

MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Wednesday, July 10, 1991
Daniel J. Evans Library
Olympia, Washington

Trustees Attending: Herbert Gelman Absent: Constance W. Rice
 Lila S. Girvin
 Christina A. Meserve
 John N. Terrey
 Carol Vipperman
 Allan M. Weinstein

Representatives
to the Board
Present: Dave Howat, Staff

Staff Present: Patty Firman, Executive Director for Development
Sandy Hanson, Director of Information Services and
Publications
Ken Jacob, Director of Facilities
Jennifer Jaech, Assistant to the President for
Governmental Relations
Russ Lidman, Vice President for Academic Affairs and
Provost
Bonnie Moonchild, Computer Services/Presidential
Search
Les Purce, Interim President
Rita Sevcik, Administrative Assistant to the President
Nancy Taylor, Member of the Faculty/Presidential
Search
Jamil Qureshi, Vice President for Finance and
Administration
Mike Wark, Information Specialist
Karen Wynkoop, Associate VP for Academic Budget
and Financial Planning

Others Attending: Stewart Estes, Assistant Attorney General
Jan Frickelton, Assistant Attorney General

WORK SESSION

Trustees convened a work session shortly after 9:00 AM to continue their discussion regarding the role of the Board and policy development. Trustees discussed four drafts prepared by a subcommittee of the Board (Herb Gelman, Constance Rice and John Terrey). The draft policies related to (1) limitations on the president policy; (2) the Board/President Relationship policy; (3) the mission policy; and (4) the President/Evaluation. For the August meeting, Trustees agreed to put something on paper (by August 5) related to the Board process, presidential evaluation, and Board policy. The

determination of activities related to the August 14 meeting in Tacoma will govern whether or not a work session the previous evening is necessary.

Trustees invited Assistant Attorney General Jan Frickelton to make a presentation on the Open Meetings Act. Ms. Frickelton provided a written summary for Trustees. She was asked for a summary of the Public Records Statute.

RECESS FOR LUNCH

Trustees recessed at 11:45 AM to join a session of the National Faculty Summer Institute and to lunch with participants.

PUBLIC MEETING

The meeting reconvened at approximately 1:30 PM. Dr. Purce introduced Stewart Estes from the tort division of the Attorney General's office who joined the Board in executive session later in the meeting.

CHANGES TO THE AGENDA

Added to the agenda for action was approval of the 1991-93 capital budget. Action on item No. 7, defense by the Attorney General's office, was deferred until after the executive session.

CHAIR'S REPORT

Chair Vipperman mentioned recent activities, including the opportunity to join the National Faculty Summer Institute for lunch that day and interact with participants. She asked for a future report or update (on a quarterly or so basis) regarding what is happening at the College in terms of policies, major studies, conferences, activities of the Institutes and Centers located on Evergreen's campus, etc. This would provide Trustees the opportunity to participate or enable them to discuss these activities/issues with their constituencies.

PRESIDENT'S REPORT

Dr. Purce apprised Trustees of (1) the selection process for the Interim Vice President for Student Affairs; (2) an invitation he had received from the Governor's office to participate in a panel discussion on undergraduate education at the Education Commission of the States' national meeting on July 19; and (3) an audit report which will be distributed to the Board (Dr. Qureshi will have a response to share with the Board at the August meeting).

Report of the Presidential Search Committee

Nancy Taylor distributed the brochure developed for the Presidential search and announced that ads have been placed in the July 17 and 24 issues of the Chronicle of Higher Education and will appear again in the fall as well as be

placed in other journals. She indicated the committee is seeking contacts and personal recommendations and asked Trustees for their suggestions. Dr. Taylor reported that Merritt Long has agreed to serve as a community member and that Faculty Member Justino Balderrama has resigned (not able to give time required). Ms. Taylor advised that a decision regarding his replacement be postponed until September when faculty return. She asked for advice or clarification from Trustees in the following areas: (1) Qualifications - Trustees indicated they gave serious attention to their list of required and preferred qualities without prioritizing criteria. Relationship between external and internal priorities - Trustees did not intend to prioritize. The President will have to deal with multiple publics and have the understanding of the work place and the ability to switch back and forth between external and internal publics. (3) Confidentiality - There will be no public announcement until the decision of up to five finalists is made but semi-finalists will be asked for references and told that reference checks will be made with others not on their list of references. (4) Relationship between the search committee and the Trustees at the point the finalists are selected - what are the Trustees' expectations? - Trustees would want only names of those candidates who the committee felt could be a potential president. Trustees would welcome the help of the search committee in organizing the interviews and assisting in other ways. The Chair clarified that the Trustees have agreed that they would like to invite community input directly to the Board; Trustees will share this data with the search committee but will use the data in the format they will need to make their decision. The Assistant Attorney General will clarify for the Board what information the Trustees or search committee can or cannot share in public documents (pertaining to those not chosen from the finalists list). (5) Visits to Campuses of Candidates - After discussion, it was agreed that there will be no on-sight visits (for reasons of confidentiality) until the five names are forwarded to the Trustees, and then it will be the Board's responsibility to do that and decide who should go. The next meeting of the search committee is September 11.

Status of 1991-93 Operating and Capital Budgets

Steve Trotter reviewed legislative budget decisions and explained the components of the 12.6% increase in the operating budget authorized by the legislature (salary increases take up 6.4%; compensation increases, including increase costs for health insurance, represent another 5%; enrollment growth represents the final 1.2% change). The final outcome of the essential requirements level requires a reduction of \$970,000 to balance the existing operation in the next biennium. He reviewed other aspects of the budget and the policy decisions needed to make the required reduction. The final recommendation for the operating budget will be presented at the August meeting. Dr. Purce identified inflationary/policy issues over and above what the legislature had authorized in the essential requirements level (LOTT sewer authorization, inflation associated with Tacoma campus, critical issues such as expansion in the area of handicapped access, staff support at the Tacoma campus, etc.)

APPROVAL OF THE 1991-93 BIENNIUM CAPITAL BUDGET - Action

Mr. Trotter reviewed in detail the administrative recommendation. He indicated the capital authorization is a significant accomplishment for the institution. Dr. Purce commended Steve Trotter, the budget coordinators, and Jennifer Jaech and the staff of the institution for the outstanding work they did on the budget.

Motion Ms. Girvin moved approval the 1991-93 biennium capital budget
7-1-91 totaling \$5,558,600 for the following items:

Life Safety/Code Compliance	\$1,886,500
Minor Works Failed Systems	967,000
Minor Works/Property Protection	430,000
Lab Annex Metal & Woodshop	972,100
Academic Program Support	956,000
Small Repairs & Improvements	185,000
Emergency Repairs	162,000

Seconded by Ms. Meserve and passed.

APPROVAL OF THE MINUTES - Action

Motion Mr. Weinstein moved approval of the minutes of the June 12, 1991
7-2-91 meeting as distributed. Seconded by Mr. Gelman and passed.

APPROVAL OF THE 1991-92 AND 1992-93 TUITION AND FEE SCHEDULE - Action

Steve Trotter reminded Trustees that tuition is set by the Higher Education Coordinating Board working with respective House and Senate fiscal committees. Tuition represents 25% of the actual costs of resident education and 100% of the cost of non-resident education. The Trustees implicitly approved the student activities fee increase allowed by statute last month when they approved the temporary spending authority recommended by the S&A Board. The Chair raised the issue surrounding the fees for Vietnam veterans, questioning the extension of exclusion of other categories. Mr. Trotter responded that criteria for all waivers and tuition and fee levels is set by statute. Ms. Jaech added that those involved in the Gulf war were given a tuition freeze so they wouldn't be penalized. Mr. Trotter indicated the Southeast Asian rate is also a frozen rate and will expire in 1995. Dr. Purce indicated that the waiver issue has been scheduled for review by the Board as soon as priorities allow.

Dr. Terrey wondered why the Board approved tuition rates when the RCW mandates that rates be set by the Higher Education Coordinating Board. Mr. Gelman responded that statute requires the Board's action.

Dr. Terrey moved that the Board acknowledge the tuition and fee schedule for 1991-92 and 1992-93 as set by the Higher Education

Continued Coordinating Board as required under RCW 28B.15.070 and reaffirm the S&A fee schedule previously adopted. The motion died for lack of a second.

Motion Ms. Meserve moved approval of the attached 1991-1992 and 1992-93
7-3-91 tuition and fee schedules. Seconded by Mr. Weinstein with Dr. Terrey abstaining.

The following schedule summarizes the changes in full time rates:

	Current (1990-91)		1991-92			1992-93	
		Fees	Increase			Increase	
			\$'s	%	Fees	\$'s	%
Resident							
Undergraduate	1,611	1,698	87	5.4%	1,785	87	5.1%
Graduate	2,604	2,700	96	3.7%	2,844	144	5.3%
Non-Resident							
Undergraduate	5,649	5,970	321	5.7%	6,297	327	5.5%
Graduate	7,899	8,187	288	5.7%	8,640	453	5.5%
Vietnam Veterans (Undergrad/Grad)	459	459	-	-	459	-	-

OTHER BUSINESS AND INFORMATION

Retired Faculty Re-employment Policy Update

Ms. Wynkoop informed Trustees that work is in progress on the retired faculty re-employment policy but that there is one remaining issue which is unresolved.

Report of the Washington State Institute for Public Policy

Dr. Lidman, in response to a request from Trustee Terrey distributed a study of the Public Policy Institute entitled "Leaving Public Assistance in Washington State."

EXECUTIVE SESSION

Trustees recessed into executive session at 3:12 PM for purposes outlined on the agenda and reconvened their regular meeting at 4:10 PM.

CONDITIONAL APPROVAL RECOMMENDING DEFENSE BY THE ATTORNEY GENERAL'S OFFICE - Action

Trustee Gelman referenced a previous resolution adopted on May 8, 1991 which authorized the Attorney General to represent and defend James Duncan and gave authority to the President to recommend the same representation on behalf of Rita Cooper, Larry Savage, Gary Russell and Robert Anderson. No action has

been taken with regard to defending the last four. Insofar as the previous resolution authorizing defense of James Duncan is inconsistent with the resolution which he read into the minutes, he instructed that it should be amended to become consistent (rescinded for the sake of clarity).

Motion
7-4-91

Mr. Gelman moved approval of attached Resolution No. 91-8, entitled "Resolution of the Board of Trustees of The Evergreen State College Conditionally Recommending Individual Defenses in a Lawsuit (Thurston County Superior Court No. 90-2-02785-3). He further moved that a copy of this resolution, which amends the action taken on May 8, 1991, regarding James Duncan be forwarded to Mr. Duncan for his information. Seconded by Ms. Meserve and passed.

DATE OF THE NEXT MEETING AND ADJOURNMENT

The date of the next meeting was confirmed for August 14 on the Tacoma campus. The meeting adjourned at 4:15 PM.



Carol Vipperman, Chair



Lila S. Girvin, Secretary

Attachments