

REGULAR
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, August 11, 1983
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Robert J. Flowers Absent: Jane Sylvester
Herbert Gelman
Thelma A. Jackson
George E. Mante

Representatives Victor Moore, Staff
to the Board Pat Seaton, Alum
Present: Joey Silver, Student

Staff Present: Rita Cooper, Director of Employee
Relations
Rita Grace, Recording Secretary
Patrick Hill, Vice President and Provost
Ken Jacob, Director of Auxiliary Services
Steve Hunter, Director of Institutional
Research
Vernon Quinton, Purchasing Manager
Gary Russell, Security Chief
Dick Schwartz, Vice President for
Business/Acting President
Donnagene Ward, Manager of Conference
Services
Rebecca Wright, Affirmative Action
Officer
See permanent roster for others attending

Others Attending: Herbert Eastman, citizen
Rich Montecucco, Senior Assistant
Attorney General
See permanent roster for others attending

The meeting was called to order by Chairman Jackson at
1:35 P.M.

APPROVAL OF MINUTES - Action

Motion
83-40

Mr. Flowers moved approval of the minutes of the
July 14, 1983 meeting as distributed. Seconded by
Mr. Gelman and passed.

REVISIONS TO AFFIRMATIVE ACTION POLICY - Policy Discussion

Rebecca Wright mentioned the morning work session discussion relating to the proposed revisions to the affirmative action policy and highlighted the changes made since the last review by the Trustees in May. She also recapped consensus of the morning session. (1) Enforcement mechanism--has been clarified in subsection -050. (2) Goals - reviewed statistical summary comparing 1974 goals (based on internal commitments) and the 1983 work force. Agreed to retain the 1974 goals. (3) Interface of Evergreen's policy with the legislation concerning purchasing of goods and services - the purchasing manager reported on procedures that would enable the college to comply.

Rita Cooper added that the areas in which the college has been highly successful in meeting goals are in the highest income range and that, should Trustees desire nationwide searches for vacancies, the advertising budget and other resources need to be increased. Chairman Jackson commented that, if limited resources are the reason goals cannot be reached, Trustees need to know that. Ms. Cooper felt this has had an impact on faculty recruitment.

Trustees agreed to schedule a public hearing at the October meeting.

INDEMNIFICATION POLICY - Policy Discussion

Rita Cooper reviewed the proposed indemnification policy prepared by Rich Montecucco. Mr. Montecucco commented that the proposed procedures simplify the policy developed by Rita Cooper and eliminated the internal appeal process to bring the policy in line with the higher education indemnification statute.

Trustee Gelman suggested revision to subsection -630, clarifying defense of an individual as an agent of the college. The policy will be considered for adoption at the next meeting.

REVISION TO THE PARKING AND TRAFFIC RULES - Policy Discussion

Ken Jacob reported the changes to the campus parking and traffic rules since last reviewed by the Trustees in November, 1982. At that time the staff suggested delay of implementation because the Administrative Rules Committee had opined that the Board of Trustees did not have the authority to implement policies already in existence at Central and W.S.U. and proposed for Evergreen. During the 1983 legislative session the legislature did provide legislation authorizing (1) adjudication of parking infractions internally, and (2) collection of fines. In addition, changes suggested by Trustees in November have been

incorporated. Rita Grace told Trustees that, because of the lead time required, a notice of public hearing had been submitted with the hearing scheduled for September 8.

PRESIDENT'S REPORT

Quarterly Investment Report (Schwartz)

Vice President Schwartz reviewed briefly the quarterly investment report, pointing out the amount of interest earned. He mentioned a proposal for a new policy approach on investments will come to the Board in September. Chairman Jackson expressed commendation for the work in this area in looking after the college's finances.

Summer Conference Activities (Ward)

Mr. Schwartz told Trustees that, as a result of the conference program, 2,000 visitors are expected to be on campus before the end of the summer; 700 will be junior high and high school students and over 900 will be teachers and school administrators. This improved level of activity (i.e., doubling the business in each of the last two years) resulted in a modest profit for Conference Activities as of June 30, 1983. Trustee Gelman suggested the college write school districts to suggest that they use Evergreen as a retreat facility.

Donnagene Ward mentioned examples of the positive public relations associated with conference activities and mentioned the only advertising the college has done is to share a brochure with the convention bureau and area hotels. Most business comes by word of mouth plus from in-house promotional work. In light of the profit in conference activities, Chairman Jackson wondered whether staff resources might be allocated to expand this effort.

Trustee Gelman requested (if it doesn't create any administrative burden) that a progress report be made to the Board in this area in six months.

Vancouver Facilities (Schwartz)

Vice President Schwartz reviewed a request made during the budget process for rental of new facilities for the Vancouver program since the current lease expires within a year. This year Evergreen is able to use space at Clark Community College for its overflow needs. Expansion is necessary in the new lease. During the past legislative session, the legislature passed a high technology bill which will bring a number of engineering courses from W.S.U. to Vancouver. It is hoped that future plans will include a building for educational institutions on the east side of the county which will house high technology programs as well as the TESC

will house high technology programs as well as the TESC programs. Evergreen's staff is exploring the possibility of leasing land on the Clark College campus and having a private developer build a small building which Evergreen can lease in the near term, with the hope that when and if a higher education facility like the one at Richland is built, TESC will be included.

Jon Collier showed Trustees a site map and discussed the proposed location at the edge of the Clark College campus, only one-half mile from the present location. Mr. Collier introduced two members of the Vancouver faculty, Virginia Darney and Bill Bruner, both of whom responded favorably to the proposed plan and location.

The next steps (in order to have a facility by September, 1984) would include approval from the Board to proceed in this direction, working with the Vancouver Advisory Committee and the Campus Development Advisory Committee, along with faculty member Phil Harding (architect), who will be on the Vancouver faculty next year. Mr. Schwartz added that a number of people at OFM and the Department of General Administration need to also approve this theory. Staff will work to obtain those approvals prior to the September meeting.

Trustee Gelman asked about the capacity of the building as it relates to long-range planning and dovetailing into high technology plans. Mr. Bruner responded that the building is planned in three phases, the third phase of approximately 10,000 square feet would have the flexibility of adding the high tech center if it develops that Evergreen has a role.

Trustee Gelman wondered whether Clark Community College would own the proposed building at the end of the 25-year lease and whether there was a way for Evergreen to acquire ownership of the property down the line. Mr. Schwartz indicated these issues will be explored as the proposal is developed.

Trustee Gelman also asked about funding; Mr. Schwartz responded that \$100,000 had been allocated for the second year of the biennium.

Admissions Statistics (Hunter)

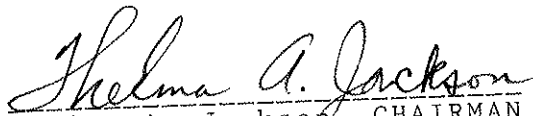
Director of Institutional Research Steve Hunter reported a continued positive outlook for fall: applications, admissions and paid deposits are up (10-12 percent over last year) and withdrawals are down.

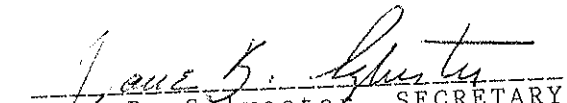
OTHER BUSINESS, DATE OF NEXT MEETING, ADJOURNMENT

Chairman Jackson announced the October 10-11 AGB meeting.
Mr. Gelman indicated his desire to attend.

The date of the next regular meeting is Thursday, September 8.

The meeting adjourned at 2:50 PM.


Thelma A. Jackson, CHAIRMAN


Jane B. Sylvester, SECRETARY