

REGULAR
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, December 13, 1979
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia WA

Trustees Present: Wesley E. Berglund
Robert J. Flowers
Herbert Gelman
Herbert D. Hadley
Jane B. Sylvester

Staff Present: Walker Allen, Registrar
Judy Annis, Director of Information Services
Jovana Brown, Dean of Library Services
Dean Clabaugh, Vice President for Business
Les Eldridge, Director of Community Relations and
Assistant to the President
Dan Evans, President
Russ Fox, Member of the Faculty
Carol Gilbert, Admissions Office Manager
Rita Grace, Recording Secretary
Ken Jacob, Director of Housing
Lovern King, Member of the Faculty
Mack Smith, Security Chief
David Wallbom, Director of Facilities
David Whitener, Member of the Faculty
Byron Youtz, Vice President and Provost
See permanent roster for others attending

Representatives	Ann Brown, Staff	Absent: Marissa Zwick, Student
to the Board	Bob Butts, Alum	
Present:	Maxine Mimms, Faculty	

Others Present: Ed Arnone, The Daily Olympian
Edie Kaufman, ACE Fellow
Greg Falxa, KAOS
Toni Holm, KAOS
Rich Montecucco, Senior Assistant Attorney General
David Rauh, KAOS
See permanent roster for others attending

CALL TO ORDER AND APPROVAL OF MINUTES - Action

The meeting was called to order by Chairman Flowers at 10:04 AM.

Motion	Mr. Gelman moved approval of the minutes of the November 8,
<u>79-66</u>	1979 meeting as submitted. Seconded by Mr. Berglund and passed.

PRESIDENT'S REPORT

Reaccreditation Report from the Northwest Association of Schools and Colleges and the Commission on Colleges (Evans)

President Evans informed the Trustees that the College has received the highest evaluation possible from the Northwest Association; in essence, Evergreen has been reaccredited for ten years with a progress report due at the end of five years. President Evans highlighted parts of the report and thanked the faculty, especially the planning faculty, the College's Founding President, and those involved in the early planning. Chairman Flowers asked that the minutes reflect the Board's commendation of the Provost and the Faculty for their outstanding work resulting in such a positive report.

Native American Program (King)

Lovern King introduced the faculty of the Native American Program and distributed a summary of the videotape of Native American program activities. The activities are representative of the program's philosophy toward the community, the school and the student. The scope of activities included a Lummi naming ceremony, demonstration of dancing as a prayer, a Satellite Telecommunications project, interviews with tribal elders and Evergreen graduates. Mrs. King discussed the racial composition of the program.

NTIA Grant to KAOS-FM Station (Holm, et al.)

Toni Holm, development coordinator for the National Telecommunications Information Administration (NTIA) grant, introduced others attending from the KAOS-FM station and discussed the \$15,000 grant received by KAOS in October to study the extension of non-commercial radio service to Grays Harbor County. The study will focus on (1) needs in the area that could be served by radio; (2) most feasible technical plan for extending service; and (3) how the service can be funded and maintained. Responses from Grays Harbor have been overwhelmingly positive. The report is scheduled for completion on January 9.

Plans for Third World Recruitment (Stenberg)

Larry Stenberg discussed activities that have been carried out to recruit Third World students for 1980-81 and activities planned for winter and spring quarters, and listed target high schools and community colleges. He outlined the history of academic programs for Third World audiences and plans to integrate Third World issues into all of Evergreen's academic programs. The College has developed a service network including student clubs and organizations as well as the Third World Coalition and the educational support programs (including Upward Bound). The community of Olympia is a reality to deal with in Third World recruitment said Mr. Stenberg. He mentioned that April West, Coordinator of the Third World Coalition, will be requested to spend 10 to 20 percent of her time developing relationships with community agencies. Ms. West added that

another option would be to find money to hire someone to recruit Third World students on a full-time basis. President Evans mentioned that when winter enrollment figures are known, the College will be in a position to determine release of enrollment reserve monies and to establish priorities.

Mrs. Sylvester asked that the new Third World flyer be brought to the Board when completed along with what is currently being used.

Susan Davenport-Moore asked about commitments to the Native American program's staffing, and received assurances from Provost Youtz.

Lilly Foundation Proposal (Youtz)

Provost Youtz mentioned that Evergreen was invited to submit a proposal to the Lilly Foundation for a three-week problem-solving summer workshop. Evergreen's proposal relates to integrating Third World studies into the liberal arts curriculum; selection will be made in early March.

PUBLIC HEARING: REGULAR MEETING TIMES - Discussion

At 11:20 AM the Board convened a public hearing to consider changing the bylaws relating to regular meeting times for the Board of Trustees (changing the time from 10:30 AM to 10:00 AM).

Motion
79-67

Mr. Hadley moved that the proposed changes to WAC 174-104-310 relating to changing the beginning time of Board of Trustee meetings from 10:30 to 10:00 AM be tabled. Seconded by Mr. Berglund and passed.

PRESIDENT'S REPORT - Continued

Cost of 1980-81 Catalog Compared to Previous Catalog Publications (Polfus)

Bill Polfus reviewed comparison costs for the 1980-81 catalog production and associated costs with previous publications of the catalog plus supplement and identified nonrecurring costs. The catalog will now be published annually instead of biannually, eliminating the supplement. Mrs. Sylvester stated that it would be appropriate to list Trustees in the catalog.

Monthly Budget Summary (Clabaugh)

Mr. Clabaugh presented two alternative formats for presentation of the monthly summary of budget and expenditures (bar and line graphs). Mr. Gelman suggested the use of the bar graph for individual programs, plus the line graph for all program totals.

Admissions Statistics (Evans)

President Evans mentioned that the number of winter quarter applications is double that of last year, with admissions 50 to 60 percent higher. Evergreen needs to have an additional 270 students over last winter quarter to equal fall quarter registration.

Quarterly Employment Update (Clabaugh)

Vice President Clabaugh reviewed new hires and terminations among faculty, exempt and classified staff July 1 through November 30, 1979.

Quarterly Interfund Borrowing Update (Clabaugh)

Mr. Clabaugh reviewed interfund loans (schedule of cash balances) as of September 30, 1979, indicating the College covers negative balances by cash surpluses in other funds.

Quarterly Student Aid and Discretionary Fund Status Report (Clabaugh)

Mr. Clabaugh reviewed the student aid and discretionary fund status report as of September 30, 1979 which includes funds available for scholarships and loans (including federally funded) and endowment purposes. The new format approved by the Board at the last meeting includes the Greater Evergreen College fund, The Evergreen State College Foundation accounts and Alumni Affairs accounts. Mr. Flowers questioned the inter-collegiate athletics account activities. Mr. Clabaugh indicated information will be either mailed to Trustees or discussed at the next meeting.

RECESS

The Trustees recessed for a Christmas luncheon at 12:10 PM and reconvened the regular meeting at 2:25 PM.

PRESIDENT'S REPORT - Continued

Legislative Issues for 1980, Budget and Other Issues (Evans)

President Evans informed the Trustees of areas in which the Council of Presidents agreed to be consistent in their requests to the Legislature: utility rate increases, funding of 1 1/2 percent salary increase for faculty and exempt staff (authorized by 1979 session), and merger of the Higher Education Personnel Board and the State Personnel Board. The Council of Presidents plan a reception for legislative and key committee leadership on January 8. Evergreen plans a separate legislative reception sponsored by the Evergreen College Community Organization (ECCO) and the Alumni Association, as an opportunity to thank legislators involved in the Master's bill and acceptance of the CPE report.

The legislative session convenes on January 14. Mr. Eldridge mentioned Evergreen's legislative interns, indicating one of last year's interns has been asked to work this session also.

AUTHORIZATION TO OFFER MASTER'S PROGRAM IN PUBLIC ADMINISTRATION - Action

Mr. Youtz indicated that Evergreen's graduate proposal was approved unanimously by the Council for Postsecondary Education who recommended that the Board of Trustees authorize the awarding of the MPA degree. Future graduate programs will be brought to the Board for approval.

Motion
79-68

Mr. Gelman moved that (1) beginning September, 1980, the faculty of The Evergreen State College will offer graduate level work leading to the Master's degree. The first such will be the Master of Public Administration degree, candidates for which will be recommended to the Board of Trustees by the faculty upon satisfactory completion of the academic program specified for that degree; and (2) the budget proposed to and approved by the Legislature be approved by the Board of Trustees for the 1979-81 MPA program: 1979-80 - \$134,967; 1980-81 - \$158,252 (for a biennium total of \$293,219). Seconded by Mr. Berglund and passed.

AGREEMENT WITH McLANE FIRE DISTRICT - Action

Dave Wallbom reviewed the conclusion of satisfactory negotiations with the McLane Fire District for fire protection. Mr. Montecucco discussed three issues raised by Trustee Gelman and, as a result, suggested an amendment to Section 8.

Motion
79-69

Mr. Berglund moved approval of the attached agreement between The Evergreen State College and Thurston County Fire District No. 9 (McLane) for fire protection services beginning July 1, 1979 with an addition to the first sentence in Section 8 which reads:

" . . . student behavior shall prevail unless otherwise restricted by District standards."

Seconded by Mrs. Sylvester and passed.

Dave Wallbom was commended by the Board for successfully negotiating the fire protection contract.

MANAGEMENT OF ORGANIC FARMHOUSE - Report

Dave Wallbom reported that the Organic Farmhouse should be completed within the budget before January 1, 1980. The Farmhouse caretakers will have a line responsibility to the Office of Facilities with the concurrence of the academic area and the S & A Board. Between 8 AM and 5 PM the building will be reserved for academic scheduling; from 5 PM to 10 PM Sunday through Thursday and until midnight on Fridays and Saturdays, S & A may schedule for student activities. The old Farmhouse will be demolished on December 20.

FORMAL APPROVAL OF SUPPLEMENTAL OPERATING AND CAPITAL BUDGETS - Action

President Evans reviewed priority items for the capital and operating supplemental budget requests: Capital - reroofing Library and Seminar Buildings, Gynasium, completion of Outdoor Recreation Athletic Fields, energy, and minor capital improvements. Operating - utility increases; 50 additional FTE for 1980-81; 117 additional FTE for 1980 summer session; 1.5 percent salary increase for faculty and exempt; and \$18,886 to replace court costs associated with the Architectural Woods settlement.

Motion
79-70

Mrs. Sylvester moved approval of submission of the supplemental operating budget request of \$622,933 for the 1979-81 biennium. Seconded by Mr. Berglund and passed.

Motion
79-71

Mr. Berglund moved approval of submission of the supplemental capital budget request of \$1,962,241 from the State General Fund for the 1979-81 biennium. Seconded by Mr. Gelman and passed.

Mrs. Sylvester asked about the cause of the roof problems. Dave Wallbom stated that the urgency for completion of the Library Building and difficulty of inspection probably led to inadequate controls during construction ten years ago.

PRELIMINARY PLANS FOR ADDITIONAL HOUSING - Report

Mr. Clabaugh introduced housing staff and reviewed current housing facilities; past housing rates; housing organization, operations and staff; gave an overview of the financial position; and an assessment of the need for additional on-campus housing. Mr. Clabaugh mentioned that both the Adult Student Housing structures and the land (10 acres adjoining campus) on which they are built become property of the College at the completion of the repayment of the HUD loan. Recommendations included deferral of planning for new on-campus housing; increasing direct bus service from the College to the Colony Inn, Eastside Olympia, Lacey and Tumwater for fall, 1980; decrease number of unit leases available; increase rental rates on unit leases more than rental contract rates; and, assuming that a housing shortage develops in the next few years, engaging in an active program to persuade private developers to build low-cost housing adjacent to the College.

APPOINTMENT OF TREASURER AND BONDING - Action

In response to a statutory requirement, President Evans recommended that Dean Clabaugh be appointed Treasurer for the College and that a bond be secured.

Motion
79-72

Mr. Gelman moved that the Board appoint Dean Clabaugh as Treasurer for the College and that the staff secure the required bonding. Seconded by Mr. Berglund and passed.

OTHER BUSINESS

Trustee Hadley asked that time be set aside at the next meeting to discuss the conclusions and recommendations of the Northwest Association evaluation.

President Evans distributed a goals and objectives chart and suggested that goals and objectives could be discussed in conjunction with the evaluation committee conclusions and recommendations, suggesting that top administrators and some faculty be involved in those discussions.

EXECUTIVE SESSION - DETERMINATION OF CATHI CARR HEARING

The Board recessed for an executive session at 4:06 PM to make a determination of the Cathi Carr hearing.

Motion
79-73

Mr. Gelman moved that the Registrar be directed to remove the following three items from Cathi Carr's educational records:

- (1) Rob Knapp's December 12, 1978 letter to Cathi Carr;
- (2) Ken Jacob's May 16, 1979 letter to Rich Montecucco; and
- (3) Walker Allen's May 29, 1979 letter to Cathi Carr.

Seconded by Mr. Berglund and passed.

A letter will be sent to Ms. Carr from the Board.


FUTURE MEETING DATES AND ADJOURNMENT

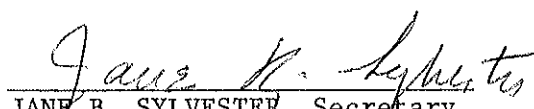
Dates for the first four months of 1980 were set for:

January 10
February 14
March 13
April 10

with meetings beginning at 10:30 AM.

The meeting was adjourned at 4:43 PM.


ROBERT J. FLOWERS, Chairman


JANE B. SYLVESTER, Secretary

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Attachments

FIRE PROTECTION AGREEMENT

This agreement is entered into between EVERGREEN STATE COLLEGE, hereafter referred to as "College," and THURSTON COUNTY FIRE PROTECTION DISTRICT NO. 9, hereafter referred to as "District."

It is the purpose of this agreement to provide the terms and conditions under which the District shall provide fire prevention and suppression services and medical aid services to the College. This agreement is entered into under the authorization of RCW 28B.40.190 and RCW 52.36.020 and in compliance with Chapter 39.34 RCW.

To carry out the purposes of this agreement the parties agree as follows:

1. District Services and Facilities. The District agrees to provide the following services and facilities to the College.

1.1 To provide sufficient paid or volunteer personnel at the expense of the District to provide continuous fire suppression service and medical aid service to the College. Such service shall be supplied from facilities located either on or outside of the College campus as the District, in its discretion, shall deem to be the most effective and economical. Such services shall be provided by the use of vehicles and equipment owned by the District together with vehicles and equipment furnished by the College. The allocation of personnel and equipment to on-campus and off-campus station facilities shall be determined by the District.

1.2 To provide qualified fire service training instructors to train available student volunteers in performing fire protection and medical aid services for the protection of the College.

1.3 Recognizing that RCW 19.27.030 places the sole responsibility and authority for enforcement of the Uniform Fire Code on the County fire prevention officials, the District assumes no obligation to perform inspections required by such Code. The District agrees however that to enable it to

conduct pre-fire planning that it will perform such building inspections and fire protection system maintenance inspections as it deems appropriate and necessary. In the event such inspections shall reveal unsafe conditions or improperly operating protection systems the District agrees to promptly notify the College.

1.4 To cooperate with the officials of the College, through the Office of the Director of Facilities, and to provide such technical assistance and to make reports and recommendations to the College.

1.5 To enter into such mutual aid agreements with adjacent fire protection districts and cities as the District deems necessary for the reasonable protection of the College; provided, that the District is capable of negotiating such contracts.

2. College Services and Facilities. The College agrees to provide the following services and facilities for the use of the District:

2.1 To provide building 212 for personnel housing and equipment storage facilities sufficient to enable the District to maintain on campus firefighting equipment and emergency vehicles.

2.2 To provide such tools, materials, protective clothing, equipment, supplies, and training supplies as may be reasonably necessary to enable the District to perform the contracted for services on the College campus. Such items shall be supplied by the College when needed and requested by the District and agreed to by the College.

2.3 To provide repairs, maintenance and normal operating expenses for the District equipment regularly assigned by the District for the protection of the College as agreed by the District and the College.

2.4 To reimburse the District for transportation expenses incurred by the District within Thurston County for conducting business related to protection of the College. In the event it is necessary for District representatives to travel outside of Thurston County, the College agrees to reimburse the District for such travel expenses provided that written approval of the College Director of Facilities, or his designate, is obtained prior to such travel.

2.5 To provide office facilities and supplies and such secretarial services as may be needed by District personnel assigned to fire protection services and medical aid services on the campus of the College and as agreed to by the College.

2.6 To provide and maintain a medical aid vehicle for use by the District for medical aid services within the District and on the campus.

2.7 To provide personnel to monitor the College campus emergency telephone and fire reporting systems wherever located on the campus in the event the District does not have sufficient personnel to perform such function.

3. Term. This agreement shall be effective for the period beginning July 1, 1979 and ending June 30, 1980; provided however that the term shall be extended for an additional twelve month period beginning July 1, 1980, unless either party gives written notice to the other party of the non-renewal of the agreement on or before June 30, 1980.

4. Payment. The College agrees to pay to the District the sum of \$107,955.38 for the period from July 1, 1979, through June 30, 1980, and the sum of \$106,501.79 for the period from July 1, 1980, through June 30, 1981. Such payment together with the additional payments or services to be provided by the College as set forth in article 2 of this agreement shall be in consideration for all services supplied by the District. The payment for the first year shall be made on the acceptance of this agreement. The payment for the second year shall be made on July 1, 1980.

5. Status of the Parties. The College and the District shall each perform all services and carry out all responsibilities under the terms of this agreement as independent contractors and neither, by virtue of this agreement, shall be considered an agent or agency of the other.

6. Joint Board for Administration. The College and the District shall each designate two persons, all of whom shall constitute the joint board for implementation and interpretation of this agreement. The joint board shall have no authority to modify or revise the terms of this agreement. The joint board shall have the authority provided for in this agreement. In the event the joint board shall be unable to reach an agreement on any matter before it, such matter shall

be referred to the legal counsel of the respective parties for resolution. The determination of the method of the operation of the District and the method of providing services by the District shall be the sole responsibility and authority of the District.

7. Additional Services. The parties agree that they will cooperate in all respects to assist each other in the performance of the services covered by this contract. In the event the College shall request assistance in other than fire or medical aid emergency services, such as elevator extractions, alarm system testing or other such activities, the District agrees that it will provide assistance provided that the District has personnel available at such time.

8. Volunteer Program. It is agreed that in the event the District, in its discretion, institutes and maintains a program allowing volunteer firefighters to reside or sleep at the on-campus station facilities that the standards established by the College covering student behavior shall prevail* It is the intent of the agreement that the volunteer program be primarily designed to accomodate student volunteers.

DATED this 13th day of December, 1979.

EVERGREEN STATE COLLEGE

By: Robert J. Florman
Chairman, Board of Trustees

THURSTON COUNTY FIRE
PROTECTION DISTRICT NO. 9

By: [Signature]
Chairman of the Board
of Commissioners

Approved as to Form:

Richard M. Montecussio
Assistant Attorney General
12-13-79

Dorely M. Austin
Secretary

Reviewed by:

oc [Signature]
Director of Facilities

Reviewed by:

Charles E. Allison
Chief

ADDENDUM APPROVED BY THE EVERGREEN STATE COLLEGE 12/13/79

*unless otherwise restricted by District standards.