

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

**Wednesday, May 9, 1990
Daniel J. Evans Library
Olympia, Washington**

Trustees Attending:

Kay Boyd
Herbert Gelman
Lila S. Girvin
Constance W. Rice
Carol Vipperman
Allan M. Weinstein

Absent: Richard S. Page

**Representatives
to the Board
Present:**

Michael Huntsberger, Staff
Nancy Taylor, Faculty

Staff Present:

Pris Bowerman, Member of the Faculty
Dave Brown, Acting Director of Housing
Ron Cheatham, Director of Recreation & Athletics
Vallie Jo Fry, Administrative Assistant for Budget
Becky Gallagher, Controller
Kathleen Garcia, Executive Assistant to the President
Ken Jacob, Director of Facilities
Masaharu Jones, Internal Auditor
Patrick Hill, Vice President and Provost
Jennifer Jaech, Assistant to the President for
Governmental Relations
Jim Johnson, Director of Computer Services
Gail Martin, Vice President for Student Services
Joseph Olander, President
Janet Ott, Member of the Faculty
Sarah Pedersen, Dean of Library Services
Les Purce, Vice President for College Advancement
Arnaldo Rodriguez, Dean of Enrollment Services
Rita Sevcik, Administrative Assistant to the President
Larry Stenberg, Director of Alumni & Community
Relations
Steve Trotter, Budget Director
Mike Wark, Information Specialist
Ken Winkley, Vice President for Finance &
Administration
Bill Zaugg, Administrative Assistant for Budget
See permanent roster for others attending

Others Attending:

Mike Grant, Assistant Attorney General
See permanent roster for others

Trustees met with a group of new faculty of color at 8:00 AM. At 10:00 AM the Board met with faculty representatives to discuss the "role of the Provost," and had lunch with interested faculty. Trustee Page was in attendance at the morning work session but was unable to attend the afternoon public meeting.

The public meeting was called to order at 1:40 PM by Chairman Gelman. President Olander introduced Masatako Onishi, a visitor on an exchange program from Hyogo Prefecture, Washington's sister state in Japan. The President also introduced faculty member Earle McNeil and read a proclamation signed by the Governor proclaiming May 9, 1990, to be Earle McNeil day. This recognition was conceived and organized by staff in appreciation for Earle's kindness and thoughtfulness toward the Evergreen community. Also introduced was Dr. Russ Lidman, who will become Provost and Vice President for Academic Affairs effective July 1, 1990. Dr. Lidman distributed an example of the work he has been doing as Director of the Washington State Public Policy Institute (research results of Recent Education Findings from the Family Income Study). Two newly appointed deans were introduced: Dr. Pris Bowerman (who joined Evergreen in 1973) and Dr. Les Wong (a member of the faculty since 1988). They will assume their new responsibilities this summer. President Olander acknowledged the contribution of Ernest "Stone" Thomas who will be leaving Evergreen this summer to become Vice President for Student Affairs at a community college in Texas. Chairman Gelman and Trustee Rice recalled Stone's accomplishments and expressed their personal appreciation for his work.

Agenda item No. 10 was moved to precede item No. 7, the Student Union.

CHAIRMAN'S/PRESIDENT'S REPORT

President Olander announced the appointment and composition of the Provost search committee. He anticipates identification of a new Provost in February or March, with that person assuming office July 1, 1991. He also discussed the progress of the Vice President for Finance and Administration search. In the interest of the College, President Olander read into the public record a number of requests for public records submitted by Mr. Bob Partlow, Olympia Bureau Chief, Gannett News Service, and **The Olympian** newspaper, which have been received over the last seven months. These requests deal with a variety of topics, recapped as follows: expenses and travel incurred by Joseph Olander since 1985; an accounting of presidential entertainment expenses for the years 1985-89; an accounting of the time the President spent away from campus since 1985; an accounting of College retreats since 1985; monthly summaries of travel provided by All Ways Travel 1985-89 (everyone booked through All Ways Travel); search committee records for the 1984 presidential search; legal and financial relationship between Evergreen and the U. S. Olympic Academy; detailed budget breakouts for income and expenditures for accounts 1-48550, 0-85022, 8-85022, and all other accounts through which money related to the U. S. Olympic Academy flowed; documents and financial accounting pertaining to legal relationships between Evergreen and the American Institute for Foreign Studies; legal relationship between TESC and the TESC Foundation; all revenues and expenditures related to account numbers 9-96052, 9-96044, 9-96043, 9-96049, 9-96138, 0-96138, 9-96121, 8-83520, 8-83521, 0-833521, 1-48150; all contracts signed by Joseph Olander with the

Board of Trustees since he was hired; copies of all telephone long distance records for the President's office and those of his secretaries since January 1, 1987; an accounting of telephone numbers called, duration of calls, etc., for telephone numbers 866-6826, 866-6827, 866-6828, 866-6000, extension -6100; detailed financial accounting of all money spent by the President on his gasoline credit card, believed to be a Chevron credit card.

Copies of these four documents will be attached to the original minutes. President Olander informed the Board that the College has responded promptly to the first two requests. A general but conservative estimate of what it has cost the College to provide this information is about \$2,500. Chairman Gelman expressed his hope that, in the interest of fair journalism, Mr. Partlow would write an article explaining to the public the task he put this College through in gathering all the requested information and what it cost the College and what he found.

PUBLIC HEARING: APPROVAL OF WAC 174-168-010 - 080, LIBRARY CIRCULATION POLICY - Action

Sarah Pedersen explained that this policy has been repealed from chapter 136 and is being readopted and renumbered into chapter 168, to be consistent with new APA guidelines.

Motion Ms. Boyd, under Administration Procedures Act requirements, moved
4-1-90 adoption without change of the renumbered library circulation policy, WAC 174-168-010 through -080 (the policy has been repealed from chapter 146). Seconded by Dr. Rice and passed.

APPROVAL OF MINUTES - Action

Motion Dr. Rice moved approval of the minutes of the March 7, 1990,
4-2-90 and March 14, 1990, meetings as distributed. Seconded by Ms. Vipperman and passed.

HOUSING RENTAL RATE INCREASE - Action

Vice President Gail Martin introduced Dave Brown, the acting Director of Housing, who outlined rationale for the housing rental rate increase, recalling that the College recently finished a building phase which added 413 new beds (phases II and III). This increase was anticipated and reflected in the pro forma financial statements for housing. He read the letter which was sent to all housing residents explaining the increase. Evergreen's increase is the lowest proposed increase among the state colleges and universities.

Motion Ms. Boyd moved approval of a housing rental rate increase
4-3-90 averaging 4% in order to continue the current level of service to students and to continue maintenance of the existing infrastructure. Seconded by Dr. Rice and passed.

STUDENT GOVERNMENT REORGANIZATION - Information

Vice President Martin informed Trustees that this is the first generation of Evergreen students that has successfully been able to bring forward student governance proposals. She recognized the hard work and good will which went into the two formal governance proposals (one previously approved by Trustees and the one under consideration).

She introduced students Larry Jefferson, Mary Lou O'Neil and Lisa Soltani. Ms. O'Neil talked about why students proposed a change (to address the lack of participation and students feeling disempowered). Another motivation was a commitment to form a government based on democratic cultural pluralism or shared power. Ms. Soltani reviewed the events which have transpired since the amendment was approved at the April 18 Student Union meeting. Trustees were told that the initial meeting and orientation of the Student Union was to be held on May 16. Mr. Jefferson briefly mentioned the legal challenges and community concerns. Students informed Trustees that fifty students were at the April 18 meeting at which the amendment was approved. A majority of the 150 students attending the subsequent campus forum voted in favor of the amendment. Dr. Rice asked students to explain the concepts of this model. Students responded to other Trustee questions. Ms. Vipperman asked about the "down" side of this approach. The Board heard a diversity of views from those students attending. Brendan Williams read a statement opposing this proposal. James Dannen expressed his concern about the lack of advance notice prior to the April 18 vote. Chairman Gelman commented that WashPIRG had been able to solicit 33% of the student body; he wondered if this group could, in a similar manner, obtain a broader response from the student body. Trustee Vipperman commended students for their efforts; she encouraged them in their negotiations to look at the real issue and to go into negotiations with the goal of increasing representation for the students and to not "own" a particular position. President Olander clarified that the Attorney General's office has opined that the proposal in this form is unconstitutional.

OTHER BUSINESS AND INFORMATION**Board Nominating Committee**

Chairman Gelman appointed a Board nominating committee comprised of Dick Page (chair), Allan Weinstein, and Carol Vipperman. They are to recommend a slate of officers for 1990-91.

S & A REORGANIZATION - Information

Even though this item was proposed for action, Chairman Gelman felt action was inappropriate because of the interrelationship between the S & A reorganization and the Student Union. President Olander encouraged Board support of this effort with the clear understanding that the relationship between the Student Union and the S & A reorganization proposal will be clarified. Vice President Martin informed the Board that this proposal is a follow up of the student sit-in of last May.

After discussion, and concurrence among Board members, Chairman Gelman asked the minutes to reflect the Board's opinion that, when the Student Union document is formalized and presented and voted upon by the Board, the Board intends to approve the delegation of authority to a subcommittee of the Student Union for supervision and evaluation of the Services and Activities Director and program, absent some unforeseen inclusion in the document which might prevent that action. Trustee Rice indicated that she is not comfortable with the bifurcation between this issue and the issue of the Student Union and suggested that the S & A reorganization proposers work with those students proposing amendment to the Student Union.

Trustees thanked and recognized the efforts of those students who worked on both the S & A reorganization and the Student Union proposal.

WashPIRG (VOLUNTARY STUDENT FEES) - Action

Arnaldo Rodriguez reviewed the revisions to the 1988 WashPIRG contract (including a fee increase from \$2.50 to \$3.50). Legal counsel suggested minor changes reinforcing a clear understanding that the College can terminate the contract at any time after a 30-day notice and suggesting that WashPIRG submit semiannual reports to the Board. Andrea Knauer, an Evergreen student and a member of the WashPIRG state board of directors, talked about how WashPIRG (an environmental and consumer protection group directed and funded by students) makes a difference on Evergreen's campus. Five projects were chosen and organized by students this past year. Ms. Knauer stated that an outside auditor does an annual report on expenditures; she indicated WashPIRG gives this report to UW and they would be happy to give it to Evergreen also. This suggestion (as an alternate to semiannual reporting) was acceptable to legal counsel.

Motion Dr. Rice moved approval of the attached WashPIRG Fee Collection
4-4-90 Agreement, effective fall quarter, 1990, with the understanding that (1) the contract can be terminated with 30 days notice and (2) WashPIRG will submit the annual report (of expenditures) of the outside auditor. Seconded by Mr. Weinstein and passed.

OTHER BUSINESS AND INFORMATION

Legislative Wrap Up

President Olander reported approval of the MIT program (an enrollment growth of 50 FTE).

Budget Process/Development

Budget Officer Steve Trotter reviewed the budget process and identified themes which drive the request documents (quality of life; multiculturalism; public service; fiscal planning and enrollment growth). He outlined the time frame for action and acknowledged the efforts of all those involved in the process.

Enrollment Update - Tenth Day Report

Director of Institutional Research Steve Hunter reviewed spring quarter enrollment statistics, highlighting the fact that enrollment is very close to the 1989-90 annual average target enrollment of 3000 FTE.

Preliminary Report on Implementation of New Admissions Policy

Arnaldo Rodriguez, Dean of Enrollment Services, highlighted a 35% increase in applications over the previous year. He recognized Laura Allen and Carol Perrussel for their special efforts in processing the 600 applications which arrived just before the deadline and Doug Scrima for his efforts (and those of his staff) in screening applications for admissions. Mr. Rodriguez distributed flow charts for freshman and transfer applications and walked through for Trustees how applications are handled in light of the new Higher Education Coordinating Board requirements. This new system allows 85% of the applicants to be chosen by computer (instead of everyone being reviewed on an individual basis under the old system). Steve Hunter distributed a preliminary fall 1990 report on application status. By extending the deadline to March 1, applications were increased by 35%, requiring extremely long hours on the part of the staff.

Annual Financial Report

Controller Becky Gallagher provided copies of the 1989 Evergreen financial report and reviewed the history of this report. The new financial system makes it easier to do this report. Ms. Gallagher pointed out that 98% of the College's bills are now paid within 30 days (with an average of 7 days) and that Evergreen's default rate on student loans is good, and Evergreen students are responsible. President Olander expressed his pride in the staff in the controller's office.

Policies and Procedures Manual

President Olander also mentioned the completion of the Evergreen policies and procedures manual, recognizing the special effort of Ken Winkley and the contributions of Verna Baker, Rita Sevcik, Mike Grant and others who worked on this project. VP Winkley added that Washington Administrative Code policies, Board approved policies, and interdivisional policies are combined into this one manual. Over the next several months, staff will review these policies with Trustees.

Statement of Faculty Representative


Faculty representative Nancy Taylor expressed appreciation for the time Trustees spent with faculty, starting at 8:00 AM that morning.

EXECUTIVE SESSION, DATE OF NEXT MEETING, AND ADJOURNMENT

Trustees went into executive session at 3:55 PM to discuss a personnel matter.

The June Board meeting is to be held in Spokane on June 6.

The meeting adjourned at 4:20 PM. Trustees then attended a reception hosted by the alumni association.



Herbert Gelman, Chairman



Richard S. Page, Secretary

Attachments (5)