

MEETING OF THE BOARD OF TRUSTEES OF THE EVERGREEN STATE COLLEGE

**Wednesday, July 14, 1993
Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending: Lila S. Girvin **Absent:** Dwight Imanaka (excused)
Frederick T. Haley
Edward F. Kelly
Christina A. Meserve
John N. Terrey
Carol Vipperman

**Representatives to the
Board Attending:** Ray Goforth, Student

Staff Present: Pris Bowerman, Academic Dean
Jon Collier, Staff Architect
Art Costantino, Vice President for Student Affairs
Sandy McKenzie Hanson, Director of College Relations
Lee Hoemann, Executive Assistant to the President
Steve Hunter, Director of Institutional Research
Jane Jervis, President
John McCann, Weekend/Evening Program
Nancy McKinney, Special Assistant to the Executive
Vice President
Thomas Mercado, Director of Student Activities
Susan Preciso, Weekend/Event Program
Les Purce, Executive Vice President for Finance
Colleen Ray, Longhouse Project
Rita Sevcik, Administrative Assistant to the President
Jose Suarez-Torres, Weekend/Evening Program
Steve Trotter, Budget Officer
Steve Trudell, Weekend/Evening Program
Les Wong, Academic Dean
Karen Wynkoop, Associate Vice President for Academic Budget
and Financial Planning
Bill Zaugg, Administrative Assistant for Budget, Student Affairs
Division
See permanent roster for others attending

Others Attending: Jan Frickelton, Assistant Attorney General
Kamilla McClelland, **The Olympian**

WORK SESSION

The work session was convened shortly after 9:00 AM by Chair Meserve.

Review of S&A Budget Process Guidelines

Vice President Art Costantino and Director of Student Affairs Tom Mercado reviewed the guidelines governing establishment and funding of programs supported by Service and Activities Fees. Trustee approval of these guidelines brings the College in compliance with RCW 28B.15.045. This proposed action formalizes the policy that has been in place for a number of years. The RCW is not clear about whether the decision of the dispute resolution committee is final or whether this committee is advisory to the Board of Trustees. After a lengthy discussion regarding the ambiguity of the RCW, it was agreed that Vice President Costantino would consult with Assistant Attorney General Jan Frickelton to ascertain whether there was a clear interpretation. Later in the morning, Dr. Costantino distributed a paragraph approved by Ms. Frickelton which clarified that the Dispute Resolution Committee's recommendations *"are advisory to the Board of Trustees, although it is expected that the Dispute Resolution Committee's recommendations will be given serious consideration by the Board of Trustees."* The proposed addition also spells out that the Chair of the Board of Trustees shall have the authority to appoint the three governing board representatives.

Review of 1993-95 Operating Budget Expenditure Plans, Including Evening/Weekend Program

President Jervis commented that the expenditure plan recommendations are based on decisions already made by the Board and reflect Trustee discussions of the last several months. In Vice President Purce's overview of the budget information, he praised the work of the budget coordinators and budget director. Nancy McKinney (Acting Director of Human Resources) discussed the reduction in force required by the reduction plan approved last month: 26 people were affected. Eight people were reduced in hours; eight people bumped into other positions; ten people were let go. Ms. McKinney commended the job done by Wendy Freeman (Career Development Center) for the career transition program she put together for the affected staff. Ms. Freeman met with each of these people individually and provided support for them.

Evening/Weekend Program: Academic Dean Les Wong introduced four faculty who will be teaching in the evening/weekend program (Jose Suarez-Torres and Steve Trudell will teach in the *Understanding the Environment and Human Ecology* program; and John McCann and Susan Preciso will teach a program entitled *Shaping a Nation: US History, Politics and Culture*). Dr. Wong discussed both the proposed structure of the program and the plans for recruitment and enrollment of students. He announced there are five students registered for the evening/weekend program recruited from new students admitted last

spring. A number of "community forums" will be held at neighboring community colleges. If the program is not full at this point, enrollment will be open to campus personnel. The enrollment growth allocation plan was reviewed by division. The President pointed out: (1) institutional program review funds have been set aside for the second year of the biennium to be used for program review and assessment; (2) this is the first time the College has offered coordinated studies in the evening/weekend setting; and (3) upper division students are the target of recruitment efforts for this program.

Trustee Haley suggested: (1) this program might be of interest to the Fund for the Improvement of Post-Secondary Education; and (2) in marketing the program, the President meet with editorial boards in the community forum areas. He cautioned there could be fallout if Initiatives 601 or 602 pass.

Review of Longhouse Architectural/Engineering Consultants

Vice President Purce provided a brief overview of the selection process and acknowledged the work of staff architect Jon Collier and the design consultant review committee. Mr. Collier introduced members of the committee, mentioned the research done by the committee, and reviewed the criteria used in making the selection of the Seattle firm of Jones and Jones. He circulated materials submitted by this firm. Dr. Purce mentioned the unknown impact of the passage of Initiative 602. Trustees expressed concern about the ability to terminate the contract. Mr. Collier pointed out the schematic design will be completed by December, 1993 and is separate from the construction phase that would go out to bid in December, 1994. Dr. Purce also made a distinction between operating and capital funds. Trustee Kelly suggested that Assistant Attorney General be consulted regarding the ability to cancel the contract at any point.

Trustee Retreat Agenda

The Chair reported that the Board Retreat subcommittee met to develop a tentative agenda for the August Board retreat. Trustees discussed the agenda and agreed to rearrange the order of the agenda items and move the discussion of strategic planning to the August work session. There is a possibility that the Retreat will need to be rescheduled because of Trustee conflicts.

REGULAR MEETING

The regular meeting was called to order by Chair Meserve at 1:33 PM. The agenda was approved as distributed.

Chair's Report

Chair Meserve reported that five Evergreen Trustees attended the Joint Boards of Trustees

and Regents meeting on July 12, at which time Trustees learned about the potential impact of the passage of Initiatives 601 and 602. She encouraged attendance at Lakefair, Olympia's largest community celebration (and a fund raiser for local community organizations).

RECOGNITION OF TRUSTEE TERREY - Action

Chair Meserve thanked Trustee Terrey for his year of service as Chair. Trustee Girvin expressed appreciation for his leadership during President Jervis' first year and read into the record a resolution recognizing John Terrey's term as Chair.

Motion Ms. Girvin moved approval of Resolution No. 93-1, entitled "Resolution of
7-1-93 the Board of Trustees of The Evergreen State College Recognizing John L. Terrey's Term as Chair of the Board of Trustees. Seconded by Mr. Kelly and unanimously approved.

President's Report

President Jervis told Trustees the College is developing information regard impacts to the institution should Initiatives 601 and 602 pass; she distributed a memo (prepared by Lee Hoemann) which summarized the statutory restrictions on use of public funds and property to either support or oppose ballot measures. Student Representative Ray Goforth distributed a written report identifying two issues of student concern that had been brought to his attention.

APPROVAL OF MINUTES - Action

Motion Mr. Haley moved approval of the minutes of the June 9, 1993
7-2-93 meeting as submitted. Seconded by Dr. Terrey and passed.

SERVICES AND ACTIVITIES BUDGET PROCESS GUIDELINES - Action

Dr. Costantino recommended approval of the Services and Activities fee guidelines which had been discussed in the morning session and which include an added paragraph on page 8 (item #23), clarifying that the recommendations of the Dispute Resolution Committee are advisory to the Board. The added language was approved by the College's Assistant Attorney General.

Motion Ms. Vipperman moved approval of the attached Guidelines governing
7-3-93 establishment and funding of programs supported by Services and Activities fees as set forth in RCW 28B.15.045. Seconded by Dr. Terrey and passed.

SELECTION OF ARCHITECTURAL/ENGINEERING CONSULTANT FOR THE LONGHOUSE - Action

Dr. Purce distributed a suggested motion and informed the Board that the standard College contract includes a termination clause that would provide for the concerns expressed in the work session about the uncertain impact of the November ballot measures. President Jervis endorsed the staff recommendation of the design firm of Jones and Jones.

Motion Dr. Terrey moved approval of the selection of the Seattle firm of Jones and
7-4-93 Jones to serve as design consultant to provide architectural/engineering services including design, construction documents and other services related to the construction of the **Longhouse Cultural Education Center**, with the authorization for the College administration to enter into the necessary contracts with Jones and Jones to provide these services. Seconded by Ms. Girvin and passed.

Trustee Terrey reviewed the work session discussion centering around the impact of the possible passage of Initiatives 601 and 602 and the potential impact on this project. Chair Meserve added the Board had an opportunity to review materials supplied by Jones and Jones in support of their design proposal.

1993-95 OPERATING BUDGET EXPENDITURE (INCLUDING EVENING/WEEKEND PROGRAM) PLANS - Action

President Jervis requested approval of the operating budget expenditure plan for the next biennium (discussed in detail in the morning session), totaling \$77,133,481 for all College funds.

Motion Ms. Vipperman moved approval of the attached 1993-95 operating budget
7-5-93 expenditure plans totaling \$77,133,481 for all College funds, which consists of state appropriated funds and operating fees (including the **Evening/Weekend Program**), state non-appropriated allotted funds, and the College's non-appropriated non-budgeted local fund accounts. Seconded by Ms. Girvin and passed.

REPORTS, DISCUSSION ITEMS, OTHER BUSINESS AND INFORMATION**Update on Potential Housing Bond Refinancing**

Vice President Purce informed the Board the College is in the process of preparing a request for proposal for a financial adviser for the institution. This is an opportune time to review refinancing the housing bonds. Dr. Purce hopes to have someone selected before the August Board meeting.

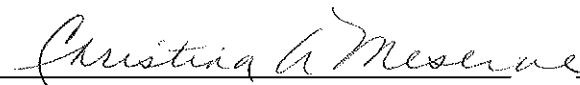
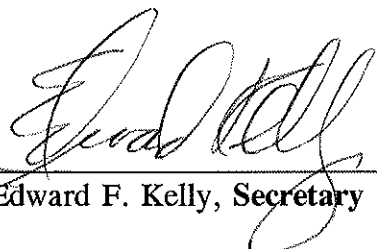
Appointment to Board Finance Committee

The Chair appointed Trustee **Vipperman** to replace her and join Trustee **Kelly** on the finance committee.

DATE OF NEXT MEETING AND ADJOURNMENT

The next meeting was confirmed for Wednesday, August 11; the date of the Board retreat was subsequently changed to August 26.

The meeting adjourned at approximately 2:00 PM.

	
Christina A. Meserve, Chair	Edward F. Kelly, Secretary

Attachments

THE EVERGREEN STATE COLLEGE

Resolution No. 93-1

**Recognizing JOHN L. TERREY'S
TERM AS CHAIR OF THE BOARD OF TRUSTEES**

July, 1992 - June, 1993

IN APPRECIATION for your excellent guidance and leadership as Chair during the first year of the Presidency of Jane L. Jervis;

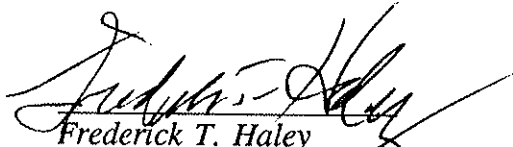
IN RECOGNITION of your significant commitment of time, energy and resources;

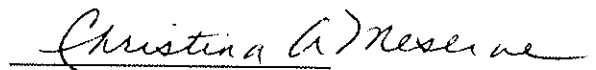
IN ACKNOWLEDGEMENT of your demonstrated affection for The Evergreen State College;


THE TRUSTEES and PRESIDENT express their collective appreciation and thanks for your leadership, for your stewardship, and for keeping the institution "on course" this past year.


Lila S. Girvin


Edward F. Kelly


Frederick T. Haley


Christina A. Meserve


Dwight K. Imanaka


Carol Vipperman


Jane L. Jervis, President

Passed this 14th day of July, 1993