

SPECIAL
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, October 15, 1981
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Robert J. Flowers Absent: Wesley E. Berglund
Herbert Gelman Jane B. Sylvester
Thelma A. Jackson

Representatives to the Board Present: Georgette Chun, Staff
Betty Estes, Faculty
Jeffree Stewart, Student
Janice Wood, Alum

Staff Present: John Aikin, Director of Computer Services
Mike Bigelow, Budget Officer
Les Eldridge, Assistant to the President and
Director of Community Relations
Dan Evans, President
Chuck Fowler, Director of College Relations
Rita Grace, Recording Secretary
Steve Hunter, Director of Institutional Research
Dick Schwartz, Vice President for Business
Ken Winkley, Business Manager
Byron Youtz, Vice President and Provost
See permanent roster for others attending

Others Present: John Bauman, Cooper Point Journal
Rich Montecucco, Senior Assistant Attorney General
See permanent roster for others attending

CALL TO ORDER, INTRODUCTIONS, ADDITIONS TO AGENDA

The meeting was called to order by Vice Chairman Gelman at 10:35 AM. President Evans introduced Betty Estes and Georgette Chun, new representatives for faculty and staff, respectively.

Additions to the agenda: admissions fee (policy discussion), check-cashing policy (finance committee recommendations), and Trustee meeting assessment (other business).

RECREATION FIELD BID AWARD - Action

Vice President Schwartz recommended approval of the low bidder for phase II of the Recreation Fields project.

Motion 81-44
Mrs. Jackson moved formal approval of award of contract for Phase II of the Recreation Fields to Ryan Builders of Port Orchard for the low bid of \$436,061 (basic project plus alternatives 1, 2 and 3). Seconded by Mr. Flowers and passed.

With the addition of sales tax, design fees, equipment, and contingency, the project totals \$580,000.

APPROVAL OF MINUTES - Action

Mrs. Jackson corrected minutes of the September 10 meeting by the addition on page 3 of: ". . . in the state process of bid awards and in the college's purchases of goods and services."

Motion 81-45
Mr. Flowers moved approval of the minutes of the September 10, 1981 meeting as corrected. Seconded by Mrs. Jackson and passed.

Motion 81-46
Mr. Gelman moved approval of the minutes of the October 1 meeting as distributed. Seconded by Mr. Flowers and passed.

IMPACT OF BUDGET REDUCTIONS IN 1981-82 BIENNIUM - Policy Discussion

President Evans and Provost Youtz discussed the impact of budget reductions and distributed copies of President Evans' October 14 letter to the Office of Financial Management. The Legislature has been called into session on November 9. Representative McDonald, Chairman of the Education Appropriations Committee, has scheduled a series of three hearings: October 19 - to discuss the impact of the 10.1 and potential 20 percent budget cuts on higher education; October 29 and November 5 - presentations by higher education on a series of proposed budget-saving measures suggested by Representative McDonald's staff. Provost Youtz read the nineteen measures relating to higher education.

Provost Youtz reported the college is developing plans to run a self-sustaining summer school. All adjunct faculty money has been returned to the state as part of the 10.1 percent reduction. The Services and Activities Board voted to provide to the academic area \$103,000 of its building fund reserve in exchange for rehiring of adjunct faculty to preserve part-time studies and continued office and meeting space for student groups in existing facilities; an October 14 meeting was scheduled to determine the student priority in use of those funds, the outcome of which was to schedule a meeting on October 21 to reassess the entire situation.

Trustee Gelman asked that position papers which the college is preparing be sent to the Trustees; Trustee Jackson requested weekly legislative updates (to be added to the weekly summary).

LEGISLATIVE GOALS - Policy Discussion

Les Eldridge discussed general legislative interinstitutional and college goals for the 1982 session, indicating they had been prepared prior to the recent budget reduction and prior to the reduction of the state's bond rating. Passage of legislation increasing state revenues so as to maintain

current Evergreen funding levels will become the No. 1 priority. Specific regular session goals might include revenue for a capital projects account. Evergreen is the only institution not having a funded capital projects account. Mr. Eldridge suggested these alternatives: (1) sharing an underutilized existing fund; (2) Evergreen capital projects being funded from undedicated revenues; or (3) allowing the college to share in the current "Normal School" fund which provides about \$3.8 million per biennium for each institution from revenue from state lands (the last session reduced the surpluses in the funds by \$1.6 million per regional university.

Additional interinstitutional legislative goals will be discussed with the President's Council and will be on the November agenda for approval.

PRESIDENT'S REPORT

Longhouse Project (Hasenstab)

President Evans asked Faculty Member Rainer Hasenstab to inform the Trustees of the concept of a design for a Native American Longhouse project. Trustees received copies of the concept paper and were invited to become involved and to serve in an advisory capacity on an advisory committee. A formal presentation will be made, probably at the November meeting.

GOALS AND OBJECTIVES - Policy Discussion

Mike Bigelow discussed the comprehensive process gone through by budget units to develop goals and objectives. As goals and objectives are prepared next year, Mr. Bigelow indicated the staff's intention to have this process occur prior to budget preparation and asked Trustees to develop their goals and objectives in January or February.

Trustee Jackson wondered about the process of developing a common set of goals (combining Trustee, presidential and campus goals). President Evans envisioned the Board's goals being the most fundamental and broadest; the President would relate, in his goals to the community the Trustees' goals in a more detailed fashion; and prior to finalizing, bring the goals to the Trustees for a final review. In response to a question from Trustee Gelman regarding assessment and measurement of goals, President Evans responded that the staff will review the previous year's goals in January. The revised timetable will be presented to the Trustees at the next meeting.

ADMISSION FEE - Policy Discussion

Trustee Gelman reviewed discussion at the finance committee meeting regarding the instigation of a \$15 admission fee (for new applicants) and requested that the issue be discussed by the Board at the November meeting so that the University of Washington could be advised that the fee is under consideration at Evergreen. President Evans added that WSU and Western were also considering a similar fee.

PRESIDENT'S REPORT - Continued

Admissions Statistics (Evans)

President Evans reviewed winter quarter 1982 admissions statistics, indicating there are more admissions for the beginning of the school year and somewhat fewer new entrants in winter quarter at this point.

Tenth Day Enrollment (Allen/Hunter)

Walker Allen highlighted tenth-day enrollment statistics, proffering the opinion that what appears to be an enrollment slippage can be accounted for in the part-time (predominantly special student) category, which relates to the local economy. Steve Hunter commented on changes: the decline in part-time students is offset by an increase in full-time students resulting in an increase in FTE students; out-of-state students have decreased-- in-state students have increased; Third World enrollment and retention have increased. Trustee Flowers asked about the target enrollment for fall quarter. The full-time equivalent target is 2650 (we're at 2620). Walker Allen mentioned the improved waiting list system and commended the planning of the academic deans in this area.

Finance Committee Recommendations (Schwartz)

- 1) Vice President Schwartz discussed the quarterly capital projects report and the 1983-84 capital project request which will be on the agenda for action in November. Trustee Jackson stated that the finance committee had discussed the need for a master or long-range plan for the Vancouver site to match the facilities need with a program plan. President Evans suggested the capital plan could be tied to the five-year plan; the current difficulty is that the five-year plan may need revision depending on the outcome of the legislative session and budget reduction.

COMPUTERIZED DICTIONARY CONTRACT - Action

- 2) John Aikin told Trustees, as part of the grant from Control Data Corporation to develop a computerized assisted instruction program, a computer science dictionary was developed, with royalty rights belonging to the college. However, since the use cannot be measured, a lump-sum settlement has been negotiated. Mr. Aikin recommended the Board approve a contract to discharge royalty obligations in exchange for a \$15,500 settlement (half to the institution; half to the authors).

Trustees Jackson and Gelman added the finance committee's endorsement.

Motion
81-47

Mr. Flowers moved approval of the attached agreement between TESC and Control Data Corporation for purchase of the rights to a computerized dictionary lesson owned by the college for a lump-sum payment of \$15,500. Seconded by Mrs. Jackson and passed.

- 3) Trustee Gelman discussed the finance committee's review of the check-cashing policy of South Sound National Bank (in response to a student inquiry). The finance committee recommended no action based upon the research.

The meeting recessed at approximately 12:15 PM for an executive session; the special meeting reconvened at 1:10 PM.

EXEMPT SALARIES - Action

Motion Mr. Flowers moved approval of the attached exempt salaries
81-48 effective October 1, 1981. Seconded by Mrs. Jackson and passed.

Mr. Gelman asked that the presidential salary be placed on the November agenda, at which time all Trustees would be present.

OTHER BUSINESS

Christmas Luncheon

Rita Grace conveyed the suggestion of Jane Sylvester to establish an annual Christmas luncheon in conjunction with the December Board meeting. This would be an opportunity to invite former Trustees and honor retiring Trustees. It was agreed that a letter should be sent to former Trustees asking their interest and availability.

Trustee Meeting Assessment

Trustee Jackson, following her request at the last meeting, pursued interchange regarding an assessment of Trustee meetings (time of meetings, Trustees working through committee structures and logistics of committees, do Trustees want to become more involved in the academic area, reassessment of agenda--how the Trustees' time on campus could be most productive).

Items discussed were: starting Board meetings at 1:00 PM (allowing time for committee meetings in the morning and for special luncheon arrangements). Using the areas of interest to best utilize Trustees' time. President Evans suggested it would be helpful to know what kind and how much interplay with academic programs Trustees desired. Byron Youtz commented that, as he prepares an academic presentation for the January Board meeting, he would like an expression of Trustee interest. He suggested if Trustees were to meet in the afternoon, he could arrange a morning activity with an academic program, which Trustees could monitor over a period of time if they desire.

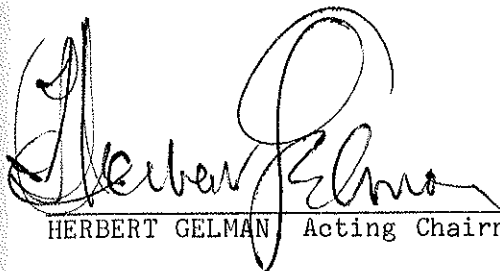
Trustee Gelman suggested the Board set its own goals on an annual basis at the same time institutional goals are developed by Trustees. Trustee Jackson suggested Trustees evaluate themselves as part of the goal-setting process.

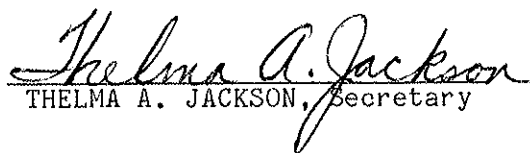
DATE OF THE NEXT MEETING AND ADJOURNMENT

The date of the next meeting was set for November 12.

Byron Youtz announced President Evans was to celebrate a birthday the following day.

The meeting adjourned at approximately 1:30 PM.


HERBERT GELMAN Acting Chairman


THELMA A. JACKSON, Secretary

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Attachments

CONTROL DATA CORPORATION CONTRACT

Agreement entered into this 28th. day of October, 1981 by and between The Evergreen State College, Olympia, Washington 98505 (hereafter TESC) and Control Data Corporation Education Network, 8100 34th Avenue South, Minneapolis, MN 55440 (hereafter CDC).

PURPOSE OF THIS AGREEMENT

CDC seeks to acquire rights to a dictionary computer-based education lesson ("the lesson") owned by TESC and,

TESC desires to deliver the lesson to CDC and receive royalties thereon.

To achieve these purposes, TESC and CDC agree to the following terms:

1. RIGHTS GRANTED TO CDC

TESC grants to CDC the perpetual, worldwide, exclusive, fully paid-up right and license to the dictionary lesson to reproduce, copy, publish, sell, vend, market, deliver, distribute, perform, adapt, translate, prepare derivative works therefrom and grant sublicenses at its sole discretion to others to do the same.

2. REPRESENTATIONS AND WARRANTIES

TESC represents that:

- a. It has the full ability and authority to enter into this agreement and perform all its terms and conditions.
- b. The dictionary lesson to be delivered will not violate the rights of any third party.
- c. TESC will make the dictionary lesson available to CDC within two (2) months after this agreement is signed.

3. MARKETING OBLIGATIONS

The parties understand that CDC may take any action at its sole discretion to publish and market the dictionary lesson.

4. ROYALTIES

CDC agrees to pay \$15,500 royalty for the fully paid-up license.

It is understood that said royalties are not contingent upon CDC's receipt of revenue from the lesson and are payment in full for CDC's obligation pursuant to this agreement.

5. RIGHTS RETAINED BY TESC

Notwithstanding conveyance of the lesson to CDC, TESC retains the right to use the materials for its own purposes at no charge.

6. COUNTERPARTS

This agreement may be executed in two counterparts each of which shall be deemed to be an original and both of which shall constitute together one and the same Agreement. Each party may execute this agreement by signing either counterpart.

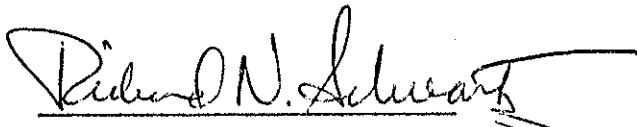
7. GOVERNING LAW

This agreement shall be governed by the laws of the State of Washington. This agreement supersedes all prior discussions and representations relative to the lesson.

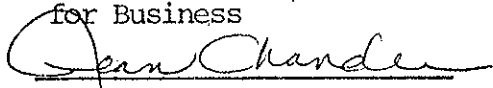
In witness whereof, TESC and CDC have caused this Agreement to be executed as of the date and year written above.

THE EVERGREEN STATE COLLEGE

CONTROL DATA CORPORATION
Education Network

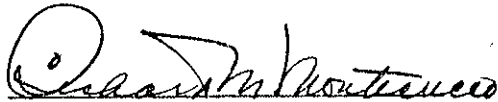


Richard N. Schwartz, Vice President
for Business



Jean Chandler, Witness

Approved as to Form:



Richard Montecucco,
Attorney General's Office

APPROVED BY TRUSTEES
October 15, 1981

RECOMMENDED SALARY INCREASES FOR EXEMPT STAFF

Effective October 1, 1981

Approved
by Bd
10-15-81

Reporting to
Evans

	<u>Current Salary</u>	<u>New Salary</u>	<u>%</u>
Byron Youtz	3868	4339	12.2
Richard Schwartz	3520	3941	11.9
Larry Stenberg	2980	3284	10.2
Les Eldridge	2781	3074	10.5
Charles Fowler	2719	3013	10.8
Rita Cooper	2450	2746	12.1
Rita Grace	1668	1863	11.7
Betty Beeman (80%)	1072.80	1193.60	11.3

Reporting to
Youtz

Barbara Smith	3058	3406	11.4
John Perkins	3058	3406	11.4
Ernest Thomas	2084	2296	10.2
Malcolm Stilson	2049	2289	11.7
Stella Jordan	1754	1932	10.1
Joan Contrad (Sept. 1 appt.)	1630	1761	8.0
Sarah Pederson	1505	1681	11.7
April West	1436	1542	7.4
Michael Hall	1275	1497	17.4
Pearl Vincent	1334	1434	7.5
Craig Thompson (80%)	1283.20	1404	9.4
Edna Harper (Sept. 15 appt.)	---	1360	---
Kelly Ennis (75%)	1133.25	1211.25	6.9

Reporting to
Fowler

Judy McNickle	1862	2085	12.0
Betsy Bridwell	1517	1648	8.6

<u>Reporting to Schwartz</u>	<u>Current Salary</u>	<u>New Salary</u>	<u>%</u>
Ken Winkley	3034	3317	9.3
Dave Wallbom	2872	3125	8.8
John Aikin	2706	3074	13.6
Mike Bigelow	2335	2639	13.0
Peter Steilberg	2119	2304	8.7
Arnie Doerksen	2071	2281	10.1
Jan Lambertz	1754	1913	9.1
Jeannie Chandler	1325	1527	15.2

Reporting to
Stenberg

Walker Allen	2426	2666	9.9
Arnaldo Rodriguez	2191	2437	11.2
Laura Thomas	1847	2044	10.7
Joyce Weston	1606	1778	10.7
Elane Bills	1539	1703	10.7
Georgette Chun	1474	1621	10.0
Richard Rowan (90%)	1459.80	1611	10.4
Christine Kerlin	1457	1621	11.3
Douglas Scrima	1352	1497	10.7
Albert Smalls	1275	1482	16.2
Shary Smith (80%)	1081.60	1197.60	10.7
Willie Jackson (30%)	430.80	477	10.7

Reporting to
Cooper

Rebecca Wright	1635	1808	10.6
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Reporting to
Eldridge

Sue Washburn
Steve Hunter

Current
Salary

2414
1569

New
Salary

2719
1732

%

12.6
10.4

Auxiliary Enterprises

Ken Jacob
Laura Nole
Larry Ralphs

2512
2250
1544

2858
2486
1664

13.8
10.5
7.8