ed Arnone, The Daily Olympian
Richard Montecucco, Senior Assistant Attorney General
J. "Gomer" Roseman, Student
Earlyse Swift, Admissions Consultant
See permanent roster for others attending

CALL TO ORDER, INTRODUCTION OF GUESTS, AND APPROVAL OF THE MINUTES - Action

The Trustees viewed a Betamax recording of a program about Evergreen produced by KOIN-TV (Channel 6) in Portland and aired in early March in the Portland viewing area.

The meeting was called to order by Vice Chairman Flowers at 10:30 A.M.

Student Marissa Zwick, who will assume Bill Hucks' position as student representative for the summer, was introduced and welcomed to the Board table.

Mrs. Sylvester moved approval of the minutes of the May 17, 1979 meeting as submitted. The motion passed.

action
11-14

PRESIDENT'S REPORT

Monthly Budget Summary and Related Issues (Winkley)

Mr. Winkley reported on budget, expenditures, and variances of operating programs as of May 31, 1979, and assured the Trustees that appropriations will not be overexpended.

Mr. Flowers asked about the college's payback because of lowered enrollment; the payback has occurred and \$11,000 has been returned from the Office of Financial Management after a recalculation.

Mr. Flowers asked also about investment procedures. Mrs. Sylvester asked about the utilization of area banks. Mr. Winkley responded that all banks interested in doing business with the college are called for quotes on investments.

Admissions Statistics (Evans)

President Evans reported that admissions statistics continue to be positive.

Mr. Flowers asked about the age of entering freshmen: of 362 admitted freshmen, 308 are high school seniors.

Mr. Rodriguez assured the Trustees that admission standards have not been relaxed.

Mr. Flowers asked about offering post-graduate courses, now that we have Legislative approval for a master's program. Dr. Youtz mentioned that, if the college is assigned responsibility for interagency training, we would then be in a position to offer training kinds of courses. Management faculty are currently used to capacity.

ARBORETUM - DISCUSSION

At Trustee Sylvester's request, a discussion of an arboretum concept was placed on the agenda. Faculty member Al Wiedemann offered written comments regarding his reaction to the idea of an arboretum, but was unable to attend. Faculty member Richard Cellarius, who had been asked to be present to respond to this suggestion, asked Mrs. Sylvester for more details.

Mrs. Sylvester expressed interest in the possibility of an arboretum or nature conservancy type of acreage, where people could come to study, and which Evergreen might be recognized for--a preventative type of measure which would preserve and make judicious use of the natural areas on campus.

Dr. Cellarius mentioned the idea of having a master plan done as part of an academic program which would analyze the undeveloped areas on campus and

evaluate the setting aside of nature conservancy areas as an overall master plan was developed. Dr. Cellarius mentioned that encouragement from the deans and administration would help interest faculty.

It was agreed that this idea would be submitted to the faculty as part of the academic program planning process for 1980 during the June 13 and 14 faculty retreat. Mrs. Sylvester will submit written comments to Dr. Youtz for program planning consideration.

PRESIDENT'S REPORT - Continued

Progress Report on Implementation of Enrollment Task Force Recommendations (Kuehn)

Duke Kuehn discussed an enrollment target of 2300 annual FTE for next year; Super Saturday and its potential for interesting people from Thurston County in the college (envisioned as a gift from the college to the community); visitation to six community colleges (obtained 120 inquiries from visits, talked to 300 students and probably 6,000 students came in contact with Evergreen's literature or people); and passed out a progress report dated May 17, 1979 (attached).

Dr. Kuehn expressed appreciation for the efforts of Judy Annis, Larry Stenberg, Kevin Thomas, and Karen Johnson in bringing about the successful Super Saturday; and to Dave Carnahan for his efforts in coordinating community college visits.

Mrs. Sylvester asked if the college will be able to identify students who come to Evergreen as a result of the community college visitation program. Dr. Kuehn has made efforts to have inquiries prompted by these visits classified differently.

President Evans has requested the Director of Admissions and Dr. Kuehn to prepare for next year an overall master admissions plan, which President Evans will bring to the Trustees at the September Board meeting.

Earlyse Swift told Trustees she has been invited to make a presentation at the Department of Social and Health Services on June 21 about Evergreen's evening programs for state workers, and that employees are being given release time to attend. Ms. Swift then plans to approach other state agencies to offer this presentation. Mr. Berglund suggested the college send news releases to other areas in Southwest Washington where there are state workers or others who might be interested in evening studies.

Progress Report on Implementation of the Council for Postsecondary Education's Recommendations (Youtz)

Byron Youtz reported on academic changes that have come about this year in response to the Council for Postsecondary Education's recommendations through faculty efforts. His discussion of CPE recommendations and actions taken by faculty included enrollment targets; cost reductions; master's degrees; inter-agency training program; part-time evening programs for Olympia professionals; Bachelor of Science degree; teacher certification; career pathways defined and expanded; greater structure and predictability in curriculum (graduation requirements recommended); first year requirements recommended; supplementary

admission form; individual contracts and internships; simplification of student transcripts; improving student advising system; high school student recruiting; community college student recruiting; intercollegiate athletics; improving social life; new program review by CPE; and off-campus programs.

Dr. Youtz expressed appreciation and thanks to the faculty for engaging in this activity in such a strenuous way since January. He also acknowledged the influence of the students who met and worked with the faculty in parallel study groups.

President Evans added that the number of recommendations, consequences, intensity and number of faculty participating were a tribute to those involved.

BACHELOR OF SCIENCE DEGREE - Action

The Trustees had, on May 17, indicated intent to approve the Bachelor of Science degree.

Motion
79-35

Mr. Berglund moved formal approval of the faculty proposal to award the Bachelor of Science degree, in addition to the currently awarded Bachelor of Arts degree, beginning in June, 1979. During the senior year, a student whose study has emphasized work in mathematics and/or the natural sciences (physical and biological) may petition to receive a B.S. degree. The students must have (1) satisfied the regular institutional requirements for the B.A. degree; (2) accumulated at least 72 quarter hours of mathematics and/or natural science course equivalencies; and (3) at least 48 of these must be in advanced (upper division) studies. Seconded by Mrs. Sylvester and passed.

MASCOT/SCHOOL COLORS - Discussion

President Evans introduced the issues of mascot/school colors by asking whether the Trustees wanted to be involved in this decision. Mr. Montecucco advised that the decision was up to the Board to take action, recommend something different, or take no action.

A ballot conducted by the Cooper Point Journal, the campus paper, showed 163 Evergreeners in favor of the geoduck as mascot and 53 favored green and white for school colors.

Mr. Hadley suggested that the college ask its marketing consultant to advise the Trustees regarding the issue of mascot. After further discussion, the Trustees agreed to ask the Public Relations Advisory Committee and Hill-Knowlton, marketing consultant, for a recommendation.

SERVICES AND ACTIVITIES BOARD ALLOCATION RECOMMENDATIONS - Action

Student Marissa Zwick, who has taken Bill Hucks' position as coordinator of the S & A Board, presented the Services and Activities Board allocation recommendations and reviewed budget items with the greatest variance and/or general changes and also discussed the sources of revenue.

President Evans mentioned that the allocation for transcripts has been reduced; the Board has authorized up to \$5 for a transcript fee (currently the college charges \$3.50 per transcript). Because of this reduction, the transcript fee will be \$5.

Prior to acting on the allocation recommendations, the Trustees heard concerns regarding the organic farmhouse.

Mr. Berglund moved approval of the allocations from the Services and Activities fees budget for fiscal year 1979-80, totaling \$484,303, of which \$360,185 are derived from S & A fees, per the attached. Seconded by Mrs. Sylvester and passed.

Motion
79-36

ORGANIC FARMHOUSE - Action

Student J. "Gomer" Roseman, crew chief of the organic farmhouse on Lewis Road, reminded the Trustees that in February they approved approximately \$28,000 for completion of the 2,600 sq. ft. organic farmhouse, informed the Trustees that another \$25,000 would be needed to complete this structure, that it would take approximately 8 - 10 weeks to finish, and indicated he would like assurance that the students have jobs this summer in order for them to continue working. Gomer told the Trustees that, with the \$25,000 they are requesting for completion, there would be about \$72,000 invested in this structure (\$20,000 in 1974; \$5,000 in spring of 1978; and \$27,885 in February of 1979).

Mr. Hadley asked whether there was a faculty adviser and recalled a stipulation on the money granted in February, that there be a faculty adviser. The motion made at the February 13 meeting did not contain this stipulation; however, a review of the tape of that meeting revealed that Mr. Hadley had expressed concern about a faculty adviser and was told that Max Knauss, staff architect at the time, had served in this capacity in the beginning of the project and that overall supervision of construction belonged with the Director of Facilities, who had been involved.

The informal recommendation from the S & A coordinator was that the labor costs be covered, that the project continue through June 30, blueprints be revised as necessary, and that the representatives of the farmhouse bring a detailed report/contract to the S & A Board for final allocation recommendations.

President Evans mentioned the fact that other College Activity Building, Phase II, projects will require funding from these reserves; suggested that it was important to have some kind of supervisory control; indicated he felt Facilities could provide assistance; and suggested that the Trustees make a trip to the farmhouse in conjunction with the July 12 meeting.

Gomer suggested that a contractor be hired from the community as a consultant to provide an estimate of the costs involved in finishing the building. President Evans suggested that the college could ask the Chamber of Commerce to have a contractor member donate a cost estimate.

Mr. Berglund moved that the Trustees approve an additional allocation of \$2,000 for the organic farmhouse from the College Activities Building, Phase II, reserves (252-52) to provide wages and costs of installing sheet rock through June 30, and requested that a detailed audit review of expenditures be prepared for the July meeting, with the understanding that the information will be presented to the Services and Activities Board for its recommendation prior to returning to the Trustees on July 12. Seconded by Mrs. Sylvester and passed with Mr. Hadley voting against the motion.

Mr. Winkley volunteered that the business office would assist Lynn Garner in preparing an audit report of expenditures since the project began.

ACCEPTANCE OF \$2500 FROM FOUNDATION - Action

Acceptance of \$2500 from the Foundation was deferred from an earlier meeting.

Mr. Hadley moved grateful acceptance of the \$2500 grant from The Evergreen State College Foundation to admissions for student recruiting purposes. Seconded by Mr. Berglund and passed.

ELECTION OF OFFICERS - Action

Mr. Hadley moved election of the following officers for 1979-80 by unanimous ballot:

Chairman	-	Robert Flowers
Vice Chairman	-	Wes Berglund
Secretary	-	Jane Sylvester

Seconded by Mr. Berglund and passed.

OTHER BUSINESS, DATE OF NEXT MEETING AND ADJOURNMENT

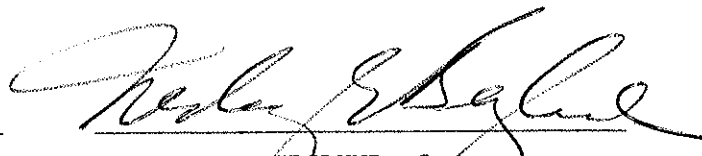
Representation to the Board

Representatives from the staff, faculty, alumni organization, and student body will continue to serve during the summer with Marissa Zwick replacing Bill Hucks.

July 12 is the date of the next Board meeting.

The meeting adjourned at approximately 2:00 P.M.


ROBERT J. FLOWERS, Acting Chairman


WESLEY E. BERGLUND, Secretary

7/12/79

8/2/79

9/20/79

10/11/79

S&A ALLOCATIONS - 1979-80

NAME	1978-79		1979-80		A	B	C	E	G	J	L
	FTE	AMOUNT	FTE	AMOUNT	RESERVES	SALARIES & WAGES	PERSONAL SERVICES CONTRACTS	GOODS & SERVICES	TRAVEL	EQUIPMENT	EMPLOYEE BENEFITS
Discretionary Fund	-	-	-	13799.00	13799.00	-	-	-	-	-	-
Director's Reserve	-	6877.90	-	5000.00	5000.00	-	-	-	-	-	-
Operation Support	9.27	68614.26	5.47	71138.00	-	59362.00	-	4955.00	-	-	6821.00
Support Issue	3.11	20241.05	1.97	14028.00	-	11591.00	-	1509.00	-	-	928.00
Recreational Sports Clubs	-	-	-	497.00	-	-	-	497.00	-	-	-
Recreational Club - Men's	-	300.00	-	1133.00	-	-	-	933.00	200.00	-	-
Soccer	-	750.00	-	-	-	-	-	-	-	-	-
Soccer	.26	3856.00	.18	4026.00	-	1250.00	-	2575.00	100.00	-	101.00
Adult Educ. Workshops	.11	1130.00	.01	194.00	-	87.00	-	100.00	-	-	7.00
Club	-	502.38	-	(See Arts Resource Center)	-	-	-	-	-	-	-
Library	-	369.00	-	-	-	-	-	-	-	-	-
Men's Basketball	1.94	23380.89	2.14	25085.00	-	17306.00	-	5555.00	-	-	2224.00
Recreational Arts	.51	8725.00	1.05	14456.00	-	9752.00	-	2307.00	-	-	2397.00
Art Center	.73	11888.00	.69	13213.00	-	7942.00	-	4018.00	-	-	1253.00
Health Clinic	1.70	87164.00	1.82	68572.00	-	21398.00	-	42992.00	-	-	4182.00
Services Building	2.87	46743.00	2.90	48616.00	-	35621.00	-	7204.00	-	-	5791.00
Operation Support	.91	29426.21	1.18	34734.00	-	8856.00	-	15412.00	9754.00	-	712.00
System	1.74	26703.00	1.56	22238.00	-	10900.00	2400.00	8066.00	-	-	872.00
FM Radio	1.15	18454.00	.96	18544.00	-	7384.00	-	10425.00	144.00	-	591.00
Newspaper	.60	4861.00	.38	3317.00	-	2660.00	-	300.00	144.00	-	213.00
Operations	.36	9209.00	.33	11516.00	-	2285.00	-	9048.00	-	-	183.00
Video Night Films	-	1431.07	-	1000.00	-	-	-	1000.00	-	-	-
Extracurricular Events	.17	3870.00	.21	4034.00	-	1467.00	-	1550.00	900.00	-	117.00
Ch	.16	1624.00	.14	3016.00	-	972.00	-	1716.00	250.00	-	78.00
Coalition	.16	2723.86	.17	3435.00	-	1166.00	-	1851.00	325.00	-	93.00
Arts Assn. Students Assn	.16	4340.00	-	-	-	-	-	-	-	-	-
Change Produc.	.28	3127.00	-	-	-	-	-	-	-	-	-
Resource Center	-	3326.46	.20	2593.00	-	1398.00	-	1083.00	-	-	112.00
Ensemble	.07	1.05	-	-	-	-	-	-	-	-	-
Center	-	624.40	.14	2830.00	-	972.00	-	1780.00	-	-	78.00
House	-	3006.11	.08	3421.00	-	529.00	-	2680.00	-	-	212.00
Center	.16	707.00	.03	786.00	-	194.00	-	514.00	-	-	78.00
Center	.33	2956.10	.22	5863.00	-	1490.00	-	4192.00	-	-	181.00
Center	.16	4517.38	.07	4032.00	-	486.00	-	3507.00	-	-	39.00
Environmental Res. Cntr.	-	325.00	.08	1259.00	-	518.00	-	637.00	-	-	104.00
World Women's Org.	-	956.00	-	930.00	-	-	-	630.00	300.00	-	-
Help Legal Aid	.23	2980.00	.23	3028.00	-	1555.00	-	1348.00	-	-	125.00
Cycle Shop	.00	731.18	.03	722.00	-	535.00	-	144.00	-	-	43.00
Northwest	-	729.00	-	-	-	-	-	-	-	-	-
Resource Cntr/CLIP	.22	1450.00	-	1500.00	-	-	-	1500.00	-	-	-
Soccer	-	200.00	-	-	-	-	-	-	-	-	-
Club	.44	3234.00	.11	988.00	-	660.00	-	275.00	-	-	53.00
Basketball	-	589.00	-	-	-	-	-	-	-	-	-
Farm	-	1397.00	-	1375.00	-	-	-	1350.00	25.00	-	-
Bldg. Design	-	585.89	-	-	-	-	-	-	-	-	-
Recover S&A Board	-	-	-	17010.00	17010.00	-	-	-	-	-	-
Building Repair Res. (included in 6050)	-	-	-	16000.00	16000.00	-	-	-	-	-	-
Equip. Repair Reserve (included in 6050)	-	-	-	11650.00	11650.00	-	-	-	-	-	-
Receipts	.50	12115.00	.50	10876.00	-	5949.00	-	3200.00	-	-	1727.00
Phase II (Bldg. Res.)	-	25000.00	-	17500.00	17500.00	-	-	-	-	-	-
Radio Farm Building	-	9169.00	-	-	-	-	-	-	-	-	-
Activities	-	7899.00	-	-	-	-	-	-	-	-	-
Activities	-	84.00	-	-	-	-	-	-	-	-	-
Staff Development	-	-	-	349.00	349.00	-	-	-	-	-	-
TOTALS	28.38	468943.19	22.90	484301.00	81303.00	214285.00	2400.00	144853.00	12142.00	-	29115.00

7/12/79

8/2/79

9/20/79

10/11/79

THE EVERGREEN STATE COLLEGE
College Activities Fund (5)
Sources of Funds
For Fiscal Year Ending June 30, 1980

S&A REVENUE:

424-30	based on 2150 average FTEs	
	1874 Full Time @ \$162	\$303588.00
	212 Part Time - 8 credit hours @ \$144	30528.00
	224 Part Time - 4 credit hours @ \$72	16128.00
	4 Faculty/Staff - 8 credit hours @ \$108	432.00
	6 Faculty/Staff - 4 credit hours @ \$54	324.00
	2320 Students	351000.00
	less 3% Waivers	(10530.00)
	less Emergency Loans	(6960.00)
424-32	Summer Term S&A Fees	27500.00
	less 3% Waivers	(825.00)
	TOTAL S&A FEES FOR 1979-80	<u>\$360185.00</u>

OTHER REVENUE:

402-11	Building Space Rental - Activities Building	\$ 3215.00	
402-15	Equipment Rental - Recreation Center	1800.00	
405-10	Overdue Charges - Recreation Center	110.00	
405-11	Lost Property Charges - Recreation Center	375.00	
420-12	Ticket Sales	27734.00	
	Volleyball Club		\$ 718.00
	Bus System		6450.00
	KAOS		3500.00
	Friday Night Films		11516.00
	Supplemental Events		500.00
	Faith Center		1600.00
	Women's Center		3000.00
	Environmental Resource Center		350.00
	Self Help Legal Aid		100.00
420-18	Supplies & Materials - Duck House	3000.00	
420-30	Day Care Service	5901.00	
420-32	Advertising Sales	10500.00	
	KAOS Program Guide		1000.00
	Cooper Point Journal		9500.00
420-34	Subscriptions - Cooper Point Journal	100.00	
420-36	Food Sales - Duck House	421.00	
420-37	Health Services - Women's Clinic	3328.00	
420-98	Other	3300.00	
	KAOS - Donations/Subscriptions		3000.00
	Organic Farm		300.00
430-01	Leisure Ed. - Jewelry Qtr. Use Fees	760.00	
430-03	Leisure Ed. - Pottery Qtr. Use Fees	1520.00	
430-04	Leisure Ed. - Clay Payments	600.00	
430-05	Leisure Ed. - Workshop Overhead	4226.00	
430-06	Recreation - Qtr./Annual Use Fees	6000.00	
430-07	Recreation - Day Use Fees	20000.00	
430-08	Recreation - Towel Fees	4000.00	
430-10	Special Class Fees	769.00	
	Boat Club		194.00
	Bicycle Shop		150.00
	Alpine Club		425.00
431-04	Transcripts	10374.00	
441-49	Grants for Misc. Purposes - KAOS	4000.00	
480-02	Fund Transfers In - Bus	7800.00	
	Housing		1000.00
	Administration		3300.00
	Parking Fees		3500.00
480-31	Conference Revenue - Recreation Center	4000.00	
730-95	Leaschold Excise Tax Payable - Activities Bldg.	285.00	
	TOTAL OTHER REVENUE	<u>\$124118.00</u>	
	TOTAL REVENUE	<u>\$484303.00</u>	

THE EVERGREEN STATE COLLEGE

May 17, 1979

PROGRESS REPORT: Implementation of the Design for Enrollment DTF Report

FROM: Lowell L. Kuehn, Special Assistant to the President

The following report responds categorically to President Evans' response to the Design for Enrollment DTF Report: (Excerpted from PRAG minutes)

Part I

1. The facilitator (Duke Kuehn) was appointed and has been at work since March 1, 1979.
2. A marketing consultant (Hill-Knowlton of Seattle) was retained, effective May 1.
3. A Public Relations Advisory Group (PRAG) was appointed.
4. The appointment of two advisory committees, one composed of community college trustees, the other made up of high school principals, is still in progress. Efforts are being made to contact those people with the best expertise, in order that we have on-campus meetings next summer.
5. Revision to the catalog supplements requiring greater clarity of titles and identification of course equivalencies awaits the preparation of next year's supplement. Duke has asked if he and several others might be able to talk about the kinds of changes that will be required at the Faculty Retreat in June.
6. Change in the cover sheet of student transcripts is under way with full conversion of credit but probably not completed before next fall.
7. There needs to be general encouragement to all of us in using clear, understandable language to describe our operations and curriculum. Duke finds that in talking to Hill-Knowlton and others we will need to develop a more consistent style. He and Judy Annis, together with Rick Hess, are working up a style book for graphics and copy. In an aside, Duke noted that things have reached a crisis in the college's handling of telephone calls. He has asked Laura Arnone, who has had considerable experience along these lines, to help us. She has been contracted to do research on information flow and to put together a telephone workshop for staff by the middle of May.
8. Academic Advising is implementing those recommendations to provide for a more reliable and comprehensive system.

00241

9. With the admissions plan, Earlyse Swift is preparing an aggressive effort within the Admissions Office. She is identifying target populations including community college transfers, state workers, part-time students, etc. Duke strongly stressed that in identifying these populations, we are not looking for new populations but rather working toward larger numbers of those identified. Must effort by Earlyse is being made in Thurston County, Port Angeles, and Vancouver to make our programs understandable.

A review of next year's curriculum is being made to see if we have a match-up with prospective student requests. As Duke noted, the only curricular revision to be made is the initiation of a state worker's program. As was stated in the Daily Olympian, special emphasis will be given to 9 or 10 programs being offered next year. These make a match with an audience that can feasibly be reached. Other programs will receive the same coverage as in the past but some will be getting additional promotion if we can guarantee at least two years of curricular continuity, faculty cooperation, and evening, part-time options.

He stated further that programs have to be understandable to people not familiar with Evergreen. A cute title should not obscure what the program is about; it needs to be comprehensible to the public.

With this marketing plan he hopes that by next fall at the time of registration we will be able to match and wed people to programs. Over the next five months our efforts will be directed to making mass contact personally or through print and following through with personal contact.

Through progressive monitoring we will have an idea of where our enrollment is going so that we can make some fine-tuning adjustments as the summer passes. We will be doing a market survey in June on one-unit, part-time offerings. From this we will be able to know what Thurston County really wants in part-time offerings.

A mailing campaign designed by Larry Stenberg and Arnaldo Rodriguez has gone into operation. There have been efforts to put together a one-on-one campaign so that students would get direct attention when they visit our campus. Under Dave Carnahan's supervision we have organized a community colleges visitation program. We have not put together an intensive campaign for high school students, but we are continuing and supplementing Arnaldo's plan to keep in contact with high school applicants. Earlyse Swift was employed as an admissions marketer; she is now at about the point of making direct contact with state workers. She has also drawn together marketing plans for Port Angeles and Vancouver, and will complete plans for marketing the college to state workers and part-time students in Thurston County. Preliminary steps are under way to call a blue-ribbon committee to evaluate the Admissions Office's operations.

10. A public employees program under the guidance of Guy Adams is in progress with two-thirds of the faculty staffed at this point. The State Worker's program is designed for completion in two years on a part-time basis with courses being offered in late afternoon and evening. It will be a basic coordinated studies program leading directly to either Management and the Public Interest or entrance into the liberal arts areas.

11. Jeanne Hahn, Earlyse, Larry Eickstaedt, and I have reviewed the part-time options for next fall. These are not widespread but we have had some success in talking to faculty to build such options into their programs. We are awaiting final decision on module offerings until GMA Research, contracted out of the Institutional Research office, finishes a needs assessment survey of potential part-time students in Thurston County.
12. A review of Third World student needs is under way and should be completed within the next week.
13. Budgetary support for special public relations and recruiting campaigns has been forthcoming.
14. Richard Nesbitt was chosen to be the Arts Coordinator and has put forth a preliminary proposal describing the duties and responsibilities of this position.
15. Judy Annis and Larry Stenberg have coordinated their efforts in designing a spring festival (Super Saturday) which will be held on June 2. Judy will make a report to PRAG soon.

Part II

All items are already under way. Of special note are II-4 (teacher education program) which will go into effect next fall with University of Puget Sound and II-6 (maps and directories) which have been moved to a more visible spot in the Library building.

Part III

A number of these have to do with curricular and academic changes which the faculty is handling through CPE self-study groups. A number have been reviewed and acted upon with policies being established. It is important to note that the PRAG is not responsible for determining policy changes, and the DTF only made recommendations which the President referred to the faculty.

- III-5. There has not been a chance to work with ECCO yet.
- III-6. I need to talk to Dean Clabaugh about instituting staggered lunch times in order to provide phone and office coverage. Laurie Arnone is doing background research on telephone coverage.
- III-7. Doug Roscoe, manager of Capitol Mall, and the President have had preliminary discussions about arranging student discounts.

Part IV

All of these items require further research. Item 5 to expand day care facilities is a serious issue. Bonnie Gillis has prepared a memo outlining their problems and Gillis will be discussing it further with President Evans.

7/12/79

8/2/79

9/20/79

10/11/79