

REGULAR
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, April 9, 1981
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Wesley E. Berglund Absent: Robert J. Flowers
Herbert Gelman
Thelma A. Jackson
Jane B. Sylvester

Representatives Bob Crocker, Alum
to the Board Larry Eickstaedt, Faculty
Present: Jan Lambertz, Staff
Jeffree Stewart, Student

Staff Present: Mike Bigelow, Budget Officer
Les Eldridge, Assistant to the President and
Director of Community Relations
Dan Evans, President
Chuck Fowler, Director of College Relations
Rita Grace, Recording Secretary
Steve Hunter, Director of Institutional Research
Dick Schwartz, Vice President for Business
Laura Thomas, Director of Financial Aid
Stone Thomas, Director of Educational Support Services
Ken Winkley, Business Manager
Byron Youtz, Vice President and Provost
See permanent roster for others attending

Others Present: Joann Freimund, Student, MPA program
Richard Montecucco, Senior Assistant Attorney General

CALL TO ORDER AND INTRODUCTION OF GUESTS

The meeting was called to order at 10:35 AM by Chairman Berglund who asked those attending to introduce themselves to Thelma Jackson, newly appointed Trustee. Richard Cellarius presented seedlings to Trustees in celebration of Arbor week.

IMPACT OF PRESIDENT REAGAN'S BUDGET CUTS - Policy Discussion

Mike Bigelow distributed a summary of the impact of President Reagan's reduction proposals on The Evergreen State College. Mr. Bigelow reviewed impact on transportation, CETA program, research, operating grants from the federal government, Social Security, and student loan programs and responded to Trustee questions regarding student eligibility for Pell Grants. Trustee Gelman asked about the status of the NSF student originated studies program.

SEMESTER VS. QUARTER SYSTEM - Policy Discussion

Vice President Youtz reviewed the findings of the report of the DTF to analyze cost/benefits of the semester system for Evergreen. A poll taken by the DTF at the end of winter quarter showed the staff 3:1 in favor of the semester system because of reduced paper work, registration and evaluation loads, etc. Faculty were about 3:2 in favor, but students were 2.5:1 against a change. However, returns were small. After the final DTF report was distributed, the issue was discussed by the faculty in Deans' Group meetings on April 1. At its meeting on April 8 the faculty voted against the change by a 1.7:1 margin. The general feeling was that the educational gains were ambiguous enough that it seemed unwise to make such a major change without similar action at the other senior institutions. The final faculty recommendation to the Board was not to pursue a change to the semester system at this time. It is a possibility that the legislature may ask the Council for Postsecondary Education to study the semester issue. Trustee Sylvester asked about the tuition payment schedule. Trustee Gelman suggested that further study be done now rather than setting the report aside regarding retention in year long programs. Byron responded that Larry Stenberg is currently chairing a retention DTF, addressing this issue. Larry Eickstaedt mentioned higher retention figures for basic programs cited by Richard Alexander at the April 8 faculty meeting.

PRESIDENT'S REPORT

Admissions Statistics (Evans)

President Evans reviewed spring and fall quarter applications and admissions statistics, indicating that the college is still substantially ahead of last year for fall in all categories.

Enrollment Level Forecast (Hunter)

As background for the enrollment policy discussion, Steve Hunter distributed a graph, illustrating his forecast that the college should receive 95 percent of the fall quarter applications required to meet the current annual average contract enrollment level of 2350 FTE by mid-August, and 90 percent by the end of July. These dates would change given legislative approval for additional growth but would be significant times for enrollment decisions. Mr. Hunter also reviewed current unofficial spring quarter enrollment figures.

1981-83 Budget Recommendations and Tuition Increase (Bigelow)

Mike Bigelow distributed a summary comparing the Senate budget bill with current biennium estimated expenditures, Governor Ray's budget and Governor Spellman's budget. The Senate budget provides formula funding for 2420 FTEs at 72 percent of formula; non-formula funding for the Master of Environmental Studies program, and a lump sum appropriation (giving the college flexibility); and better funding for student services. The Senate budget is about \$96,000 (83 students) less than the Spellman budget. Mr. Bigelow also discussed the salary package and the Senate passed tuition and fee rates compared to current rates -- about a 50 percent increase for the

resident undergraduate and 68 percent for non-resident graduate students. Les Eldridge added that Evergreen is exempt from the contract enrollment provision. President Evans mentioned that Evergreen is generating more income for the state because of higher out-of-state enrollments.

Legislative Report (Eldridge)

Les Eldridge reviewed budget options under discussion by the House: 2500 annual average FTE for Evergreen; decrease in program 01 formula level from 72 to 71 percent; reduction in non-formula level. The non-formula FTE in the MES program, however, gives the college some flexibility. Mr. Eldridge also reviewed the Senate preliminary capital budget items relating to Evergreen.

ENROLLMENT POLICY - Policy Discussion

Chuck Fowler presented the challenge to develop plans in the event of under and overenrollment and at the same time serve a diverse clientele, develop a process to enroll new students based on staffing and budget limitations, and maintain flexibility in academic program enrollment maximums.

Larry Stenberg discussed the fall 1981 enrollment-admission policy and plan approved by the enrollment coordinating committee. Issues which require attention are: financial aid, tuition increase, and decisions at sister institutions regarding admissions curtailment and policy changes. The plan recommends: (1) establishment of a waiting list and/or deferment to winter quarter when 90 - 95 percent of projected enrollment for fall quarter is reached; (2) specifying a date in late summer when students would be taken off the waiting list in a way honoring commitment to diverse clientele; (3) requiring an advance deposit of \$50 for new regular admitted students; (4) discussion of plan for potential overenrollment with faculty during retreat; and (5) identification of situation with mailing to registered and new students. Mr. Stenberg discussed other related support activities. Mrs. Sylvester asked about response to the quarterly flier.

President Evans asked for direction from the Trustees regarding the advance fee requirement and adherence to contract enrollment levels. Trustee Gelman asked whether the \$50 deposit would be refunded and whether it could be applied to a later application. The deposit is non-refundable but could be applied within a year to another quarter. The deposit is essentially a registration deposit, guaranteeing a student place in a program (if space is available at the time of payment) and would be applied to the student's first quarter tuition.

Motion
81-11

Mr. Gelman moved that those students that have been admitted to Evergreen be advised that upon the payment of a \$50 registration deposit they can reserve a spot for themselves in the program of their choice to the degree there is space for the ensuing quarter. Seconded by Mrs. Sylvester and passed.

President Evans suggested that the decision regarding a policy dealing with adherence to contract enrollment levels could be deferred until the college has a better sense of possible overenrollment.

EMERGENCY LOAN PROCEDURE CHANGE - Policy Discussion

Vice President Schwartz reviewed a proposed addition to WAC 174-162-300, financial obligation of students policy, relating to an emergency loans collection policy. The purpose of the addition is to speed up the return of emergency loan funds to assist more students. The policy will be brought to the Trustees for action at a later meeting.

LUNCHEON/EXECUTIVE SESSION

The Trustees recessed at 12:30 PM for a luncheon executive session and reconvened the regular meeting at 2:25 PM.

PRESIDENT'S REPORT - Continued

Monthly Budget Summary (Evans)

President Evans reviewed the summary report of budget and expenditures for programs 010 -090, indicating that with 75 percent of the year gone, the college is under the percentage expenditure for the year with the exception of libraries.

Personal Services Contracts/Consulting Agreements (Schwartz)

Vice President Schwartz pointed out: two sizeable contracts relating to a grant from the Washington Commission for the Humanities to two students, a \$3,600 pass-through grant for the library consortium, and a full time employee working with the performing arts after working hours.

Durham, Anderson and Freed Gift (Evans)

President Evans informed the Trustees of the Foundation's action to restore the \$10,000 gift from Durham, Anderson and Freed (planning architects) which was used in the early years as a contingency fund, by designating \$10,000 worth of the Foundation's scholarships as Durham, Anderson and Freed Scholarships.

Trustee Attendance at College Budget Hearings (Evans)

President Evans inquired as to Trustee involvement in the budget allocation process, specifically inviting Trustees to attend the May 12 1981-82 allocation hearings. An agenda for May 12 was to be mailed to Chairman Berglund who would consult with others.

Master of Environmental Studies Program (Youtz)

Vice President Youtz reported the action of the Council for Postsecondary Education regarding Evergreen's proposed Master of Environmental Studies program--CPE deferred action on the proposal until the June 10-11 meeting, asked the college to appoint one or two more people from the private sector to the MES advisory planning committee, and asked the college to send the revised proposal to the other senior institutions to get their critique. In passing the motion to delay action, CPE asked that money not be removed from the college's budget. Provost Youtz anticipates approval in June but

suggested the college would want to delay starting the program until September, 1982. Byron added that the CPE staff recommended strong approval for the program to the Council. Provost Youtz asked Trustees to suggest people who might be contacted regarding letters of support for the MES program.

Trustee Sylvester asked the number of environmental graduate studies programs in the state. Byron responded that students could develop their own course of study at UW, Eastern and Central from existing departments. Western is currently in the organizational stage of developing a master of environmental studies program. WSU has a variety of options in the master of science area -- energy studies, land use, and water management. Evergreen's program is designed to be attractive to state employees on a half-time basis.

APPROVAL OF MINUTES - Action

Motion Mr. Gelman moved approval of the minutes of the
81-12 March 12, 1981 meeting as submitted. Seconded by
 Mrs. Sylvester and passed.

RESOLUTION 2-81 DELEGATING AUTHORITY TO LOBBY - Action

Les Eldridge presented a revised resolution delegating Board authority to the President or designee to lobby on behalf of official positions taken by the college, following suggestions at the March meeting. Mrs. Sylvester suggested rearrangement of paragraphs to separate general and specific resolved statements.

Motion Mrs. Jackson moved approval of attached Resolution
81-13 No. 2-81, entitled "Resolution of the Board of
 Trustees of The Evergreen State College delegating
 authority to lobby on behalf of official positions
 taken by the College," as amended. Seconded by
 Mr. Gelman and passed.

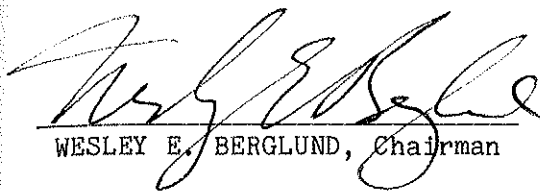
OTHER BUSINESS

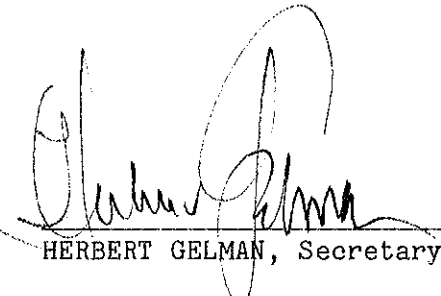
Rita Grace, for budget planning purposes, asked whether Trustees would be interested in receiving the Chronicle on higher education, asked for guidance in budgeting Trustee attendance at AGB workshops, and reported briefly on the recent AGB meeting.

DATE OF NEXT MEETING, EXECUTIVE SESSION AND ADJOURNMENT

The date of the next meeting was set for Thursday, May 14.

The Trustees recessed into executive session at 3:00 PM and adjourned the meeting at 4:05 PM.


WESLEY E. BERGLUND, Chairman


HERBERT GELMAN, Secretary

Attachment

THE EVERGREEN STATE COLLEGE

RESOLUTION NO. 2-81

RESOLUTION OF THE BOARD OF TRUSTEES OF
THE EVERGREEN STATE COLLEGE
DELEGATING AUTHORITY TO LOBBY ON BEHALF OF
OFFICIAL POSITIONS TAKEN BY THE COLLEGE

WHEREAS, the Board of Trustees of The Evergreen State College determines general legislative goals and policies by means of its biennial budget request and other policy setting processes, and

WHEREAS, the President and other administrators must adjust quickly to changing legislative situations as they advance those goals and policies, therefore,

BE IT RESOLVED, the President or designee shall consult with the Board of Trustees on general college legislative and administrative policy from which specific positions may be derived,

BE IT FURTHER RESOLVED, that the President of The Evergreen State College or designee is hereby authorized to take specific positions consistent with those general goals and policies on behalf of the College concerning legislative issues and administrative rules, and shall advise the Board of specific positions taken within the limits of these general legislative goals and policies relating to The Evergreen State College, and

BE IT FURTHER RESOLVED, that the President or designee is hereby authorized to name which officers or employees of the College may advocate the position of the institution to any elected official or officer or employee of any agency.

Approved by the Board of Trustees
April 9, 1981