

**SPECIAL MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

Wednesday, July 8, 1987
Daniel J. Evans Library
Olympia, Washington

Trustees Attending: Kay Boyd
Herbert Gelman
George E. Mante
Richard S. Page
David K. Y. Tang
Allan M. Weinstein

Absent: William T. Robinson

**Representatives
to the Board
Present:** Lincoln Post, Student
Val Thorson, Alum

Staff Present: Michael Beug, Academic Dean
Mark Clemens, Director of Info Services & Publications
Jim Duncan, Director of General Services
Kathleen Garcia, Staff Assistant in the President's Ofc
Rita Grace, Administrative Assistant to the President
Patrick Hill, Vice President and Provost
Steve Hunter, Director of Research and Planning
Ken Jacob, Director of Facilities
Jim Johnson, Director of Computer Services
Stan Marshburn, Assistant to the President
Shawn Newman, College Legal Counsel
Joseph Olander, President
Steve Trotter, Budget Officer
Mike Wark, Information Specialist
Sue Washburn, Vice President for Development and
Administrative Services
Ken Winkley, Associate VP for Administrative Services
Karen Wynkoop, Assistant VP for Academic Budget and
Financial Planning
Bill Zaugg, Administrative Assistant for Budget
See permanent roster for others attending

Others Attending: Richard Montecucco, Senior Assistant Attorney General
See permanent roster for others attending

WORK SESSION:

A work session was held 9:00 AM to noon to discuss the 1987-89 budget enhancements and the faculty evaluation and reappointment policy.

PUBLIC MEETING:

The special meeting was called to order by Chairman Tang at 1:35 PM.

President Olander introduced Shawn Newman who occupies the newly created position of College Legal Counsel, and Mike Wark who is filling in for Keith Eisner while he is on leave from the Information Services and Publications office. Alumni representative Val Thorson discussed with Trustees the matter of alumni representation at Board meetings.

ADMISSIONS DTF RECOMMENDATION - Deferred

This item was deferred to the August Board meeting.

PRESIDENT'S REPORT

David Tang, newly elected chairman, expressed his appreciation, on behalf of the Board, to outgoing Chair Richard Page.

President Olander added his thanks to each of the Trustees for the role they play. He discussed the status of major activities scheduled between April, 1987 through fall, 1987 and expressed his intention to bring 5 or 6 major agenda items to the Board for consideration.

APPROVAL OF 1987-89 BUDGET ENHANCEMENTS

President Olander summarized the 1987-89 enhancement recommendations which included (1) enrollment growth of 300 FTE students, the addition of a sixth academic dean and of 17.1 FTE faculty over the next two years; (2) instructional support (\$315,000); (3) minority student retention and recruitment (funds to be held in abeyance until plans are formulated and current programs are assessed; (4) plant maintenance and operations (begin a campus safety program, increase goods and services budget for ongoing maintenance projects, and move lead staff from capital budget back to the operating budget); (5) equipment expenditure (total expenditure of \$872,000). He also mentioned programs not funded: weekend college; comprehensive centers for excellence; expanded services in Pierce County. The President distributed a draft statement relating to nursing programs and educational opportunities in Pierce County.

Motion
87-19

Mr. Page moved approval of budget enhancements for the 1987-89 biennium:

- (1) enrollment growth - \$1,433,000
- (2) instructional support - \$314,500
- (3) minority student retention and recruitment - \$75,000
- (4) plant maintenance and operations - \$145,000
- (5) equipment replacement - \$872,000
- (6) National Faculty - \$300,000
- (7) Labor Center - \$200,000
- (8) WASICQUE - \$400,000

This motion also directs the administration to begin exploring the need for additional service to Pierce County for educational services not available at state tuition rates. Such exploration

Motion
87-19
cont.

should consider the use of a consortium with private institutions of higher education as a cost effective and programmatically sound mechanism for increasing educational opportunities in areas which do not duplicate the liberal education offered in Olympia. As an example, because of the high cost and specialized nature of a nursing program, TESC will not undertake such an offering on its own but could pursue the feasibility of a cooperative agreement in this area.

Seconded by Mr. Weinstein and passed.

APPROVAL OF 1987-88 AND 1988-89 TUITION AND FEE SCHEDULES - Action

Stan Marshburn reviewed increases to the tuition and fee schedules for 1987-88 and 1988-89, as set by the Higher Education Coordinating Board. The Services and Activities Board requested their fee be increased as allowed by law. In addition, the Board approved a mandatory health services fee increase of \$5 in June.

Motion
87-20

Mr. Mante moved approval of the attached tuition and fee schedules for 1987-88 and 1988-89 as set by the Higher Education Coordinating Board. Seconded by Mr. Page and passed.

APPROVAL OF RESOLUTION PROVIDING FOR THE COLLEGE ORGANIZATION TABLE AND METHOD FOR CHANGE - Action

President Olander requested Trustee approval of a reorganization plan which included the addition of the position of College Legal Counsel reporting to the President and changes in the development office operation based upon recommendations from the development consultant firm of Brakeley, John Price Jones Inc. This organizational realignment is congruent with and supports the abilities and interests of the people in that office. These changes can be made within the current level budget with two minor exceptions.

Trustee Page expressed concern about the four development people now reporting to Vice President Washburn and wondered whether this would fragment the functions of the development area. President Olander responded that Ms. Washburn is the best development person on the campus and has successfully combined the elements of assets recruitment and asset management during the past several years. President Olander and Ms. Washburn have discussed this concern and feel comfortable with this reporting line. If it does not work, it will be changed.

Motion
87-21

Mr. Page moved approval of Resolution No. 4-87 entitled "Resolution of the Board of Trustees of The Evergreen State College Providing for the College's Organization Table and the Method for its Change." This resolution incorporates the new reporting lines for the Vice President and Provost consistent with Trustee approval of the 1987-89 budget enhancements. Seconded by Mr. Mante and passed.

7/8/87

OTHER BUSINESS AND INFORMATIONReport on Conference Services

Sue Washburn introduced Donnagene Ward and commented on the leadership Ms. Ward has provided and on the recognition she has received locally and nationally. Ms. Ward, who has been conference services manager for the past ten years, discussed the growth in conference services; the conference services policy statement (which clarifies goals and Evergreen's sensitivity to potential competition with local businesses); and future opportunities provided by the additional on-campus housing.

Chairman Tang asked about the profit margin. Sue Washburn recalled that pro formas projected \$15,000 - \$20,000 profit per year in the 1987-89 biennium. Over the years, conferences has channeled money to many parts of campus, particularly housing and food services.

President Olander added that we can be proud that (1) prior to the passage of legislation this past session, Evergreen had already addressed the issue of coordination with the local business community; and (2) the campus is a genuine community resource. Ms. Washburn told Trustees that, in response to the unfair competition law, a draft statement is being prepared and will be shared with Trustees in the next couple of months prior to approval in the fall.

Miscellaneous

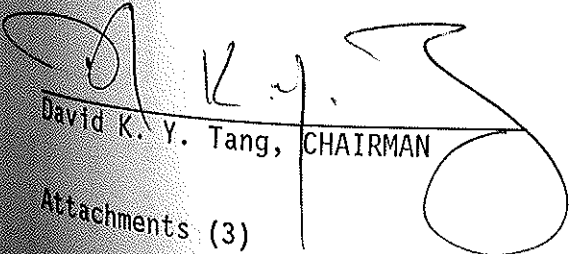
Trustee Gelman asked about the enrollment and applications for the National Faculty summer program. Provost Hill suggested he could get this information for Trustees.

Trustees wished student Lincoln Post a successful trip to Russia.

DATE OF NEXT MEETING AND ADJOURNMENT

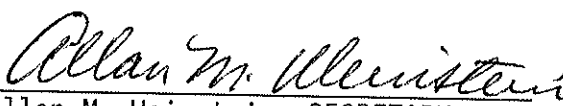
The next regular meeting was set for Wednesday, August 12.

The meeting adjourned at 2:50 PM.



David K. Y. Tang, CHAIRMAN

Attachments (3)



Allan M. Weinstein, SECRETARY

8/12/87

9/23/87

10/19/87



The Evergreen State College

1987-88 Quarterly Tuition & Fee Schedule

Schedule

	Number of Credits	Tuition	Operating	Activities	Loan Fund	Total
FULL TIME						
=====						
Residents						
Undergraduate	10 or more	25.00	317.00	72.00	10.00	424.00
Graduate	10 or more	25.00	488.00	72.00	14.00	599.00
SE Asian Veterans						
Undergraduate	10 or more	25.00	70.00	54.00	4.00	153.00
Graduate	10 or more	25.00	70.00	54.00	4.00	153.00
Non-Residents						
Undergraduate	10 or more	96.00	1270.00	72.00	37.00	1475.00
Graduate	10 or more	96.00	1575.00	72.00	44.00	1787.00
PART TIME						
=====						
Residents						
Undergraduate	9	22.50	285.30	64.80	9.00	381.60
	8	20.00	253.60	57.60	8.00	339.20
	7	17.50	221.90	50.40	7.00	296.80
	6	15.00	190.20	43.20	6.00	254.40
	5	12.50	158.50	36.00	5.00	212.00
	4	10.00	126.80	28.80	4.00	169.60
	3	7.50	95.10	21.60	3.00	127.20
	1 & 2	5.00	63.40	14.40	2.00	84.80
Graduate	9	22.50	439.20	64.80	12.69	539.10
	8	20.00	390.40	57.60	11.20	479.20
	7	17.50	341.60	50.40	9.80	419.30
	6	15.00	292.80	43.20	8.40	359.40
	5	12.50	244.00	36.00	7.00	299.50
	4	10.00	195.20	28.80	5.60	239.60
	3	7.50	146.40	21.60	4.20	179.70
	1 & 2	5.00	97.60	14.40	2.80	119.80
Non-Residents						
Undergraduate	9	86.40	1143.00	64.80	33.30	1327.50
	8	76.80	1016.00	57.60	29.60	1180.00
	7	67.20	889.00	50.40	25.90	1032.50
	6	57.60	762.00	43.20	22.20	885.00
	5	48.00	635.00	36.00	18.50	737.50
	4	38.40	508.00	28.80	14.80	590.00
	3	28.80	381.00	21.60	11.10	442.50
	1 & 2	19.20	254.00	14.40	7.40	295.00
Graduate	9	86.40	1417.50	64.80	39.60	1608.30
	8	76.80	1260.00	57.60	35.20	1429.60
	7	67.20	1102.50	50.40	30.80	1250.90
	6	57.60	945.00	43.20	26.40	1072.20
	5	48.00	787.50	36.00	22.00	893.50
	4	38.40	630.00	28.80	17.60	714.80
	3	28.80	472.50	21.60	13.20	536.10
	1 & 2	19.20	315.00	14.40	8.80	357.40
AUDITORS (Listeners)		10.00	5.00	5.00		20.00
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*** PROPOSED ***

Footnotes

- "Veterans of the Vietnam conflict" shall be those persons who have been on active federal service in the southeast Asia theater of operations as a member of the armed military or naval forces of the United States between a period commencing August 5, 1964, and ending on May 7, 1975, and who qualify as a resident student under RCW 28b.15.012, and who have enrolled in state institution of higher education on or before May 7, 1989. This section shall expire June 30, 1995.
The date of limitation has been changed from May 7, 1983 to May 7, 1989.
- Administrative charge per course for students who register as auditors/listeners and receive no credit.
- A \$15 late fee will be charged during late registration.
- Undergraduate Vietnam veterans registered for 5,6,7,8, or 9 quarter hours shall pay the same rate as for Vietnam veterans registered 10 quarter hours. Graduate Vietnam veterans registered for 5,6,7,8, or 9 quarter hours shall pay the same rate as for Vietnam veterans registered for 10 quarter hours.
- An advance deposit of \$50 is required to guarantee enrollment for newly admitted students. The deposit will be applied to the 1st quarter's fee payment.
- A reinstatement fee of \$50 is required for all students who have been disenrolled for nonpayment of fees.
- Undergraduates taking graduate level courses will be charged undergraduate rates.
- All registered students (except auditors/listeners) will be assessed a WASHFUND (\$2.50) fee. These fees are refundable.
- All full-time students will be assessed a mandatory \$50.00 Health Services Fee.

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The Evergreen State College

1988-89 Quarterly Tuition & Fee Schedule

Schedule

	Number of Credits	Tuition	Operating	Activities	Loan Fund	Total
FULL TIME						
Residents						
Undergraduate	10 or more	25.00	330.00	74.00	10.00	439.00
Graduate	10 or more	25.00	506.00	74.00	15.00	620.00
SE Asian Veterans						
Undergraduate	10 or more	24.00	72.00	53.00	4.00	153.00
Graduate	10 or more	24.00	72.00	53.00	4.00	153.00
Non-Residents						
Undergraduate	10 or more	96.00	1319.00	74.00	38.00	1527.00
Graduate	10 or more	96.00	1634.00	74.00	46.00	1850.00
PART TIME						
Residents						
Undergraduate	9	22.50	297.00	66.60	9.00	395.10
	8	20.00	264.00	59.20	8.00	351.20
	7	17.50	231.00	51.80	7.00	307.30
	6	15.00	198.00	44.40	6.00	263.40
	5	12.50	165.00	37.00	5.00	219.50
	4	10.00	132.00	29.60	4.00	175.60
	3	7.50	99.00	22.20	3.00	131.70
	1 & 2	5.00	66.00	14.80	2.00	87.80
Graduate	9	22.50	455.40	66.60	13.50	558.00
	8	20.00	404.80	59.20	12.00	496.00
	7	17.50	354.20	51.80	10.50	434.00
	6	15.00	303.60	44.40	9.00	372.00
	5	12.50	253.00	37.00	7.50	310.00
	4	10.00	202.40	29.60	6.00	248.00
	3	7.50	151.80	22.20	4.50	186.00
	1 & 2	5.00	101.20	14.80	3.00	124.00
Non-Residents						
Undergraduate	9	86.40	1187.10	66.60	34.20	1374.30
	8	76.80	1055.20	59.20	30.40	1221.60
	7	67.20	923.30	51.80	26.60	1068.90
	6	57.60	791.40	44.40	22.80	916.20
	5	48.00	659.50	37.00	19.00	763.50
	4	38.40	527.60	29.60	15.20	610.80
	3	28.80	395.70	22.20	11.40	458.10
	1 & 2	19.20	263.80	14.80	7.60	305.40
Graduate	9	86.40	1470.60	66.60	41.40	1665.00
	8	76.80	1307.20	59.20	36.80	1480.00
	7	67.20	1143.80	51.80	32.20	1295.00
	6	57.60	980.40	44.40	27.60	1110.00
	5	48.00	817.00	37.00	23.00	925.00
	4	38.40	653.60	29.60	18.40	740.00
	3	28.80	490.20	22.20	13.80	555.00
	1 & 2	19.20	326.80	14.80	9.20	370.00
AUDITORS (Listeners)		10.00	5.00	5.00		20.00

*** PROPOSED ***

Footnotes

1. "Veterans of the Vietnam conflict" shall be those persons who have been on active federal service in the southeast Asia theater of operations as a member of the armed military or naval forces of the United States between a period commencing August 5, 1964, and ending on May 7, 1975, and who qualify as a resident student under RCW 28b.15.012, and who have enrolled in state institution of higher education on or before May 7, 1989. This section shall expire June 30, 1995.

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5. An advance deposit of \$50 is required to guarantee enrollment for newly admitted students. The deposit will be applied to the 1st quarter's fee payment.
6. A reinstatement fee of \$50 is required for all students who have been disenrolled for nonpayment of fees.
7. Undergraduates taking graduate level courses will be charged undergraduate rates.
8. All registered students (except auditors/listeners) will be assessed a WASHPIRG (\$2.50) fee. These fees are refundable.
9. All full-time students will be assessed a mandatory \$20.00 Health Services fee.

THE EVERGREEN STATE COLLEGE

RESOLUTION NO. 4-87

**Resolution of the Board of Trustees of
The Evergreen State College
Providing for the College's Organization Table
and the Method for Its Change**

The organization table of The Evergreen State College as of the date of this resolution provides for a President, a Vice President and Provost, a Vice President for Development and Administrative Services, and a Vice President for Student Affairs.

To the President (in addition to the Vice Presidents) - an
Administrative Assistant, an Administrative Secretary, an Assistant to the President, a College Legal Counsel, an Internal Auditor, and a Special Assistant to the President (Affirmative Action Officer);

To the Vice President and Provost - an Administrative Assistant, an Administrative Secretary, five Academic Deans, a Dean of Library Services, an Associate Vice President for Academic Budgeting and Financial Planning, a Director of Research and Planning, a Director of the Labor Center, a Director of the National Faculty, a Director of the Washington Center for the Improvement of the Quality of Undergraduate Education, and a Director of the Washington State Institute for Public Policy.

To the Vice President for Development and Administrative Services an Administrative Secretary, an Associate Vice President for Administrative Services, a Director of Computer Services, a Director of Information Services and Publications, a Director of Community and Alumni Relations, a Capital Campaign Director/Director of Planned Giving, a Director of Corporate and Foundation Relations/Executive Director of The Evergreen Foundation, a Director of Development Research and Records, and a Director of the Evergreen Fund.

To the Vice President for Student Affairs - an Administrative Assistant for Budget, an Administrative Secretary, a Dean of Enrollment Services, a Dean of Student Development, a Director of Housing, a Director of Recreation and Athletics, a Security Chief, and the advisors to the campus newspaper and radio station.

The organization table may be changed only after approval of the Board of Trustees.

Adopted by the Board of Trustees
July 8, 1987

8/12/87

9/23/87

10/19/87