

MEETING OF THE BOARD OF TRUSTEES OF THE EVERGREEN STATE COLLEGE

Wednesday, October 14, 1992

**Daniel J. Evans Library
Olympia, Washington**

Trustees Attending: Frederick T. Haley **Absent:** Lila S. Girvin
Edward Kelly Constance W. Rice
Christina A. Meserve
John N. Terrey
Carol Vipperman

**Representatives
to the Board
Present:** Kim Goforth, Student
Tom Grissom, Faculty
Nancy McKinney, Staff
Shary Smith, Alum

Staff Present: Jon Collier, Staff Architect
Art Costantino, Vice President for Student
Affairs
John Cushing, Member of the Faculty
Shannon Ellis, Dean of Student & Academic
Support Services
Patty Henson Firman, Executive Director of
Development
Sandy Hanson, Director of College Relations
Lee Hoemann, Executive Assistant to the
President
Jane Jervis, President
Les Purce, Executive Vice President
Rita Sevcik, Administrative Assistant to the
President
David Schoen, Director of Counseling and
Health Center
Mike Wark, Associate Director of College
Relations
See permanent roster for others

Others Attending: Jan Frickelton, Assistant Attorney General
Leslie Carlson, Intern in the President's
office

The work session was convened shortly after 9:00 AM by Chair John Terrey. John Cushing introduced Tom Grissom who was welcomed as the faculty representative for the coming year.

Process for October, 1993 Presidential Evaluation

The exempt evaluation policy was distributed. The proposed process and timetable are consistent with the policy for exempt

evaluation. The President reviewed the timetable, starting with her self-evaluation next August. Trustees discussed additions and revisions to the proposed timetable leading to the October, 1993 evaluation of the President. The timetable as revised is attached to these minutes. Chair Terrey observed that the evaluation of the President is at the same time as the evaluation of the Board. He stated that the Board's act of approving the President's goals means that Trustees become partners with the president in establishing the direction of those goals.

President's Goals for 1992-93

President Jervis reviewed in detail her draft goals dated October 6, 1992, indicating a lot of these are aims and will never be fully realizable but are statements of intent and the beginning of process. She commented there was very little she could do by herself. She pledged to start these processes and hoped to be evaluated on that effort and signs of progress made. She promised to set examples and to start processes. As she discussed campus climate and the social contract, President Jervis distributed two memos (an October 9, 1992 memo to the community from the President and the Vice Presidents regarding campus climate, and an October 12 memo to the community from Vice President Costantino regarding diversity training for 1992-93). The President indicated she would like students to get information about the social contract when they apply to the College. Trustee Vipperman expressed her opinion that non-students (including the Board) need to model the social contract. Regarding the Provost search process, President Jervis identified the critical question of timing of the search. Representatives to the Board were invited to comment. Tom Grissom relayed the priority of the faculty for the year--teaching and learning. All other faculty concerns (including governance) will be driven by what it is the faculty are here to do. Student Kim Goforth said that she would like someone to address the fact the people in housing have guns and wondered how this relates to the social contract. She added that a lot of people in housing are worried about this issue.

President Jervis related these goals have come from conversations on this campus--these are things she has felt are the goals of this community.

Board Review and Assessment of Performance for the Past Year

The Board reviewed in detail responses to their own self-evaluation and the campus evaluation of the Board of Trustees. They discussed new Trustee orientation (developing a manual; mentoring program). Trustee Vipperman felt it was a matter of reviewing decisions made in the last couple of years and putting a process in place. Trustees felt they had made some progress in

becoming more pro-active and working as a team and being able to disagree publicly. Trustee Vipperman expressed her desire to have a discussion about the level of commitment (of time and structure) the Trustees are willing to make to ensure they are working the issues Trustees decide are important. What will Trustees measure themselves against next year to determine whether progress is made? She felt Trustees needed to make decisions about priorities. Trustees discussed orientation activities for President Jervis. Trustees focused on responses regarding priorities for the coming year. Trustee Kelly's assessment of priorities were: budget, social relations on campus, an education delivery program, and acquaintanceship with college alumni/external constituencies. Comments from staff/faculty representatives: Trustee involvement on campus makes Trustees more approachable to staff; Board was encouraged to be involved with the faculty who are interested in reassessment of the structure of the College regarding the way faculty teach.

President Jervis proposed using the 1 1/2 hour lunch break on Board days for outreach to the community. Trustee Vipperman felt it would be helpful to have an agenda and structure these sessions to avoid having issues aired directly with the Trustees thereby circumventing the administration. She felt the tour of and interaction with people in housing was very helpful and was a time of learning. Trustees were concerned about one of the items raised in a list of Trustee shortcomings--that the Board did not follow through on learning something about student affairs (due to the priority of the presidential search). Lunches could be used for this.

One of the suggestions to the Trustees was to have a seminar regarding what it is like to be a Board member at Evergreen.

Trustee Vipperman observed that the issue of how the Board operates (orientation, organization, commitments)--issues of process--may be addressed when the goals are accepted and Trustees strive to meet them.

Board Goals for 1992-93 and Longer Term

Trustees reviewed the goals formulated at previous meetings and refined them, adding two additional goals: #1 continue the focus on students/learning; and #9 recognize goals of President and pledge support to achievement (facilitate success of new president internally and externally). Trustees asked that the revised goals be circulated to all Trustees and be placed on the agenda for action at the November meeting.

President's Move

The Board and Vice President Purce discussed the terms of the President's contract regarding reimbursement of moving expenses. It was agreed that Dr. Purce would take action to effect the necessary reimbursements in accordance with the intent of the Board.

PUBLIC MEETING

Chair Terrey convened the regular meeting at 1:33 PM and reviewed the work of the morning session. President Jervis welcomed and officially introduced Tom Grissom, the new faculty representative to the Board (replacing John Cushing); Shary Smith, representing the Alumni (replacing Cheryl Culver); and Leslie Carlson, who will be working as an intern in the President's office for this academic year. Shannon Ellis introduced David Schoen, Director of the Counseling and Health Center. Trustees introduced themselves to the new representatives.

Prior to acceptance of the agenda, Chair Terrey added item 5a, endorsement of the President's goals.

CHAIR'S/PRESIDENT'S REPORTS

At the Chair's request, Assistant Attorney General Jan Frickelton reported that she has responded on behalf of the Board to the petition for a declaratory ruling filed by Arthur West and previously received by the Trustees.

The Chair reported that he had purchased Stephanie Coontz' book *The Way We Never Were*. Dr. Coontz will be present to discuss her book at the November Board meeting. He also acknowledged the loan of two of Bill Winden's paintings to the President for display in her office. He referenced an AGB publication, entitled "*Trustees in Troubled Times*."

President Jervis reviewed national recognition of Evergreen in Edward Fisk's *Guide to the Colleges* and recognition in an Olympia Chamber of Commerce publication. She mentioned her attendance (along with Provost Lidman) at a meeting of the executive committee of thirteen small liberal arts colleges.

Dr. Jervis remarked that in the morning work session she had discussed and distributed memos from the President and Vice Presidents to the community regarding campus climate and diversity training. She briefly reviewed the Higher Education Coordinating Board's recommendations to the Governor regarding Evergreen's budget request. She provided an overview of external groups she has been speaking to and individuals she has been meeting with in the external community. She has also lectured to

and seminared with an academic program. She added that Trustee Kelly had joined her in a meeting with representatives from the State Auditor's office who provided an orientation of their audit process.

The President called on Board representatives: Student Kim Goforth - reported students concern regarding the financial aid process. Staff Nancy McKinney - mentioned the survey done by the President's Advisory Board indicating the staff's top concern is the budget. Faculty Tom Grissom - reported that the top priority for the faculty is to think about teaching and learning and how the institution goes about this; he acknowledged that faculty concerns about governance and other issues would flow out of that discussion. Alum Shary Smith - provided an update on alumni activities since last June. She mentioned activities associated with Super Saturday (including election of new officers); involvement in Lakefair and new student orientation; and a series of alumni gatherings to meet the new president (November 2 - Seattle, November 17 - Olympia, December 1 - Vancouver, December 15 - Tacoma).

The President distributed the brochure which has been developed for distribution at these kinds of events and expressed her appreciation to Lee Hoemann, Sandy Hanson, and others who worked on this publication.

APPROVAL OF MINUTES - Action

Motion Ms. Vipperman moved approval of the minutes of the
10-2-92 regular meeting of September 9, 1992 meeting as submitted. Seconded by Ms. Meserve and passed.

Motion Ms. Vipperman moved approval of the minutes of the
10-3-92 special meeting of October 1, 1992 as distributed. Seconded by Ms. Meserve and passed.

PRESIDENT'S GOALS FOR 1992-93 - Action

Chair Terrey explained that the President's goals for 1992-93 had been reviewed in detail in the morning work session; he asked for a motion to endorse these goals.

Motion Mr. Haley moved endorsement of the attached goals
10-4-92 established by President Jervis for 1992-93. Seconded by Mr. Kelly and passed.

Mr. Kelly noted that the President's goals are statements of intention and process and not "fixed standards," adding that they are idealistic and directional goals.

LAB ANNEX PHASE III - Information

Steve Trotter reviewed the action taken at the special meeting on October 1 to award to the low bidder the Lab Annex Phase III project.

President Jervis introduced Jon Collier who thanked the Board for participating in the special meeting which allowed the work to begin as soon as possible--construction will begin October 19. He told Trustees that a model and drawings had been set up in the Lab Annex and that staff and faculty were available to make brief presentations. The Chair asked Mr. Collier to discuss the prospects for being able to include the kiln room in the project. Mr. Collier responded that this is unknown at this time but that he hoped the contingency fund could be used. Following adjournment, Trustees toured the facility and talked with faculty member Jean Mandeberg and staff members Mike Moran and Doug Hitch.

DATE OF NEXT MEETINGS AND ADJOURNMENT

The date of the next meeting was confirmed for Wednesday, November 11 (with a dinner the preceding evening).

The meeting adjourned at 2:20 PM.


John N. Terrey, Chair


Lila S. Girvin, Secretary