

SPECIAL
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Wednesday, July 14, 1982
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Wesley E. Berglund
Robert J. Flowers
Herbert Gelman
Thelma A. Jackson
Jane B. Sylvester

Representatives
to the Board
Present: Georgette Chun, Staff
Theresa Connor, Student
Betty Estes, Faculty

Absent: Janice Wood, Alum

Staff Present: Mike Bigelow, Executive Assistant to the Vice President
for Business
Richard Cellarius, Member of the Faculty
Jon Collier, Campus Planner
Les Eldridge, Assistant to the President and Director of
Community Relations
Dan Evans, President
Chuck Fowler, Director of College Relations
Lynn Garner, Coordinator of Student Activities
Rita Grace, Recording Secretary
Ken Jacob, Director of Auxiliary Services
Judy McNickle, Director of Information Services
Dick Schwartz, Vice President for Business
Larry Stenberg, Dean of Student and Enrollment Services
Sue Washburn, Director of Development
Ken Winkley, Director of Facilities and Services
Byron Youtz, Vice President and Provost
See permanent roster for others attending

Others Present: Jim Anest, Attorney
Bob Davis, Student (S & A Board)
Barbara Dykes, Student (Master Plan)
Richard Montecucco, Senior Assistant Attorney General
Jack Munger, McLane Fire Department
See permanent roster for others attending

The meeting was called to order by Chairman Gelman at 9:37 AM. Addition to the agenda: IIE, Services and Activities allocations. President Evans introduced Phil Swain, Chairman of the Foundation (Trustees joined the Board of Governors for lunch and the Foundation meeting which followed) and Chief Munger from the McLane Fire District.

MONTAGUE REQUEST FOR INDEMNIFICATION - Policy Discussion

Jim Anest, attorney representing Bill Montague, reviewed the request for the Board to indemnify former student Bill Montague, defendant in the libel action filed by Toni Holm and David Rauh (concerning an article Mr. Montague had written during the time he was a paid employee of the Cooper Point Journal).

The Board urged last September, when the indemnification request was first presented, that an attempt be made to resolve the issue without involving the college as a party. Mr. Anest indicated that, in spite of attempts on the part of both attorneys, neither the defendant nor plaintiffs had moved to settle (resulting in a January 20 trial date).

Chairman Gelman asked Mr. Anest, assuming the college were willing to accept a tender of the defense but not indemnification for any liability, where he would stand on substitution of counsel as opposed to where he would be on tender on all issues; Mr. Anest responded that would need to be worked out. Mr. Anest's request is for tender of defense in addition to indemnification for liability.

EXECUTIVE SESSION

Trustees recessed to executive session to consult with Rich Montecucco, college counsel.

Chairman Gelman related executive session discussions regarding legal options, indicating the Board would take formal action at the next meeting. The feeling of the Board at the present time is that the Board should accept the tender of defense to the extent of defending but not a tender of any ultimate indemnification for liability and that directions to the attorney general would be limited to that, plus costs and expenses, prospectively only. Until such time that the Board takes formal action, the Trustees asked Mr. Montecucco to contact Mr. Anest and work out preliminary arrangements anticipating this to be the Board's intent (in the absence of additional information).

MASTER PLAN PRESENTATION - Policy Discussion

Student Barbara Dykes reviewed the June, 1982 campus master plan which she and Matt Perkins prepared based upon work done (and presented to the Trustees a year ago) by the 1980-81 Applied Environmental Studies academic program. This document is intended to replace the 1968 Phase I and 1969 Phase II development plans as the primary planning guide for the college campus. Guidelines contained in the 1982 plan were formulated as a result of research into the earlier planning documents. Ms. Dykes indicated the plan tries to address both the product and the process of planning and stressed that the plan was a reference manual. She reviewed information in Chapters 3 (goals and objectives) and 6 (the planning process), mentioning particularly the need for community involvement. Jon Collier discussed his impressions of the document; responsibilities of the campus planner (which he endorsed with the exception of advertising and circulating widely announcements requesting and encouraging proposals); his use of the document as a tool in planning for the Longhouse; and his hopes for the

for the development of a master plan for landscaping. Mr. Collier had available the various early reports relating to master planning.

Trustee Sylvester asked Richard Cellarius and David Stalheim (faculty and student involved in preparation of the 1981 document) for their comments.

Trustee Berglund asked about the location of the Longhouse in relation to the preserve area. Mr. Collier felt there are two possible sites outside of the preserve area and that sites within the area were not appropriate. Mr. Berglund also asked the relationship of this plan to the Thurston County plan and suggested that a copy of the plan be shared with the County. Richard Cellarius opined that the County would not govern activities inside of the college boundaries.

Chairman Gelman thanked Barbara and commended the work done. Trustee Sylvester requested action be deferred until September, following a tour of campus and additional input at the August meeting.

1983-85 BIENNIAL CAPITAL AND OPERATING BUDGETS

Mike Bigelow reviewed the 1983-85 capital budget priorities, pointing out that the cost estimates are not yet finalized. He indicated the biennial operating budget request has been delayed by the legislative session and the budget reduction. The enrollment target for both years will be 2400 FTE plus 30 master of environmental studies students in the second year. The requests will be submitted in late August or early September following final Board approval.

Trustee Flowers asked how this impacted the five-year plan previously approved by the Trustees. Byron Youtz responded those target figures did not reflect the impact of the financial situation of the state. At the present time the CPE six year plan is still moot on enrollment figures; Dr. Youtz feels the Office of Financial Management will take a conservative position.

Chairman Gelman wondered whether there was money to support some of the concerns expressed by the long-range curriculum DTF (i.e. retention, experimentation with the curriculum, creative time spent in DTF). Provost Youtz responded that the instruction budget is funded by formula based on enrollment. The budget reductions the college has had to make limit flexibility.

FIRE PROTECTION CONTRACT - Discussion

Ken Winkley told Trustees the objective for the 1982-83 fire protection contract was to move to a predictable base and that rates paid in the past have exceeded the assessed valuations; on the other hand, the college has asked for additional services beyond basic fire protection. The 1982-83 contract proposal would exclude those extras and would put the college at the same level as the rest of the district, resulting in a 27 percent reduction to the district. The 1982-83 proposal incorporates two contracts for a total of \$103,000 (opposed to \$145,000 for the current year). With some of the savings the college plans to hire a safety officer who will insure pre-fire planning. The only disagreement between the college and

the district at this point is the maintenance and operating costs of the two vehicles owned by the college and housed by McLane.

Chief Munger discussed the different budget cycles (county and state), his volunteer program, his hope for a good relationship between the fire district and the college, and the levy process (West Olympia was recently re-evaluated from \$1.06 down to 59¢/\$1000--the district will ask the voters to raise the rate back to \$1.06).

REDUCTION IN 1982-83 ALLOCATIONS - Action

Mike Bigelow reviewed the history of budget reductions during the current biennium. The result of the June, 1982 special session is approximately a \$667,000 reduction for Evergreen during the 1982-83 fiscal year, a 15 percent reduction in operating budget in the second year of the biennium. Mr. Bigelow discussed details of the proposed \$667,000 reduction plan which assumes an enrollment of 2300 FTE, selective and not across-the-board reductions based on lists provided by units affected, and preservation of reserve funds in anticipation of future emergency needs.

Trustee Flowers asked whether any institution will actually close for several days in order to meet the reductions. Byron Youtz responded that institutions had not taken that action since one of the options the Governor was considering was to have all state employees take leave without pay for a certain number of days per year.

Motion
82-30

Mr. Flowers moved approval of the following proposed plan to meet June, 1982 budget reductions including a legislatively mandated amount of \$500,000 and a potential Governor's productivity reduction of \$167,000; totaling \$667,000:

Reduction Areas	Legislative Reduction	Governor's Reduction
Academic (includes instruction, library, educational support program, and provost)	\$202,413	\$35,000
Business (includes facilities, computer, security, controller, executive assistant, inter- collegiate athletics, and staff training)	256,276	20,000
Community relations	4,635	2,000
College relations	17,676	
Enrollment services	19,000	40,000
Other: lag filling positions		40,000
unidentified		30,000
Total	\$500,000	\$167,000

Seconded by Mrs. Sylvester and passed.

ADDITION TO EAC 174-152-010, COLLEGE SPONSORED PUBLICATIONS - Action

Motion
82-31

Mr. Gelman moved approval of an addition to EAC 174-152-010 through -060, college sponsored publications, regarding credit acknowledgment for materials produced by Evergreen people. Seconded by Mr. Berglund and passed.

APPROVAL OF MINUTES - Action

Motion
82-32

Mr. Berglund moved approval of the minutes of the June 10, 1982 meeting as revised. Seconded by Mr. Flowers and passed.

Motion
82-33

Mr. Gelman moved approval of the minutes of the June 18, 1982 meeting. Seconded by Mr. Flowers and passed.

S & A ALLOCATION - Action

Bob Davis, student coordinator of the Services and Activities Board, told Trustees that the reduction of 100 FTE students would result in a reduction in the discretionary fund. Mike Bigelow indicated there was a surplus in the S & A fund at the end of the fiscal year. Dick Schwartz commented on the support level for the College Recreation Center (about the same as last year), intercollegiate athletics (reduction), and the bus system (increase). President Evans suggested that it might be interesting to analyze the bus contract to determine what share the college is paying compared to the assessed amount for other users.

Motion
82-34

Mr. Gelman moved to authorize the college to expend such necessary S & A funds on the basis of 1/12 of the total amount (for the next month) pending the final adoption of the 1982-83 budget. Seconded by Mrs. Sylvester and passed.

PRESIDENT'S REPORT

Longhouse Project (Youtz)

Byron Youtz discussed Jon Collier's involvement with the Longhouse Design group which will work concurrently with the Longhouse Policy Advisory Board. Membership on this six-person policy advisory board includes: two Native American faculty (David Whitener and Lloyd Colfax); two Trustees (Jane Sylvester and Wes Berglund); two outside people with appropriate experience (President Evans is in the process of contacting); and administrative liaison (Jon Collier, ex-officio member). Trustee Sylvester suggested a meeting of this Board as soon as appointments were completed.

Long-Range Curriculum DTF (Youtz)

Provost Youtz shared materials, provided to the faculty at the June 14 special faculty meeting called to discuss the work of the long-range curriculum DTF. He mentioned that four principal faculty members from the DTF will spend time this summer preparing a more complete written proposal with additional supporting information for presentation to the DTF, the Board and the faculty in mid-September or early October. Trustee Jackson asked about basic assumptions and the target population to be served in the

coming years. Byron Youtz responded that the charge, which he will send to the Trustees, was to update the current program and discussed some of the assumptions and the public to be served. Trustee Jackson emphasized her desire to have any additional information during the summer which would be of benefit to the Trustees.

Admissions Statistics (Evans)

President Evans reported a continued pattern for admissions and applications to run less than last year at the same time (application are approximately 74 percent of last year; admissions are about the same). There is a significantly smaller percentage of freshmen who have finished the application process and are in the admitted category (74 percent compared to last year's 83 percent).

Trustee Flowers mentioned the educational loan program available to sophomore and above students at Washington Mutual Savings Bank, anticipating other banks would also offer this program to students.

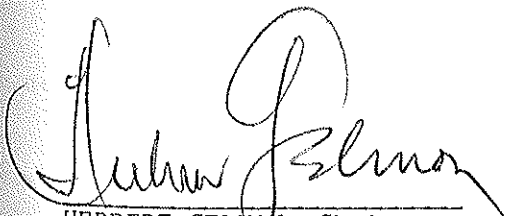
OTHER BUSINESS, DATE OF NEXT MEETING AND ADJOURNMENT

Chairman Gelman indicated he would poll Trustees regarding a retreat date for the evaluation of the presidency.

Foundation Chairman Phil Swain expressed appreciation of the opportunity to join the Trustees and invited Trustees to meet with the Foundation at 1:30 PM that same afternoon.

The meeting adjourned at 12:32 PM.

The next regular meeting date is Thursday, August 12.


HERBERT GELMAN, Chairman


ROBERT J. FLOWERS, Secretary