

REGULAR
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, May 8, 1980
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Robert J. Flowers
Herbert D. Hadley
Herbert Gelman
Jane B. Sylvester

Absent: Wesley E. Berglund

Representatives: Ann Brown, Staff
to the Board Conrad Metcalfe, Student
Present: Maxine Mimms, Faculty

Absent: Bob Butts, Alum

Staff Present: Mike Bigelow, Budget Officer
Rita Cooper, Acting Vice President for Business
Les Eldridge, Director of Community Relations and
Assistant to the President
Dan Evans, President
Chuck Fowler, Director of College Relations
Rita Grace, Recording Secretary
Will Humphreys, Academic Dean
Larry Stenberg, Dean of Student and Enrollment Services
Dave Wallbom, Director of Facilities
Byron Youtz, Vice President and Provost
Bill Zaugg, Grant and Contract Accountant
See permanent roster for others attending

Others Present: Jefferson Allen, Cooper Point Journal
Ed Arnone, The Daily Olympian
Elton Chase, Washington Occupational Information Service
Edie Kaufman, ACE Fellow
Richard Montecucco, Senior Assistant Attorney General
See permanent roster for others attending

CALL TO ORDER AND INTRODUCTION OF GUESTS

Chairman Flowers called the meeting to order at 10:35 AM. Conrad Metcalfe will be replacing James Garey as student representative to the Board until the end of the quarter.

PRESIDENT'S REPORT

Monthly Budget Summary (Bigelow)

Mike Bigelow reviewed the summary report of budget, expenditures and variances of budgeted operating programs July 1, 1979 through April 30, 1980 and indicated that the institution will be paying back \$84,731 (equivalent of 3.5 faculty) since the college enrolled approximately 60 fewer students than the college contracted for. Mr. Hadley asked about the 3 percent reserve negotiations.

Current Issues (Evans)

President Evans discussed the impact, planning for, and hearing regarding the 3 percent reserve requirement and recent executive orders (20 percent reduction in travel and the hiring freeze), plus the 1½ percent authorized but unfunded salary increase. Mike Bigelow added that the college is using equipment replacement money to cover the 3 percent reserve required.

President Evans distributed Charles Dunsire's very positive May 4 article in the Seattle Post-Intelligencer.

Admissions Statistics (Evans)

President Evans indicated that applications are nine weeks ahead of last year and predicted in another month applications will exceed those received in 1977 or 1978. Admissions are steadily increasing. Trustee Hadley encouraged the college not to relax efforts because of positive indicators. Larry Stenberg mentioned admissions projects, community college visitations, and other activities that are in process.

Super Saturday (Stenberg)

Larry Stenberg discussed plans for Saturday, June 7. On that day Evergreen has planned a celebration including many free activities for students, staff, faculty and members of the community. This will be the second year the college has hosted "Super Saturday," Evergreen's gift to the community.

Vice President for Business Search (Cooper)

Rita Cooper informed the Trustees that the Vice President for Business search closed April 30; 145 applicants will be pared to ten finalists with the selection made in July.

Senior Academic Dean Search (Youtz)

Byron Youtz told the Trustees that the vacancy created by Will Humphreys returning to the faculty after four years as academic dean has been filled by Academic Dean Barbara Smith. A national search has just been completed to fill Ms. Smith's position (primary responsibility for academic budget, support staff and space allocation). Mr. Hadley asked why more Evergreen faculty were not interested. Provost Youtz replied that faculty are deeply interested in teaching and are reluctant to assume the four to eight year responsibility of senior dean that would take them from their teaching role.

POLICY DISCUSSION

Building Utilization (Cooper)

Rita Cooper reviewed the college's building utilization, including national averages, daily utilization, the impact of team teaching on use of space, rental of the third and fourth floors of the Seminar Building, lease space and upcoming conferences. Byron Youtz added that the Council for Post-secondary Education was anxious to have the college rent space to reduce average cost per student.

ACTION ITEMS

Minutes - Action

Mr. Gelman moved approval of the March 13, 1980 minutes as submitted. Seconded by Mr. Hadley and passed.

Motion
80-16

00030

Motion
80-17

Mrs. Sylvester moved approval of the April 17, 1980 minutes as submitted. Seconded by Mr. Hadley and passed.

Tuition and Fee Schedule for 1980-81 - Action

President Evans asked for approval of the 1980-81 tuition and fee schedule which is the same as the current schedule with the addition of appropriate fees for graduate students.

Motion
80-18

Mr. Hadley moved approval of the attached 1980-81 quarterly tuition and fee schedule, which includes a graduate fee. Seconded by Mr. Gelman and passed.

OTHER BUSINESS

Purchasing Contract Administration/review of Resolution 80-3 - Action
Rita Cooper reviewed Ken Winkley's April 1 memo regarding contracting arrangements (personal services, purchased goods and services, grants and contract, and construction contracts). Mr. Hadley asked whether there was a dollar limit on expenditures by staff. A policy for capital expenditures has been adopted. There are no limits on purchased goods and services; however, there is a \$50,000 limit for the Vice President for Business. The state prescribes procedures for goods and services; personal services contracts exceeding \$2500 are required to be filed with the Office of Financial Management. The staff will provide for the Trustees at the next meeting a list of personal services contracts for the current month.

Resolution No. 80-3 was approved by the Board on March 13 subject to a later review. After discussion, the Trustees agreed to changes which would clarify the resolution.

Motion
80-19

Mrs. Sylvester moved approval of the following revisions to Resolution No. 80-3 which initially was approved March 13, 1980 (revised resolution attached):

2nd paragraph - delete "initially"

3rd paragraph - delete "and approved" and "initially executed"

4th paragraph - delete "initially"

seconded by Mr. Gelman and passed.

Review of Portfolio, Transcript and Credential File - Discussion
Byron Youtz reviewed the various elements of a sample portfolio, transcript and credential file displayed by Career Planning and Placement. Mrs. Sylvester commented she felt off-campus people continue to have problems in understanding Evergreen's system.

Appointment of Nominating Committee - Action
Chairman Flowers appointed Herb Hadley as Chairman (and Trustees Gelman and Sylvester as members) of a nominating committee to recommend officers for the 1980-81 year.

Graduations - Discussion

President Evans invited Trustees to attend the college's graduation ceremonies in Olympia on Sunday, June 8, at 2 PM; in Vancouver on Saturday, June 14, at 1 PM; and in Port Angeles on Sunday, June 15, at 3 PM.

Impact of Title IX on Evergreen's Facilities - Discussion

Rita Cooper reviewed the financial impact of Title IX on the college's facilities, indicating the largest problem will be the equalization in size of facilities. Utilization by men and women is currently similar. The size of the women's sauna is an immediate problem. The addition of a gymnasium (as yet unfunded by the legislature) would solve these problems.

Board Retreat and June Meeting - Discussion

President Evans reviewed agenda items for a Board retreat. Trustee Hadley inquired about the discussion he had requested of a possible outreach program in Longview. Provost Youtz expressed concern about developing a new market for next fall without further exploration, including CPE approval and a needs survey of the Longview area. The issue will be discussed further at the Board retreat. Trustee Hadley suggested that the institution prepare a proposal to submit to CPE indicating as soon as it is budgetarily feasible the college would like to establish higher education courses in the Cowlitz County area.

The staff will contact Trustees for other agenda items to determine whether the Board retreat might take place on June 18 or the afternoon of June 19.

The date of the next meeting was set for Thursday, June 19.

Joint Boards of Trustees Meeting - Action

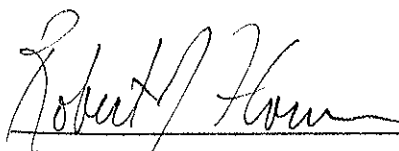
Motion
80-20

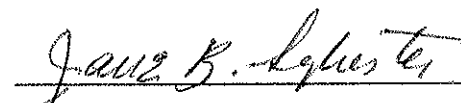
Mr. Gelman moved that the Board extend an invitation to the Boards of Regents and Trustees of the other senior institutions in the state to hold a joint meeting in September, 1980, at Evergreen. Seconded by Mr. Hadley and passed.

OTHER BUSINESS AND ADJOURNMENT

Trustee Hadley expressed regret for his office inadvertently having issued a transportation ticket for an employee of The Evergreen State College.

The meeting adjourned at 1:08 PM.


ROBERT J. FLOWERS, Chairman


JANE B. SYLVESTER, Secretary

Attachments

THE EVERGREEN STATE COLLEGE
1980-81 QUARTERLY TUITION AND FEE SCHEDULE

	<u>Number of Credit Hours</u>	<u>Tuition</u>	<u>Operating</u>	<u>Services & Activities</u>	<u>Total</u>
<u>FULL TIME</u>					
Residents - Undergraduate	10 or more	25	127	54	206
- Graduate	10 or more	25	149	54	228
S.E. Asian Veterans ¹ - Undergraduate	10 or more	25	74	54	153
- Graduate	10 or more	25	74	54	153
Non-Residents - Undergraduate	10 or more	96	511	54	661
- Graduate	10 or more	96	602	54	752
<u>PART TIME</u>					
Undergraduate	9	18	117	54	189 ⁴
	8	16	104	48	168 ⁴
	7	14	91	42	147
	6	12	78	36	126
	5	10	65	30	105
	4	8	52	24	84
	3	6	39	18	63
	2	4	26	12	42
	1	2	13	6	21
Graduate	9	18	135	54	207 ⁴
	8	16	120	48	184 ⁴
	7	14	105	42	161 ⁴
	6	12	90	36	138
	5	10	75	30	115
	4	8	60	24	92
	3	6	45	18	69
	2	4	30	12	46
	1	2	15	6	23
Faculty and Staff Undergraduate	9	9	31.5	22.5	63
	8	8	28.0	20.0	56
	7	7	24.5	17.5	49
	6	6	21.0	15.0	42
	5	5	17.5	12.5	35
	4	4	14.0	10.0	28
	3	3	10.5	7.5	21
	1 or 2	2	7.0	5.0	14
Faculty and Staff Graduate	9	9	36	27	72
	8	8	32	24	64
	7	7	28	21	56
	6	6	24	18	48
	5	5	20	15	40
	4	4	16	12	32
	3	3	12	9	24
	1 or 2	2	8	6	16
Auditors ²	Per Course	5	5	5	15

- 1 "Veterans of the Viet Nam conflict" shall be those persons who have been on active federal service as a member of the armed military or naval forces of the United States between a period commencing August 5, 1964, an ending May 7, 1975, and who qualify as a resident student under RCW 28B.15.012, and who have enrolled in state institutions of higher education on or before May 7, 1983.
- 2 Administrative charge per course for students who register as auditors and receive no credit.
- 3 A \$15.00 fee is charged on and after the 5th class day for late payment.
- 4 Undergraduate Vietnam Veterans registered for 8 or 9 quarter hours shall pay the same rate as for Vietnam Veterans registered for 10 quarter credit hours. Graduate Vietnam Veterans registered for 7, 8 or 9 quarter hours shall pay the same rate as for Vietnam Veterans registered for 10 quarter credit hours.

Approved May 8, 1980
TESC Board of Trustees

THE EVERGREEN STATE COLLEGE

RESOLUTION NO. 80-3*

RESOLUTION OF THE BOARD OF TRUSTEES OF THE EVERGREEN STATE COLLEGE,
AUTHORIZING CERTAIN INDIVIDUALS BY APPOINTMENT TO ENTER INTO PUR-
CHASING CONTRACTS ON BEHALF OF THE EVERGREEN STATE COLLEGE

WHEREAS, the Board of Trustees of The Evergreen State College recognizes
the need for the execution of purchasing contracts on a day-to-day basis; and

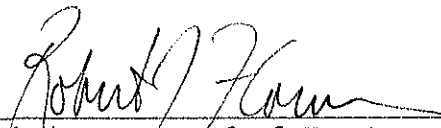
WHEREAS, it is necessary for the continued operation of the college that
certain persons be appointed to approve and execute such purchasing contracts;
and

WHEREAS, the Board at its monthly meetings will be able to review those
purchasing contracts.

BE IT RESOLVED by the Board of Trustees of The Evergreen State College that
the following persons are hereby appointed to approve and execute, on a day-to-
day basis, purchasing contracts for The Evergreen State College:

President -- Daniel J. Evans
Acting Vice President for Business -- Ritannette Cooper
Business Manager -- Kenneth M. Winkley
Purchasing Manager -- Vernon P. Quinton
Bookstore Manager -- Doris L. McCarty
Technical Services - Library -- George T. Rickerson

ADOPTED as revised by the Board of Trustees of The Evergreen State College
on May 8, 1980.


Chairman, Board of Trustees

Attest:


Secretary, Board of Trustees

*Initially approved March 13, 1980; revised May 8, 1980.