

S P E C I A L
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Wednesday, April 11, 1984
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Herbert Gelman
 Thelma A. Jackson
 George E. Mante
 William T. Robinson
 Jane B. Sylvester

Representatives
to the Board
Present: Julie Grant, Alum
 Connie Gray, Student
 Burt Guttman, Faculty
 Myrna Zolyomi, Staff

Staff Present: Betty Beeman, Administrative Secretary to the President
 Rita Cooper, Director of Employee Relations
 Adolph Ehresmann, Facilities
 Rita Grace, Recording Secretary
 Patrick Hill, Vice President and Provost
 Rudy Martin, Member of the Faculty
 Richard Schwartz, Acting President
 Susan Smith, Dean of Library Services
 Sue Washburn, Director of College Relations and Development
 Karen Wynkoop, Acting Vice President for Business
 See permanent roster for others attending

Others Attending: Lee Cassutt, Student
 Richard Montecucco, Senior Assistant Attorney General
 Darlene Williams, Student
 See permanent roster for others attending

The meeting was called to order at 1:30 PM by Chairman Jackson. The Board had invited members of the Presidential Selection Advisory Committee to be present to receive the Trustees' appreciation for their efforts in conjunction with the presidential search process. Certificates were presented to the following people: Rudy Martin-chairman; Betty Beeman-coordinator; James Dolliver and James Haseltine, community members; Adolph Ehresmann, Karen Wynkoop, Myrna Zolyomi, and Arnaldo Rodriguez-staff members; Duke Kuehn-faculty member; Julie Grant-alumni member; Lee Cassutt-student member; and George Mante-representing the Trustees. Those who were unable to attend included Les Eldridge-community member; Bob Olson-representing the Foundation; Joye Hardiman and Byron Youtz-faculty members; and Jill Dobbins-student member.

EXEMPT SICK LEAVE - Policy Discussion

Karen Wynkoop reiterated reasons behind the suggested policy change and explained the two plans. She proposed that, following adoption of this policy, new exempt people joining the staff would accrue 8 hours per month with the option of cashing out any accumulated leave on a one-out-of-every-four-days basis (for the previous year) after reaching the 480-hour minimum base. The cash-out would not extend to past years but would be restricted to the previous year. Those exempt who want to stay on the current plan would receive 210 hours per year with a restriction of 210 hours per illness. Ms. Wynkoop mentioned that the estimated highest level of expenditure for cash-out would be \$5700 per year (assuming everyone who had met the 480-hour base requirement opted to cash out one quarter of the 96 hours accumulated during the year and assuming the 12 days of sick leave were not used).

TRUSTEE GOALS & OBJECTIVES - Policy Discussion

Acting President Schwartz asked for reaction from the Board regarding an enrollment projection for the 1985-87 biennium, in order to build the operating budget request and suggested an increase of 75 students the first year of the biennium and 125 students in the second year. Steve Hunter told Trustees that the smaller increment in the first year allows the college to get the catalog and recruiting cycle in sync with the faculty hiring process. Projections through 1987 include: 1983-84 - 2350; 1984-85 - 2380; 1985-86 - 2475 (Tacoma is to grow by 45 FTE/year until reaching the limit of 250 FTE); 1986-87 - 2600.

Trustees discussed risk-taking positions including setting the enrollment goal for 1988-89 at 3000 FTE. Duke Kuehn pointed out that in setting this kind of goal, the college is forced to design a curriculum to get there, which is different than starting with the question, "What can be done to the curriculum to increase enrollment?" Sue Washburn reminded the Trustees that the following week the faculty would be planning the 1985-86 curriculum to be advertised in next year's catalog. Steve Hunter was reluctant to project more than nominal growth unless the curriculum is changed. Sue Washburn expressed the concern that, even if the curriculum is changed, there might not be money to market the changes. Trustees concurred with the targeted goal of 3000 for the 1988-89 school year.

PRESIDENT'S REPORT

Report of Public Policy Institute

Mr. Schwartz introduced Duke Kuehn, the Acting Associate Director of the Public Policy Institute, and announced that Len Mandelbaum will be leaving the Director position the end of June. Dr. Kuehn reviewed the Institute's efforts, which fall into three categories: (1) organization; (2) implementation of the work plan; and (3) presentation of information to the Legislature. The mission of the Institute is to fill the gap in public policy research that exists in the state. The goal is to complete the work plan by the beginning of the 1985 legislative session. The Institute has forged a strong relationship with Evergreen's MPA program.

Sue Washburn introduced Hal Medrano, this year's recipient of the Haas Foundation \$1500 award for an upper division outstanding student in the field of communications. On behalf of the Foundation and the College, Chairman Jackson presented a certificate from the Haas Foundation.

The agenda was accepted as prepared.

APPROVAL OF MINUTES - Action

Motion Mr. Mante moved approval of the minutes of the March 14 and March 22
84-13 meetings as distributed. Seconded by Mr. Gelman and passed.

PUBLIC HEARING: REGULAR MEETING DATE - Action

Several Trustees expressed a preference for Thursday meetings (first or fourth preferred by Robinson). Vice President Hill urged Trustees to reconsider a Wednesday date (different from the faculty meeting date). Following further discussion, Trustees agreed to meet on Wednesdays through June.

Motion Mr. Gelman moved to continue the matter of a regular meeting and
83-14 the public hearing to the June meeting and to continue having special meetings on the second Wednesday through June. Mr. Robinson seconded the motion which was amended to designate the first Wednesday of the month. The motion passed as amended.

1984-85 TUITION AND FEE SCHEDULE - Policy Discussion

Mike Bigelow presented the 1984-85 tuition and fee schedule, containing exactly the same rates as the 1983-84 year.

AFFIRMATIVE ACTION POLICY - Policy Discussion

Rich Montecucco recommended review of the Affirmative Action Policy by the Human Rights Commission. Trustees reviewed most of the policy during the morning work session and resumed their review with page 24, item 5. Areas of concern within the grievance procedure section were: sanctions, procedures to be followed for due process, the issue of students needed to be addressed. Trustees agreed that the policy should clarify that it is the only dispute remedy available; due process should be addressed (whether or not the records of the informal mediation move to the formal process). Rich Montecucco suggested a revision to the first sentence in section -500, and that a flow chart would be helpful. On page 27, Trustee Gelman wondered whether the affirmative action officer had the right to demand a tape recording. Rita Cooper felt the section needed to be rewritten to establish the meeting with the affirmative action office as a part of the legal documentation process. On page 28, Ken Jacob suggested using the same language as contained in the governance document.

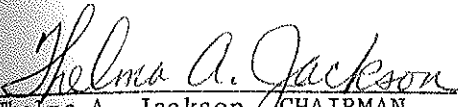
Chairman Jackson felt the document was excellent. Trustees agreed to a June public hearing with a second policy discussion at the May meeting.

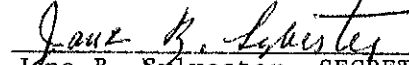
Longhouse

John Perkins reviewed the status of the work on the Longhouse proposal, distributed a categorized list of questions the academic deans felt needed answering, and asked whether these questions addressed the concerns of the Board. Trustee Robinson indicated it would be helpful to address not only the maintenance costs but the operation costs and to determine who is expected to pay. He suggested adding to the list, the role of the administration and the Board of Trustees.

EXECUTIVE SESSION AND ADJOURNMENT

Following an executive session, the meeting was adjourned at 5:55 PM.


Thelma A. Jackson, CHAIRMAN


Jane B. Sylvester, SECRETARY